

SOCIETY OF AMERICAN MILITARY
ENGINEERS
KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 02 May 2019; 11:30 AM – 12:49 PM

LOCATION: WPAFB Building 11

SUBMITTED BY: Christopher Scannell, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 06 June 2019; 11:30 AM - 1:00 PM (First Thursday)
Location: WPAFB Building 11

Call in Number (605) 468-8032 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL

MEMBERSHIP MEETING: 16 May 2019
Hope Hotel & Richard C Holbrooke Conference Center
10823 Chidlaw Rd
Wright-Patterson AFB, OH

ITEMS DISCUSSED:

1. **President's Corner (Mr. Norm Campbell)**
 - Installation of new officers will be at the May 16 general membership meeting.
 - JETC is next week. Joe D. is managing the group chat.
 - Stay tuned for more on the Run to 2020, which will be starting after JETC.
 - PLW is in August, and we need to consider attendees. Norm to email exec board YMs to gauge interest.

2. **Secretary (Maj Chris Scannell / Mr. Joe Pado / Mr. Drew Titone)**
 - Minutes for the April meeting were reviewed and approved.

3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - The Treasurer's report for April was discussed. Email any questions to Pete.
 - The sporting clays event was a very successful fundraiser for the post.

Committee Reports – Directors

4. **Directors (Ms. Nadja Turek / Mr. Mike Howe / Mr. Jeff Leonard)**
 - Post elections were a success, and it's never too early to consider candidates for next year.

Committee Reports – Social & Service (Ms. Tara Grove)

- 5. Golf (Mr. Joe Bassaillon)**
 - Due to double-booking of the course, the golf outing is re-scheduled for 23 August 2019 at Twin Base Golf Course. Sponsorship Registrations are open now and participant registration will open soon. There is a new flyer that needs posted on the website.
- 6. Social (Mr. Ted Hecht / Mr. Robert Blevins)**
 - The sporting clays event was a success.
- 7. Yellow Ribbon (Ms. Marci Snyder / Mr. Buddy Stanford)**
 - Care packages are available. Addresses for deployed service members are needed.
- 8. Community Projects (Ms. Tara Grove)**
 - A park cleanup is tentatively scheduled for June 20th.
- 9. Fisher House (Bronnie Kallas)**
 - NSTR
- 10. Run to 2020 (Tara Grove / Joe Brink)**
 - NSTR

Committee Reports – STEM Outreach (Mr. Jeff Leonard / Mr. Shawn Moore)

- 11. Scholarships (Ms. Nadja Turek)**
 - Winners are selected and will be recognized at the May and June post luncheons.
- 12. Science Fairs (Mr. Shawn Moore / Capt Bendan Maestas)**
 - State science fair judges are needed. Info to be sent to Columbus area members.
- 13. College Outreach (Dr. Tay Johannes / Capt Jesse Lantz)**
 - NSTR
- 14. K-12 Field Trip/Support (Capt Brendan Maestas / Mr. Chris Abell)**
 - NSTR
- 15. Camps (Capt Brendan Maestas / Mr. Chris Abell)**
 - There were 3 local nominees by the post. No update.
- 16. Tech Fest / Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
 - NSTR

Additional Notes:

Jesse Lantz – There will be a dinner social around July 23rd or 24th. Details to follow.

Norm – to follow through regarding ROTC tour of WPAFB.

Committee Reports – Awards & Recognition (Mr. Dale Fox)

17. **Membership Anniversary Recognition (Mr. Joe DiMisa / Mr. Buddy Stanford)**
 - NSTR
18. **Awards (Mr. Gordon Taylor)**
 - NSTR
19. **National, RVP & Post Awards (Mr. Jeff Leonard / Mr. Dale Fox)**
 - NSTR

Committee Reports – National Committee Reps (Mr. Norm Campbell)

20. **Architectural Practice (Mr. Joe Brink / Mr. Drew Titone)**
 - NSTR
21. **Energy and Sustainability (Mr. Norm Campbell / Ms. Nadja Turek)**
 - Numerous seminars are in planning for the next year.
22. **Environmental (Mr. Joe Dimisa)**
 - NSTR
23. **Facility Asset Management (Mr. Norm Campbell / Capt Brendan Maestas)**
 - NSTR
24. **International (Mr. Norm Campbell)**
 - NSTR
25. **Joint Engineering Contingency Operations (Maj Chris Scannell)**
 - NSTR
26. **STEM (Mr. Jeff Leonard)**
 - Send any ideas for SAME National level STEM activities to Jeff.
27. **Resilience (Mr. Jon Wheeler / Mr. Michael Backers)**
 - NSTR
28. **Licensing / Credentials (Ms. Nadja Turek / Col Paul Cotelleso)**
 - NSTR

Committee Reports – Membership Relations (Mr. Buddy Stanford)

29. Individual Membership (Mr. Joe DiMisa / Mr. Buddy Stanford)

- The following are the current membership numbers:

April 2019

Total: 508

The 2019 Goal for membership is 500.

