

SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**EXECUTIVE BOARD MEETING MINUTES**

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**DATE OF MEETING:** 05 April 2018; 11:30 AM – 1:20 PM

**LOCATION:** Wright-Patterson AFB (Area A), Bldg 11

**SUBMITTED BY:** Chris Scannell, Secretary

**ATTENDANCE:** See attached roster

**NEXT BOARD MEETING:** 03 May 2018; 11:30 AM -1:00 PM (First Thursday)

Call in Number (605) 468-8032 Host Access Code: 722792\* Participant Access Code: 722792#

Location: LBJ Inc, 2500 Newmark Dr, Miamisburg, OH 45342

**MONTHLY GENERAL**

**MEMBERSHIP MEETING:** 12 April 2018  
Hope Hotel & Richard C Holbrooke Conference Center  
10823 Chidlaw Rd  
Wright-Patterson AFB, OH

**ITEMS DISCUSSED:**

1. **President's Corner (Mr. Jeff Leonard)**
  - No formal report.
  
2. **Secretary (Maj Chris Scannell / Mr. Joe Pado/ Mr. Joe Brink / Mr. Drew Titone)**
  - The minutes from the March board meeting were approved.
  
3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
  - The Treasurer's report for March was presented and approved (attached).
  - A template has been distributed via email for reimbursements, which should streamline the process.
  - The annual report to SAME National is under development.

## **Committee Reports**

### **4. Membership (Mr. Joe DiMisa / Mr. Buddy Stanford)**

- The following are the current membership numbers:

02 April 2018

IM's        242

SREPS     238

Total      480

Students   18

The 2018 Goal is 481 total members (451 is threshold to be considered Large Post)

### **5. Sustaining Membership (Mr. Michael Chapman)**

- The sustaining member for the April member luncheon will be Priscilla Bersee, President of Castle Hill Associates.

### **6. Programs (Mr. Amir Mott / Ms. Teri French / Ms. Nadja Turek / Mr. Jeff Leonard)**

- The April General Membership Meeting agenda was discussed.
- Coins are now available for whenever needed.
- The May meeting date has been changed to May 17<sup>th</sup>. The June meeting will coincide with Industry Day.

### **7. Education/Scholarships/Science Fairs (Ms. Nadja Turek/ Mr. Tom Kolber/ Col Paul Cotelleso/ Col Moore)**

- Scholarship applications are arriving and will be reviewed on the 12<sup>th</sup> after the member luncheon.

### **8. Industry Affairs (Mr. Scott Porter / Mr. Ken Stegall / Mr. Joe Brink / Mr. Norm Campbell / Mr. John Koerner)**

- An update was provided on the Industry Day program. A flyer is needed on the website.

### **9. Small Business (Mr. Scott Porter)**

#### **Post Small Business Liaison Officer (Mr. Scott Porter)**

- Volunteers are requested to re-energize this committee.

### **10. Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Ms. Penny Rike / Mr. Michael Backers)**

- No report.

11. **Social (Mr. Robert Blevins / Mr. Ted Hecht)**
  - Col Moore discussed the Trapshooting social event scheduled for April 20 at Middletown Sportsman's Club.
  - The course has been reserved for the gold outing on July 13, 2018.
12. **Young Members (Mr. Jim Levy / Ms. Kelly Hecht / Ms. Lauren Anderson)**
  - NSTR
13. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy / Tay Johannes)**
  - NSTR
14. **K-12 & STEM Outreach (Col Shawn Moore / Mr. Jim Levy / Mr. Chris Abell)**
  - Camp applications are being received and the selection process is pending.
15. **Yellow Ribbon (Ms. Marci Snyder / Mr. Buddy Stanford)**
  - NSTR
16. **Awards (Mr. Gordon Taylor)**
  - Congrats to Rebecca Knolle on winning the Tudor Medal.
  - The Relationships Streamer requires new relationship to be formed each year, so post members should be on the lookout for opportunities.
17. **Fellows (Mr. Jeff Todd)**
  - Congratulations on Col Moore and Mike Howe for their investiture as fellows!
18. **Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
  - Thanks to all those who provided assistance in making Tech Fest a success.
19. **Communications/Public Relations (Capt Philip Ramsey / Mr. Alexander Masters / Mr. Chris Hesse)**
  - Email newsletters will be transitioning to monthly, and a larger emphasis will be placed on other social media communications.

**20. Old Business:**

- Jeff Leonard will send out notes on the previous meeting with Alex Masters regarding the proposal to start a Field Post in Cleveland.
- JETC 2018 is approaching, and the Board needs to consider who will receive funding to attend.

