

SOCIETY OF AMERICAN MILITARY
ENGINEERS

KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 03 January 2019; 11:30 AM – 12:49 PM

LOCATION: WPAFB, Building 11

SUBMITTED BY: Christopher Scannell, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 07 February 2019; 11:30 AM - 1:00 PM (First Thursday)
Location: Woolpert Office, 4454 Idea Center Blvd, Dayton 45430

Call in Number (605) 468-8032 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL

MEMBERSHIP MEETING: 13 January 2018
Hope Hotel & Richard C Holbrooke Conference Center
10823 Chidlaw Rd
Wright-Patterson AFB, OH

ITEMS DISCUSSED:

1. **President's Corner (Mr. Norm Campbell)**
 - The new SAME National website to replace CLAS is operational. Board members who had access to CLAS should check to see if they have the same access to the new site.
 - Capt Brendan Maestas was selected as the Post's nominee for SAME National's Leadership Development Program.

2. **Secretary (Maj Chris Scannell / Mr. Joe Pado / Mr. Drew Titone)**
 - The updated bylaws will be voted on at the January general membership meeting. The secretary will facilitate the vote.
 - The annual read of the Post's Anti-Trust Statement will be conducted by the secretary at the January general membership meeting as well.
 - Minutes for the December meeting were reviewed and approved.

3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - The Treasurer's report for January was discussed and approved (attached).

Committee Reports – Directors

4. Directors (Ms. Nadja Turek / Mr. Mike Howe / Mr. Jeff Leonard)

- The Director will begin their search for the next election of Post Officers slated for the spring.

Committee Reports – Social & Service (Ms. Tara Grove)

5. Golf (Mr. Joe Bassaillon)

- The next golf outing is scheduled for 16 August 2019 at Twin Base Golf Course.

6. Social (Mr. Ted Hecht / Mr. Robert Blevins)

- There will be a sporting clays event in late-April or May.

7. Yellow Ribbon (Ms. Marci Snyder / Mr. Buddy Stanford)

- NSTR

8. Community Projects (Ms. Tara Grove)

- NSTR

9. Fisher House (Bronnie Kallas)

- NSTR

Committee Reports – STEM Outreach (Mr. Jeff Leonard / Mr. Shawn Moore)

10. **Scholarships (Ms. Nadja Turek)**
 - NSTR
11. **Science Fairs (Mr. Shawn Moore / Capt Bendan Maestas)**
 - NSTR
12. **College Outreach (Dr. Tay Johannes / Capt Jesse Lantz)**
 - Committee has scheduled a tour of the Air Force Research Laboratory on 24 January for interested Wright State University Air Force ROTC & American Society of Mechanical Engineer students. Attendance is anticipated to be approximately 20 students.
13. **K-12 Field Trip/Support (Capt Brendan Maestas / Mr. Chris Abell)**
 - No report
14. **Camps (Capt Brendan Maestas / Mr. Chris Abell)**
 - Camp registrations are open and the committee will begin advertising for interested nominees.
15. **Tech Fest / Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
 - Tech Fest is scheduled for 16-17 February. The Post will again co-sponsor the gumball structure-building table. A call for volunteers to staff the table will be published soon.

Committee Reports – Awards & Recognition (Mr. Dale Fox)

16. **Membership Anniversary Recognition (Mr. Joe DiMisa / Mr. Buddy Stanford)**
 - NSTR
17. **Awards (Mr. Gordon Taylor)**
 - 2018 Streamer packages are in-progress and the committee is seeking interested parties to polish the submittals.
 - The committee met to review 2019 requirements and is working to address anticipated short-falls early in the award period.
18. **National, RVP & Post Awards (Mr. Jeff Leonard / Mr. Dale Fox)**
 - 2018 SAME National award nominees were selected and the packages are under development.

Committee Reports – National Committee Reps (Mr. Norm Campbell)

19. **Architectural Practice (Mr. Joe Brink / Mr. Drew Titone)**
 - NSTR
20. **Energy and Sustainability (Mr. Norm Campbell / Ms. Nadja Turek)**
 - NSTR
21. **Environmental (Mr. Joe Dimisa)**
 - NSTR
22. **Facility Asset Management (Mr. Norm Campbell / Capt Brendan Maestas)**
 - NSTR
23. **International (Mr. Norm Campbell)**
 - NSTR
24. **Joint Engineering Contingency Operations (Maj Chris Scannell)**
 - NSTR
25. **STEM (Mr. Jeff Leonard)**
 - NSTR
26. **Resilience (Mr. Jon Wheeler / Mr. Michael Backers)**
 - Nadja Turek stated that she was contacted by the Miami Valley Regional Planning Commission (MVRPC) to support an “Infrastructure Resiliency” Round Table on 27 February. Nadja stated that this event would appear to fill many streamer requirements for 2019. After discussion, the Board whole-heartedly decided to support this event, possibly as a co-sponsor.

