

SOCIETY OF AMERICAN MILITARY
ENGINEERS
KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 04 April 2019; 11:30 AM – 1:12 PM

LOCATION: WPAFB USO, 2221 Birch St

SUBMITTED BY: Christopher Scannell, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 02 May 2019; 11:30 AM - 1:00 PM (First Thursday)
Location: Woolpert, 4454 Idea Center Blvd, Beavercreek, OH

Call in Number (605) 468-8032 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL

MEMBERSHIP MEETING: 11 April 2019
Hope Hotel & Richard C Holbrooke Conference Center
10823 Chidlaw Rd
Wright-Patterson AFB, OH

ITEMS DISCUSSED:

1. **President's Corner (Mr. Norm Campbell)**
 - Joe DiMisa filled in for Norm, who could not attend.
 - The meeting was held at the USO center in order for board members to familiarize themselves with the facility and program. There is an auditorium and four meeting rooms available for use, and the Airman's Attic is on the third floor. The USO will provide a brief presentation at the next member meeting, and the post is to consider ways in which it can support the USO.
 - Elections were discussed. There is a full slate of candidates and voting is open.
 - Joe will put together a group chat for JETC attendees from the post.

2. **Secretary (Maj Chris Scannell / Mr. Joe Pado / Mr. Drew Titone)**
 - Minutes for the March meeting were reviewed and approved.

3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - The Treasurer's report for April was discussed and approved (attached).
 - The Post's Annual Report was reported to SAME National on 04 April.

Committee Reports – Directors

- 4. Directors (Ms. Nadja Turek / Mr. Mike Howe / Mr. Jeff Leonard)**
 - Post elections were discussed and will be advertised in the next post newsletter.

Committee Reports – Social & Service (Ms. Tara Grove)

- 5. Golf (Mr. Joe Bassaillon)**
 - Due to double-booking of the course, the golf outing is re-scheduled for 23 August 2019 at Twin Base Golf Course. Sponsorship Registrations are open now and participant registration will open in 30 days.
- 6. Social (Mr. Ted Hecht / Mr. Robert Blevins)**
 - The sporting clays event will be April 19th. 10 spots of 60 have been filled, so more advertisement is needed to ensure full attendance.
- 7. Yellow Ribbon (Ms. Marci Snyder / Mr. Buddy Stanford)**
 - No Update
- 8. Community Projects (Ms. Tara Grove)**
 - A park cleanup is tentatively scheduled for June 20th.
- 9. Fisher House (Bronnie Kallas)**
 - As an alternative to the park cleanup, the construction of a shed for Fisher House is being considered. Tara to discuss further with Bronnie.
- 10. Run to 2020 (Tara Grove / Joe Brink)**
 - NSTR

Committee Reports – STEM Outreach (Mr. Jeff Leonard / Mr. Shawn Moore)

- 11. Scholarships (Ms. Nadja Turek)**
 - Donations are being collected and applications have been received. Packages will be reviewed, winners will be selected at meeting after next post luncheon.
- 12. Science Fairs (Mr. Shawn Moore / Capt Bendan Maestas)**
 - Judge registration is open. See newsletter for additional information.
- 13. College Outreach (Dr. Tay Johannes / Capt Jesse Lantz)**
 - NSTR
- 14. K-12 Field Trip/Support (Capt Brendan Maestas / Mr. Chris Abell)**
 - NSTR
- 15. Camps (Capt Brendan Maestas / Mr. Chris Abell)**
 - There are 3 local nominees by the post.
- 16. Tech Fest / Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
 - NSTR

Additional Notes:

The Post won the large post excellence award in STEM

Jeff Leonard will be chairing the new SAME national K-12 STEM committee

Committee Reports – Awards & Recognition (Mr. Dale Fox)

- 17. Membership Anniversary Recognition (Mr. Joe DiMisa / Mr. Buddy Stanford)**
 - No Report
- 18. Awards (Mr. Gordon Taylor)**
 - No Report
- 19. National, RVP & Post Awards (Mr. Jeff Leonard / Mr. Dale Fox)**
 - No Report

Committee Reports – National Committee Reps (Mr. Norm Campbell)

20. **Architectural Practice (Mr. Joe Brink / Mr. Drew Titone)**
 - NSTR
21. **Energy and Sustainability (Mr. Norm Campbell / Ms. Nadja Turek)**
 - Numerous seminars are now being offered online.
22. **Environmental (Mr. Joe Dimisa)**
 - NSTR
23. **Facility Asset Management (Mr. Norm Campbell / Capt Brendan Maestas)**
 - NSTR
24. **International (Mr. Norm Campbell)**
 - NSTR
25. **Joint Engineering Contingency Operations (Maj Chris Scannell)**
 - NSTR
26. **STEM (Mr. Jeff Leonard)**
 - NSTR
27. **Resilience (Mr. Jon Wheeler / Mr. Michael Backers)**
 - NSTR

Committee Reports – Programs (Ms. Teri French)