30. Sustaining Membership (Mr. Michael Chapman)

- There will be no SM brief for May due to time constraints.

31. Young Members (Capt Gemma Fiduk)

- There will be a young members event in Columbus, OH at Pins Mechanical. Date pending.
- Committee is coordinating details for “Coffee with a Pro” program.
- Additional assistance with the YM committee is requested.

32. Fellows (Mr. Gary Koenig)

- Draft packages for fellow nominations are due in August.

33. Small Business (Mr. Scott Porter / Mr. Jeff Engram) Post Small Business Liaison Officer (Mr. Scott Porter)

- Industry day speakers, logistics, and sponsors are being finalized.
- A summary of the April round table discussion is forthcoming.

Committee Reports – Communications (Maj Chris Scannell)

34. Newsletters (Maj Christopher Scannell)

- Send content to Chris NLT 5/3/19

35. Press Releases (Mr. Chris Hesse)

- NSTR

36. Website (Capt Evan Dicks)

- Jesse Lantz will assist with the website until a new volunteer is found.

37. Social Media (Capt Evan Dicks)

- NSTR

Committee Reports – Programs (Ms. Teri French)

38. **Facility Logistics (Ms. Teri French)**
- NSTR
39. **Industry Day (Mr. Scott Porter / Ms. Ashley Bielefeld / Mr. Joe Brink / Mr. Norm Campbell / Mr. Ken Stegall / Mr. John Koerner)**
- 2019 Industry Day will be on 13 June. The theme for the event was chosen to be “Energy Security”. Registrations are underway.
40. **Protocol (Mr. Joe Pado)**
- NSTR
41. **Monthly Lunch Program & Speakers (Mr. Amir Mott / Mr. Ashley Bielefeld / Ms. Nadja Turek / Mr. Jeff Leonard)**
- The May general membership luncheon was discussed and details were coordinated.
42. **SAME Seminars / Webinars (Ms. Nadja Turek)**
- NSTR

Other Business

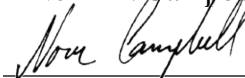
43. **Old Business:**
- None
44. **New Business:**
- None
45. **Post calendar is attached.**
46. **Adjourn: 12:49 PM**

Christopher M. Scannell



Secretary, Kittyhawk Post

Norm P. Campbell



President, Kittyhawk Post

TREASURER'S REPORT

May, 2019

Expenses

- Eventbrite fees April Lunch = \$73.46
- Eventbrite payment processing fees April Lunch = \$30.81
- Eventbrite fees Sporting Clays = \$67.23
- Eventbrite payment processing fees Sporting Clays = \$54.00
- April Lunch \$955.44
- Sporting Clays event \$784.39
- Presidents Plaque \$50.00
- Science Fair Winners \$300.00

Total Expenses \$2,315.33

Income

- Yellow Ribbon \$16.00
- April Lunch \$1,176.00
- Fisher House From Eventbrite \$
- April Lewis Scholarship From Eventbrite \$5.00
- Sporting Clays event \$2250.00
- Scholarship Donation \$400.00 (Zavakos)

Total Income \$3,847.00

Anticipated

May 2019

Expenses

May Lunch
Industry Day

Income

May Lunch
Industry Day

Other Items:

Account Balances as of 04-30-19

- WP Basic Share account \$1,344.72
- WP Checking Account \$19648.55
- WP Money Market Fund \$101,704.28
- Cash Box \$500.00



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

MEETING AGENDA
SAME – Kittyhawk Post
16 May 2019
Hope Hotel

11:15 Set up laptop and projector (Amir Mott)

11:45 Welcome to this meeting of the Society of American Military Engineers (SAME) Kittyhawk Post April meeting.
(Norm Campbell)

Pledge of Allegiance (Norm Campbell)

Invocation (Jeff Leonard)