Committee Reports – Programs (Ms. Teri French)

27. **Facility Logistics (Ms. Teri French)**
 - NSTR
28. **Industry Day (Mr. Scott Porter / Ms. Ashley Bielefeld / Mr. Joe Brink / Mr. Norm Campbell / Mr. Ken Stegall / Mr. John Koerner)**
 - 2019 Industry Day will be on 13 June. The theme for the event was chosen to be “Energy Security”. The committee will now begin seeking briefers to fill program.
29. **Protocol (Mr. Joe Pado)**
 - NSTR
30. **Monthly Lunch Program & Speakers (Mr. Amir Mott / Mr. Ashley Bielefeld / Ms. Nadja Turek / Mr. Jeff Leonard)**
 - The February general membership luncheon will be the annual Young Member-led meeting
Capt Jesse Lantz volunteered to emcee the event.
31. **SAME Seminars / Webinars (Ms. Nadja Turek)**
 - NSTR

32. **Licensing / Credentials (Ms. Nadja Turek / Col Paul Cotelleso)**
- NSTR

Committee Reports – Membership Relations (Mr. Buddy Stanford)

33. **Individual Membership (Mr. Joe DiMisa / Mr. Buddy Stanford)**
- The following are the current membership numbers: _

January 2018

Total: 510

The 2019 Goal for membership is TBD. SAME National will publish the 2019 membership goals at the end of January.

34. **Sustaining Membership (Mr. Michael Chapman)**
- Jeff Kull is the SM speaker for the January luncheon.
 - Paul Richter from Messer Construction will be the February SM speaker.
35. **Young Members (Capt Gemma Fiduk)**
- NSTR
36. **Fellows (Mr. Gary Koenig)**
- NSTR
37. **Small Business (Mr. Scott Porter / Mr. Jeff Engram)**
Post Small Business Liaison Officer (Mr. Scott Porter)
- NSTR

Committee Reports – Communications (Maj Chris Scannell)

38. **Newsletters (Maj Christopher Scannell)**
- NSTR
39. **Press Releases (Mr. Chris Hesse)**
- Norm Campbell stated that he will reach-out to Chris Hesse to discuss the status of press releases.
40. **Website (Capt Evan Dicks)**
- It was reported that the new Post website is operational and Norm Campbell and Capt Dicks will discuss how to best populate the site with content.
41. **Social Media (Capt Evan Dicks)**
- NSTR

Other Business

42. **Old Business:**
- None
43. **New Business:**
- None
44. **Post calendar is attached.**
45. **Adjourn: 12:49 PM**

Christopher M. Scannell



Secretary, Kittyhawk Post

Norm P. Campbell



President, Kittyhawk Post

TREASURER'S REPORT

January 2019

Expenses

- Eventbrite fees December = \$
- Eventbrite payment processing fees December = \$
- Holiday Party \$444.00 (Dayton Beer Co.) + 177.60 (pizza) =621.60
- Fisher House Payment = \$527.00

Total Expenses \$1148.60

Income

- Yellow Ribbon \$
- December Lunch \$
- Fisher House From Eventbrite \$
- April Lewis Scholarship From Eventbrite \$

Total Income \$0.00

Anticipated

January 2019

Expenses

January Lunch

Income

January Lunch

Other Items:

Account Balances as of 12-31-18

- WP Basic Share account \$1,229.65
- WP Checking Account \$10,305.57
- WP Money Market Fund \$102,794.29
- Cash Box \$500.00



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

MEETING AGENDA

TBD

January	February	March
<p>January 20 - Nomination for National Awards Deadline</p> <p>All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>TechFest</p>	<p>Last Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
April	May	June
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National & WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p>

<p style="text-align: center;">July</p>	<p style="text-align: center;">August</p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>SAME Camper presentation</p> <p>Years of membership pin presentation</p> <p>Golf Outing – No Luncheon</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Industry Day</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;">December</p> <p>1st Thursday – Board Meeting & Holiday Social</p> <p>2nd Thursday - No Luncheon</p>