28. **Facility Logistics (Ms. Teri French)**
 - NSTR
29. **Industry Day (Mr. Scott Porter / Ms. Ashley Bielefeld / Mr. Joe Brink / Mr. Norm Campbell / Mr. Ken Stegall / Mr. John Koerner)**
 - 2019 Industry Day will be on 13 June. The theme for the event was chosen to be “Energy Security”. There will be an advertisement flyer on tables at next week’s meeting and online sign-up site will be active by mid-April
30. **Protocol (Mr. Joe Pado)**
 - NSTR
31. **Monthly Lunch Program & Speakers (Mr. Amir Mott / Mr. Ashley Bielefeld / Ms. Nadja Turek / Mr. Jeff Leonard)**
 - The April general membership luncheon was discussed and details were coordinated.
32. **SAME Seminars / Webinars (Ms. Nadja Turek)**
 - NSTR

33. **Licensing / Credentials (Ms. Nadja Turek / Col Paul Cotelleso)**
- NSTR

Committee Reports – Membership Relations (Mr. Buddy Stanford)

34. **Individual Membership (Mr. Joe DiMisa / Mr. Buddy Stanford)**

- The following are the current membership numbers: _

April 2019

Total: 511

The 2019 Goal for membership is 500.

35. **Sustaining Membership (Mr. Michael Chapman)**

- Michael Watts from American Structurepoint will be the Sustaining Member Firm briefer at the April general membership luncheon.

36. **Young Members (Capt Gemma Fiduk)**

- There will be a young members event in Columbus, OH on 27 April. Venue and activity is TBD.
- Committee is coordinating details for “Coffee with a Pro” program.
- Additional assistance with the YM committee is requested.

37. **Fellows (Mr. Gary Koenig)**

- NSTR

38. **Small Business (Mr. Scott Porter / Mr. Jeff Engram)**
Post Small Business Liaison Officer (Mr. Scott Porter)

- NSTR

Committee Reports – Communications (Maj Chris Scannell)

39. Newsletters (Maj Christopher Scannell)

- NSTR

40. Press Releases (Mr. Chris Hesse)

- NSTR

41. Website (Capt Evan Dicks)

- NSTR

42. Social Media (Capt Evan Dicks)

- NSTR

Other Business

43. Old Business:

- None

44. New Business:

- Ms. Mia Walthers from the USO of Central and Southern Ohio provided the Board with a mission brief of her organization.

45. Post calendar is attached.

46. Adjourn: 1:12 PM

Christopher M. Scannell



Secretary, Kittyhawk Post

Norm P. Campbell



President, Kittyhawk Post

TREASURER'S REPORT

April, 2019 -Rev

Expenses

- Eventbrite fees March Lunch = \$87.70
- Eventbrite payment processing fees March Lunch = \$36.51
- Eventbrite fees CE Dinner = \$530.06
- Eventbrite payment processing fees CE Dinner = \$327.97
- March Lunch \$1,445.16
- Techfest support (gum drops) \$156.50
- Presidents Awards supplies \$32.68
- P.O. Box Rent \$156.00
- CE. Summit Dinner \$10,413.00

Total Expenses \$13,185.58

Income

- Yellow Ribbon \$24.00
- March Lunch \$1351.00
- ASCE payment \$400.00
- Fisher House From Eventbrite \$
- April Lewis Scholarship From Eventbrite \$35.00
- Scholarships \$5000.00 (Four Seasons, Woolpert, Turek Family, Heapy, LJB)
- Golf Sponsor (Heapy) \$750.00
- CE Summit Dinner \$11,271.03

Total Income \$18,081.03

Anticipated

April 2019

Expenses

April Lunch
Sporting Clays Event

Income

April Lunch
Sporting Clays Event

Other Items:

Account Balances as of 03-31-19

- WP Basic Share account \$1,344.72
- WP Checking Account \$17,400.54
- WP Money Market Fund \$101,704.28
- Cash Box \$500.00



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

MEETING AGENDA

TBD

January	February	March
<p>January 20 - Nomination for National Awards Deadline</p> <p>All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>TechFest</p>	<p>Last Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
April	May	June
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National & WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p>

<p style="text-align: center;">July</p>	<p style="text-align: center;">August</p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>SAME Camper presentation</p> <p>Years of membership pin presentation</p> <p>Golf Outing – No Luncheon</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Industry Day</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;">December</p> <p>1st Thursday – Board Meeting & Holiday Social</p> <p>2nd Thursday - No Luncheon</p>