**21. New Business:**

- There is a proposal to form an ad-hoc committee to consider reorganization of the standing committees into a format that makes more sense. This discussion is tabled until next month.
- SAME National elections are open – everyone is encouraged to vote.

**22. Post calendar is attached.**

**23. Adjourn: 1:20 PM**

Christopher M. Scannell



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Secretary, Kittyhawk Post

Jeffrey L. Leonard



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President, Kittyhawk Post

Updated Roster March 2018 SAME Kittyhawk Post Executive Board (note that duplicate names appear in gray)

Position	Name	Present	Phone	Absent	Phone	Organization	Email
<b>President</b>	Jeff Leonard			X	937-609-6803	AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
<b>President Elect</b>	Norm Campbell		X		317-703-6875	Schneider Electric	<a href="mailto:norm.campbell@schneider-electric.com">norm.campbell@schneider-electric.com</a>
<b>Vice-President</b>	Joe DiMisa	X			937-255-6565 x3522	WPAFB - AFIT	<a href="mailto:joe.dimisa@afit.edu">joe.dimisa@afit.edu</a>
<b>Secretary</b>	Maj Chris Scannell		X		419- 206-0123	City of Columbus - DPU	<a href="mailto:christopher.m.scannell@gmail.com">christopher.m.scannell@gmail.com</a>
<b>1<sup>st</sup> Asst Secretary</b>	Joe Pado	X			937-656-0428	WPAFB - AFIMSC	<a href="mailto:joseph.pado@us.af.mil">joseph.pado@us.af.mil</a>
<b>2<sup>nd</sup> Asst Secretary</b>	Joe Brink		X		513-509-1679	Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
<b>3<sup>rd</sup> Asst Secretary</b>	Drew Titone		X		937-901-1739	Woolpert	<a href="mailto:drew.titone@gmail.com">drew.titone@gmail.com</a>
<b>Treasurer</b>	Pete Battaglia	X			614-563-3542	LJB	<a href="mailto:PBattaglia@ljbinc.com">PBattaglia@ljbinc.com</a>
<b>Asst. Treasurer</b>	Bronnie Kallas	X			316-518-7952	Atriax Group	<a href="mailto:bronnies.kallas@atriaxgroup.com">bronnies.kallas@atriaxgroup.com</a>
<b>1st Director</b>	Ted Hecht			X	937-543-6920	Heapy Engineering	<a href="mailto:TJHecht@heapy.com">TJHecht@heapy.com</a>
<b>2nd Director</b>	Nadja Turek	X			937-830-3855	Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
<b>3rd Director</b>	Mike Howe	X			937-257-6214	WPAFB – 88 CEG	<a href="mailto:michael.howe.2@us.af.mil">michael.howe.2@us.af.mil</a>
<b>Programs</b>	Amir Mott			X	937-904-0987	WPAFB – 88 CEG	<a href="mailto:amir.mott@us.af.mil">amir.mott@us.af.mil</a>
<b>Co-Chair</b>	Teri French			X	937 255-5654	WPAFB - AFIT	<a href="mailto:teri.french.1@us.af.mil">teri.french.1@us.af.mil</a>
	Jeff Leonard						
	Nadja Turek						
<b>Communications</b>	Capt Philip Ramsey	X			814-207-5044	WPAFB - AFIT	<a href="mailto:philip.ramsey@afit.edu">philip.ramsey@afit.edu</a>
<b>Co-Chair</b>	Alexander Masters			X	248-878-0189	Advanced Integrated Solutions	<a href="mailto:amasters@myaisteam.com">amasters@myaisteam.com</a>
<b>Public Relations</b>	Chris Hesse			X	937-656-9103	USACE	<a href="mailto:chris.e.hesse@usace.army.mil">chris.e.hesse@usace.army.mil</a>
<b>Education</b>	Nadja Turek						
<b>Co-Chair</b>	Tom Kolber			X	937-438-9738	Retired	<a href="mailto:tjkolber@aol.com">tjkolber@aol.com</a>
<b>Co-Chair</b>	Col Paul Cotelleso			X	937-656-1478	WPAFB - AFIT	<a href="mailto:paul.cotelleso@us.af.mil">paul.cotelleso@us.af.mil</a>
	Drew Titone						
<b>Industry Affairs</b>	Scott Porter	X			614-443-1178 x231	Dynamix Engineering, Ltd.	<a href="mailto:Sporter@dynamix-ltd.com">Sporter@dynamix-ltd.com</a>
	Joe Brink						
	Norm Campbell						
	Ken Stegall		X				<a href="mailto:kstegall@cms-corporation.com">kstegall@cms-corporation.com</a>
	John Koerner			X		Retired	<a href="mailto:jabkoerner@aol.com">jabkoerner@aol.com</a>