Comments to be seated (Norm Campbell)

Recognize Distinguished Guests – Head Table (Norm Campbell)

11:55 Release attendees by tables to proceed to the buffet line (Norm Campbell)

12:15 RVP Turn-over (Out-going RVP, Shawn Moore) **{PHOTO}**

- Norm Campbell

12:20 Installation of Officers (New RVP, Norm Campbell) **{PHOTO}**

- President's Oath
- Board Oath

12:25 Announcements:

- Industry Day – registration is open (Scott Porter)
- Golf Outing – save the date (August 23th) and soliciting sponsors (Tara Grove/Jeff Leonard)
- Sporting Clays (Ashley/Tara Grove)
- Community Park Clean-up (Tara Grove)
- RVP announcements (Shawn Moore)
- Board Member Opps – Programs, Social Media and Young Members (Joe Brink)

12:35 Scholarships (Nadja Turek) **{PHOTO}**

- Barnes: (Joe DiMisa)
 - Ryan Foreman
 - Ryan Campbell

- Jasmine R. Hughes
- Kolber: (Joe DiMisa)
 - Nathaniel Kurtz
- LJB: (Pete Battaglia)
 - Jacob Riffel
- Woolpert: (Dave Ziegman)
 - Emery Monnig
- Turek: (Nadja Turek)
 - Kevin Fillingim

12:45 Featured Speaker (Joe DiMisa) Mr. Kyle Beasley, VP, Luckett & Farley, Senior Structural Engineer

Mr. Kyle Beasley is the Vice President and Distilling Market Director for Luckett & Farley. Since starting with L&F in 2000, he has worked with many facets of the company, progressing from a Structural Engineer to the Structural Engineering Department Manager in 2008. In 2016, he became management of the Department Managers while also taking on the responsibility of overseeing the Distilling Market. With this breadth of knowledge, he is viewed as a go-to information source for Luckett & Farley staff and clients alike. Although Kyle has worked on a plethora of buildings types throughout his career, he is most passionate about the distilling market. As he grows Luckett & Farley's Distilling team, he brings more experience and knowledge to the ever-changing industry.

Please welcome Mr. Kyle Beasley!

Question/Answer Period

Present Kittyhawk Post Coin to Speaker and 5-year pin (Joe DiMisa) **{PHOTO}**

13:05 Final Announcements: (Joe DiMisa)

Out June 13th luncheon meeting will be in conjunction with our Industry Day, here at the Hope Hotel. Colonel Antoinette Gant, Commander US Army Corps of Engineers, Louisville District, will be the keynote luncheon speaker. We welcome you to come hear Col Gant speak to us as well as register for the entire Industry Day!

All the information about both the full industry day and the luncheon are on our website and Eventbrite page.

50/50 Yellow Ribbon drawing (Tara Groves)

Thank the Hope Hotel staff.

You can register for the lunch via our website: <http://www.samekittyhawkpost.org/>

Reminder: if you're not a member, but would like to be, please see Joe DiMisa!

Reminder: if you need to pay for lunch or did not sign in when you arrived, please see Pete Battaglia.

January	February	March
<p>January 20 - Nomination for National Awards Deadline</p> <p>All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>TechFest</p>	<p>Last Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
April	May	June
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National & WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p>

<p style="text-align: center;">July</p> <p>Golf Outing – No Luncheon</p>	<p style="text-align: center;">August</p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>SAME Camper presentation</p> <p>Years of membership pin presentation</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Industry Day</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;">December</p> <p>1st Thursday – Board Meeting & Holiday Social</p> <p>2nd Thursday - No Luncheon</p>