SAME Kittyhawk Post Executive Board - Contact Info

Updated December 2018

Present	Phone	Absent	F. Name	L. Name	R/T	Organization	Phone	Primary Email	Secondary Email
	X		Chris	Abell		Mechanical Systems of Dayton		cabell@msdinc.net	
		X	Lauren	Anderson		Messer Construction	937-542-1495	landerson@messer.com	
		X	Michael	Backers		Patriot Engineering		mbackers@patrioteng.com	
X			Pete	Battaglia		LJB	614-563-3542	PBattaglia@ljbinc.com	
		X	Ashley	Bielefeld		Messer Construction	859-621-1241	abielefeld@messer.com	
		X	Robert	Blevins		WPAFB - 88 CEG	937-257-2764	robblevins@gmail.com	
X			Joe	Brink		Burgess & Niple	513-509-1679	joe.brink@burgessniple.com	
		X	Norm	Campbell		Engie	317-703-6875	norm.campbell@engie.com	npcompbell@yahoo.com
X			Michael	Chapman		Emersion Design	513-841-3084	michael.chapman@emersiondesign.com	mchapman14@me.com
		X	Paul	Cotellesso	Col	WPAFB - AFIT	937-656-1478	paul.cotellesso@us.af.mil	
		X	Evan	Dicks	Capt	WPAFB - AFIT		evan.dicks.2@us.af.mil	
X			Joe	DiMisa		WPAFB - AFIT	937-255-6565 x3522	joe.dimisa@afit.edu	dimisa1966@gmail.com
		X	Gemma	Fiduk	Capt	WPAFB - AFIT	609-649-3686	gemmapeebles@gmail.com	
		X	Dale	Fox		WPAFB - 88 CEG	317-549-5834	dalefoxpe@yahoo.com	
		X	Teri	French		WPAFB - AFIT	937 255-5654 x3549	teri.french.1@us.af.mil	French.Teri@gmail.com
X			Tara	Grove		Metro CD Engineering	614-582-1443	tgrove.mcde@gmail.com	srsInt@aol.com
		X	Ted	Hecht		Heapy Engineering	937-543-6920	TJHecht@heapy.com	tjhecht2@gmail.com
		X	Kelly	Hecht		Messer Construction	937-307-1224	khecht@messer.com	
		X	Chris	Hesse		USACE	937-656-9103	chris.e.hesse@usace.army.mil	
X			Mike	Howe		WPAFB - 88 CEG	937-257-6214	michael.howe.2@us.af.mil	
		X	Tay	Johannes	Dr.	WPAFB - AFIT	785-5654 x3539	tay.johannes@afit.edu	
		X	Bronnie	Kallas		Atriax Group	316-518-7952	bronnie.kallas@atriaxgroup.com	bhr95@yahoo.com
		X	Gary	Koenig		WPAFB - AFICA	937-418-1519	gkoenig@woh.rr.com	gary.koenig@us.af.mil
		X	John	Koerner		Retired		jabkoerner@aol.com	
		X	Tom	Kolber		Retired	937-438-9738	tjkolber@aol.com	
X			Jesse	Lantz	Capt	WPAFB - AFIT	520-400-3560	jesse.lantz@afit.edu	
X			Jeff	Leonard		WPAFB - AFRL/RQY	937-609-6803	jeffrey.leonard@us.af.mil	pejeffrey@aol.com
		X	Jim	Levy		WPAFB - 88 CEG	937-656-3381	james.levy@us.af.mil	
		X	Brendan	Maestas	Capt	WPAFB - AFIT	701-500-3775	brendan.maestas.1@us.af.mil	
		X	Alexander	Masters		Advanced Integrated Solutions	248-878-0189	amasters@myaisteam.com	
X			Shawn	Moore	Col	Woolpert	937-269-7644	quatromoore@hotmail.com	
		X	Amir	Mott		WPAFB - 88 CEG	937-904-0987	amir.mott@us.af.mil	
X			Joe	Pado		WPAFB - AFLCMC/EZVC	937-904-3450	joseph.pado@us.af.mil	josephpado@woh.rr.com
		X	Joe	Piechota		WPAFB - 88 CEG	937-904-1183	joseph.piechota@us.af.mil	
		X	Scott	Porter		Dynamix Engineering, Ltd.	614-443-1178 x231	sporter@dynamix-ltd.com	
		X	Phillip	Ramsey	Capt	WPAFB - AFIT	814-207-5044	philip.ramsey@afit.edu	
		X	Penny	Rike		LJB Inc	937-825-8363	prike@ljbinc.com	
		X	Jim	Ryckman		WPAFB - AFLCMC/EZVC	937-904-3801	s.ryckman@us.af.mil	
		X	Chris	Scannell	Maj	City of Columbus - DPU	419- 206-0123	christopher.m.scannell@gmail.com	
		X	Marci	Snyder		Dynatest	937-307-5620	msnyder@dynatest.com	
		X	Buddy	Stanford		Tnemecc	614-698-6866	bstanford@tnemecc.com	
		X	Ken	Stegall				kstegall@cms-corporation.com	
X			Gordon	Taylor		WPAFB - AFLCMC/EZVC	937-938-3747	gordon.taylor.5@us.af.mil	
		X	Drew	Titone		Retired	937-901-1739	drew.titone@gmail.com	
		X	Jeffrey	Todd		WPAFB - AFLCMC	937-901-7089	jeffreymtodd3@gmail.com	
X			Nadja	Turek		Woolpert	937-830-3855	nadja.turek@woolpert.com	
			Jon	Wheeler		Barge Design Solutions	937-239-5982	jon.wheeler@yahoo.com	jon.wheeler@bargedesign.com