<b>Small Business</b>	Scott Porter						
<b>Post Small Business Liaison Officer</b>	Scott Porter						
<b>Awards</b>	Gordon Taylor		X		937-938-3747	WPAFB – AFLCMC/WNV	<a href="mailto:gordon.taylor.5@us.af.mil">gordon.taylor.5@us.af.mil</a>
<b>Membership</b>	Joe DiMisa						
	Buddy Stanford	X				Tnemic	<a href="mailto:bstanford@tnemec.com">bstanford@tnemec.com</a>
<b>Sustaining Members</b>	Michael Chapman			X	513-841-3084	Emersion Design	<a href="mailto:michael.chapman@emersiondesign.com">michael.chapman@emersiondesign.com</a>
<b>Emergency Preparedness &amp; Infrastructure Resilience (EP&amp;IR)</b>	Jon Wheeler			X	937-239-5982	Booz Allen Hamilton	<a href="mailto:wheeler_jon@bah.com">wheeler_jon@bah.com</a>
	Penny Rike			X	937-825-8363	LJB Inc	<a href="mailto:prike@ljbinc.com">prike@ljbinc.com</a>
	Michael Backers			X			<a href="mailto:mbackers@patrioteng.com">mbackers@patrioteng.com</a>
<b>Social</b>	Robert Blevins			X	937-257-2764	88 CEG	<a href="mailto:robblevins@gmail.com">robblevins@gmail.com</a>
	Ted Hecht						
<b>Young Members</b>	Jim Levy	X			937-656-3381	WPAFB - 88 CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
	Kelly Hecht			X	937-307-1224	Messer Construction	<a href="mailto:khecht@messer.com">khecht@messer.com</a>
	Lauren Anderson			X	937-542-1495	Messer Construction	<a href="mailto:landerson@messer.com">landerson@messer.com</a>
<b>K-12 &amp; STEM Outreach</b>	Jim Levy						
	Chris Abell			X		Mechanical Systems of Dayton	<a href="mailto:cabell@msdinc.net">cabell@msdinc.net</a>
	Col Shawn Moore		X		937-904-0090 (W) 937-269-7644 (C)	WPAFB – AFIMSC, Det 6	<a href="mailto:shawn.moore@us.af.mil">shawn.moore@us.af.mil</a> <a href="mailto:quatromoore@hotmail.com">quatromoore@hotmail.com</a>
<b>Affiliates Societies</b>	Drew Titone						
Co-Chair	Jim Ryckman		X		937-904-3801	WPAFB - AFLCMC/WNV	<a href="mailto:s.ryckman@us.af.mil">s.ryckman@us.af.mil</a>
<b>Yellow Ribbon</b>	Marci Snyder			X	937-307-5620	Dynatest	<a href="mailto:msnyder@dynatest.com">msnyder@dynatest.com</a>
	Buddy Stanford						
<b>College Outreach</b>	Joe Piechota			X	937-904-1183	WPAFB – 88 CEG	<a href="mailto:joseph.piechota@us.af.mil">joseph.piechota@us.af.mil</a>
Co-Chair	Jim Levy						
	Dr. Tay Johannes			X	785-5654 x3539	WPAFB - AFIT	<a href="mailto:tay.johannes@afit.edu">tay.johannes@afit.edu</a>
<b>Fellows</b>	Jeffrey Todd			X	937-901-7089	AFLCMC	<a href="mailto:jeffreymtodd3@gmail.com">jeffreymtodd3@gmail.com</a>

Please send updates to Post Secretary: [christopher.m.scannell@gmail.com](mailto:christopher.m.scannell@gmail.com)

## TREASURER'S REPORT

April, 2018

### Expenses

- Eventbrite fees March Lunch= \$76.10
- Eventbrite payment processing fees (March Lunch) = \$32.79
- Eventbrite fees CE Dinner = \$427.84
- Eventbrite payment processing fees CE Dinner =\$269.75
- March Lunch \$874.50
- CE AFIT March Madness Dinner \$8541.80
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**Total Expenses \$10,222.78**

### Income

- Yellow Ribbon \$
- March Lunch revenue \$1,177.00
- CE AFIT Dinner \$9,300.08 (60.69 surplus over cost)
- Fisher House From Eventbrite \$
- April Lewis Scholarship From Eventbrite \$
- Scholarships \$1000.00 Heapy
- Scholarships \$1000.00 Kobler
- Scholarships \$300.00 Zavaikos

**Total Income \$12,777.08**

Anticipated

March 2018

Expenses

April Lunch

Income

April Lunch

Other Items:

Account Balances as of 03-31-18

- WP Basic Share account \$1,229.01
- WP Checking Account \$9,147.03
- WP Money Market Fund \$95,259.64
- Cash Box \$500.00