SAME Kittyhawk Post Executive Board - Contact Info

Updated May 2019

Present	Phone	Absent	F. Name	L. Name	R/T	Organization	Phone	Primary Email	Secondary Email
X	X		Chris	Abell		Mechanical Systems of Dayton		cabell@msdinc.net	
	X		Lauren	Anderson		Messer Construction	937-542-1495	landerson@messer.com	
	X		Michael	Backers		Patriot Engineering		mbackers@patrioteng.com	
	X		Pete	Battaglia		LJB	614-563-3542	PBattaglia@ljbinc.com	
	X		Ashley	Bielefeld		Messer Construction	859-621-1241	abielefeld@messer.com	
	X		Robert	Blevins		WPAFB - 88 CEG	937-257-2764	robblevins@gmail.com	
	X		Joe	Brink		Burgess & Niple	513-509-1679	joe.brink@burgessniple.com	
	X		Norm	Campbell		Engie	317-703-6875	norm.campbell@engie.com	npcompbell@yahoo.com
	X		Michael	Chapman		Emersion Design	513-841-3084	michael.chapman@emersiondesign.com	mchapman14@me.com
	X		Paul	Cotelleso	Col	WPAFB - AFIT	937-656-1478	paul.cotelleso@us.af.mil	
	X		Evan	Dicks	Capt	WPAFB - AFIT		evan.dicks.2@us.af.mil	
	X		Joe	DiMisa		WPAFB - AFIT	937-255-6565 x3522	joe.dimisa@afit.edu	dimisa1966@gmail.com
	X		Gemma	Fiduk	Capt	WPAFB - AFIT	609-649-3686	gemmapeebles@gmail.com	
	X		Dale	Fox		WPAFB - 88 CEG	317-549-5834	dalefoxpe@yahoo.com	
	X		Teri	French		WPAFB - AFIT	937 255-5654 x3549	teri.french.1@us.af.mil	French.Teri@gmail.com
X			Tara	Grove		Metro CD Engineering	614-582-1443	tgrove.mcde@gmail.com	srslnt@aol.com
	X		Ted	Hecht		Heapy Engineering	937-543-6920	TJHecht@heapy.com	tihecht2@gmail.com
	X		Kelly	Hecht		Messer Construction	937-307-1224	khecht@messer.com	
	X		Chris	Hesse		USACE	937-656-9103	chris.e.hesse@usace.army.mil	
	X		Mike	Howe		WPAFB - 88 CEG	937-257-6214	michael.howe.2@us.af.mil	
	X		Tay	Johannes	Dr.	WPAFB - AFIT	785-5654 x3539	tay.johannes@afit.edu	
	X		Bronnie	Kallas		Atriax Group	316-518-7952	bronnies.kallas@atriaxgroup.com	bhr95@yahoo.com
	X		Gary	Koenig		WPAFB - AFICA	937-418-1519	gkoenig@woh.rr.com	gary.koenig@us.af.mil
	X		John	Koerner		Retired		jabkoerner@aol.com	
	X		Tom	Kolber		Retired	937-438-9738	tjkolber@aol.com	
X			Jesse	Lantz	Capt	WPAFB - AFIT	520-400-3560	jesse.lantz@afit.edu	
	X		Jeff	Leonard		WPAFB - AFRL/RQY	937-609-6803	jeffrey.leonard@us.af.mil	pejeffrey@aol.com
	X		Brendan	Maestas	Capt	WPAFB - AFIT	701-500-3775	brendan.maestas.1@us.af.mil	
	X		Shawn	Moore	Col	Woolpert	937-269-7644	quatromore@hotmail.com	
	X		Amir	Mott		WPAFB - 88 CEG	937-904-0987	amir.mott@us.af.mil	
X			Joe	Pado		WPAFB - AFLCMC/EZVC	937-904-3450	joseph.pado@us.af.mil	josephpado@woh.rr.com
	X		Scott	Porter		Dynamix Engineering, Ltd.	614-443-1178 x231	sporter@dynamix-ltd.com	
	X		Penny	Rike		LJB Inc	937-825-8363	prike@ljbinc.com	
	X		Jim	Ryckman		WPAFB - AFLCMC/EZVC	937-904-3801	s.ryckman@us.af.mil	
	X		Chris	Scannell	Maj	City of Columbus - DPU	419- 206-0123	christopher.m.scannell@gmail.com	
	X		Marci	Snyder		Dynatest	937-307-5620	msnyder@dynatest.com	
X			Buddy	Stanford		Tnemecc	614-698-6866	bstanford@tnemecc.com	
	X		Ken	Stegall				kstegall@cms-corporation.com	
	X		Gordon	Taylor		WPAFB - AFLCMC/EZVC	937-938-3747	gordon.taylor.5@us.af.mil	
	X		Drew	Titone		Retired	937-901-1739	drew.titone@gmail.com	
	X		Jeffrey	Todd		WPAFB - AFLCMC	937-901-7089	jeffreymtodd3@gmail.com	
X			Nadja	Turek		Woolpert	937-830-3855	nadja.turek@woolpert.com	
	X		Jon	Wheeler		Barge Design Solutions	937-239-5982	jon.wheeler@yahoo.com	jon.wheeler@bargedesign.com