SAME Kittyhawk Post Executive Board - Contact Info

Updated January 2019

Present	Phone	Absent	F. Name	L. Name	R/T	Organization	Phone	Primary Email	Secondary Email
	X		Chris	Abell		Mechanical Systems of Dayton		cabell@msdinc.net	
		X	Lauren	Anderson		Messer Construction	937-542-1495	landerson@messer.com	
		X	Michael	Backers		Patriot Engineering		mbackers@patrioteng.com	
X			Pete	Battaglia		LJB	614-563-3542	PBattaglia@ljbinc.com	
	X		Ashley	Bielefeld		Messer Construction	859-621-1241	abielefeld@messer.com	
		X	Robert	Blevins		WPAFB - 88 CEG	937-257-2764	robblevins@gmail.com	
	X		Joe	Brink		Burgess & Niple	513-509-1679	joe.brink@burgessniple.com	
X			Norm	Campbell		Engie	317-703-6875	norm.campbell@engie.com	npcompbell@yahoo.com
X			Michael	Chapman		Emersion Design	513-841-3084	michael.chapman@emersiondesign.com	mchapman14@me.com
		X	Paul	Cotellesso	Col	WPAFB - AFIT	937-656-1478	paul.cotellesso@us.af.mil	
X			Evan	Dicks	Capt	WPAFB - AFIT		evan.dicks.2@us.af.mil	
X			Joe	DiMisa		WPAFB - AFIT	937-255-6565 x3522	joe.dimisa@afit.edu	dimisa1966@gmail.com
		X	Gemma	Fiduk	Capt	WPAFB - AFIT	609-649-3686	gemmapeebles@gmail.com	
X			Dale	Fox		WPAFB - 88 CEG	317-549-5834	dalefoxpe@yahoo.com	
X			Teri	French		WPAFB - AFIT	937 255-5654 x3549	teri.french.1@us.af.mil	French.Teri@gmail.com
X			Tara	Grove		Metro CD Engineering	614-582-1443	tgrove.mcde@gmail.com	srsInt@aol.com
X			Ted	Hecht		Heapy Engineering	937-543-6920	TJHecht@heapy.com	tjhecht2@gmail.com
	X		Kelly	Hecht		Messer Construction	937-307-1224	khecht@messer.com	
	X		Chris	Hesse		USACE	937-656-9103	chris.e.hesse@usace.army.mil	
X			Mike	Howe		WPAFB - 88 CEG	937-257-6214	michael.howe.2@us.af.mil	
X			Tay	Johannes	Dr.	WPAFB - AFIT	785-5654 x3539	tay.johannes@afit.edu	
	X		Bronnie	Kallas		Atriax Group	316-518-7952	bronnie.kallas@atriaxgroup.com	bhr95@yahoo.com
		X	Gary	Koenig		WPAFB - AFICA	937-418-1519	gkoenig@woh.rr.com	gary.koenig@us.af.mil
		X	John	Koerner		Retired		jabkoerner@aol.com	
		X	Tom	Kolber		Retired	937-438-9738	tjkolber@aol.com	
X			Jesse	Lantz	Capt	WPAFB - AFIT	520-400-3560	jesse.lantz@afit.edu	
		X	Jeff	Leonard		WPAFB - AFRL/RQY	937-609-6803	jeffrey.leonard@us.af.mil	pejeffrey@aol.com
		X	Jim	Levy		WPAFB - 88 CEG	937-656-3381	james.levy@us.af.mil	
X			Brendan	Maestas	Capt	WPAFB - AFIT	701-500-3775	brendan.maestas.1@us.af.mil	
		X	Alexander	Masters		Advanced Integrated Solutions	248-878-0189	amasters@myaisteam.com	
X			Shawn	Moore		Woolpert	937-269-7644 (C)	quatromoore@hotmail.com	
		X	Amir	Mott		WPAFB - 88 CEG	937-904-0987	amir.mott@us.af.mil	
X			Joe	Pado		WPAFB - AFLCMC/EZVC	937-904-3450	joseph.pado@us.af.mil	josephpado@woh.rr.com
		X	Joe	Piechota		WPAFB - 88 CEG	937-904-1183	joseph.piechota@us.af.mil	
	X		Scott	Porter		Dynamix Engineering, Ltd.	614-443-1178 x231	sporter@dynamix-ltd.com	
		X	Phillip	Ramsey	Capt	WPAFB - AFIT	814-207-5044	philip.ramsey@afit.edu	
		X	Penny	Rike		LJB Inc	937-825-8363	prike@ljbinc.com	
		X	Jim	Ryckman		WPAFB - AFLCMC/EZVC	937-904-3801	s.ryckman@us.af.mil	
	X		Chris	Scannell	Maj	City of Columbus - DPU	419- 206-0123	christopher.m.scannell@gmail.com	
		X	Marci	Snyder		Dynatest	937-307-5620	msnyder@dynatest.com	
		X	Buddy	Stanford		Tnemecc	614-698-6866	bstanford@tnemecc.com	
		X	Ken	Stegall				kstegall@cms-corporation.com	
		X	Gordon	Taylor		WPAFB - AFLCMC/EZVC	937-938-3747	gordon.taylor.5@us.af.mil	
X			Drew	Titone		Retired	937-901-1739	drew.titone@gmail.com	
		X	Jeffrey	Todd		WPAFB - AFLCMC	937-901-7089	jeffreymtodd3@gmail.com	
X			Nadja	Turek		Woolpert	937-830-3855	nadja.turek@woolpert.com	
	x		Jon	Wheeler		Barge Design Solutions	937-239-5982	jon.wheeler@yahoo.com	jon.wheeler@bargedesign.com