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**MEETING AGENDA**  
**SAME – Kittyhawk Post**  
**12 April 2018**  
**Hope Hotel**

**11:15** Set up laptop and projector (Amir Mott)

**11:45** Welcome to this meeting of the Society of American Military Engineers (SAME) Kittyhawk Post April meeting. (Jeff Leonard)

Pledge of Allegiance (Jeff Leonard)

Invocation (Joe DiMisa)

Comments to be seated (Jeff Leonard)

Recognize Distinguished Guests – Head Table (Jeff Leonard)

Notify attendees to start eating salads. – **11:55**

**12:15 Announcements:**

- Election of Officers (Ted Hecht)
- Industry Day (Scott Porter)
- Sporting Clay Social Friday April 20<sup>th</sup> with lunch (Col Moore or Ted Hecht)
- Golf Outing – save the date (July 13) and soliciting sponsors (Jeff Leonard)
- Volunteer opportunities on Post committees (Jeff Leonard)
  - YM and K-12/STEM Programs

**12:20 Science Fair Winners**

- Katie Wittman, Environmental Project winner for her study entitled "Removing Nutrient Loading From Wastewater"



- Zachary Weaver, 8th grader from Nightingale Montessori in Springfield, is the engineering project winner. His project demonstrated the relative speed of the commercially available programming languages such as C++, Fortran and others

**12:25 Sustaining Member Firm Highlight:** Pricilla Bersee from Castle Hill(s)

**12:30 Featured Speaker** Dr. Kenneth Beasley, PhD, Defense Acquisition University, Cybersecurity Professor (Jeff Leonard):

Dr. Kenneth Beasley is a DAU Professor of Cybersecurity (Jan 2017 appointment) and supporting various mission assistance efforts for Air Force and Navy program offices and personnel. Dr. Beasley has over thirty years acquisition experience primarily as a technical subject matter expert contractor. He has over seven years leading information assurance/cybersecurity efforts in program offices. He is also a US Air Force Airworthiness subject matter expert (MIL-HNDBK-516B/C) having participated in over thirty airworthiness efforts.

Dr. Beasley is a graduate of the University of Dayton with a Doctorate of Philosophy in Engineering (electrical engineering - solid state physics), Masters of Science in Electrical Engineering (lasers and electro-optics) and a BS in EE from Carnegie Mellon University. He is also an Air War College graduate (Seminar). He possesses DAWIA certification level 3 in SPRDE-PSE (OBE), Engineering, and Science & Technology Manager; Level 2 Information Technology; Level 1 PM and T&E. (OK- he has a LOT of CREDENTIALS ☺)

**Please welcome Dr. Beasley!**

Question/Answer Period

Present Kittyhawk Post Coin to Speaker (Jeff Leonard) {**PHOTO**}

**12:45 Final Announcements:** (Jeff Leonard)

Our May Luncheon will be on the 3rd Thursday (May 17<sup>th</sup>) versus the typical 2nd Thursday to accommodate a joint meeting with the Air & Waste Management Association:

Presenters: Mark D. Kessinger, PMP, FSAME; DLZ National, Inc.

Topic: “Future Climate Conditions for the Ohio River Basin” based on a study Mr. Kessinger participated in before his retirement from the US Army Corps of Engineers studying the effects of climate change on the Ohio River watershed

When: Thursday, May 17th 11:30-1pm

Where: Hope Hotel

Looking ahead our June luncheon meeting will be in conjunction with our Industry Day. All the information about both the full industry day and the luncheon are on our website and Eventbrite page

50/50 Yellow Ribbon drawing (Ted Hect; Tom Kolber)

Thank the Hope Hotel staff.

<b>January</b>	<b>February</b>	<b>March</b>
<p>January 20 - Nomination for National Awards Deadline</p> <p>All Individual Memberships Need Renewed Renew Post Office Box (Treasurer)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>TechFest – 18-19 February 2017</p>	<p>Last Day- Post Financial Report Due (report online at <a href="http://www.same.org/postops">www.same.org/postops</a>)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
<b>April</b>	<b>May</b>	<b>June</b>
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National &amp; WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p>

<p style="text-align: center;"><b>July</b></p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;"><b>August</b></p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;"><b>September</b></p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;"><b>October</b></p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Industry Day</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;"><b>November</b></p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;"><b>December</b></p> <p>1<sup>st</sup> Thursday – Board Meeting &amp; Holiday Social</p> <p>2<sup>nd</sup> Thursday - No Luncheon</p>

**SAME E-NEWSLETTER ARTICLE GUIDELINE**

TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE (Y/N)?	COMMENTS
<b>APRIL</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Phillip Ramsey	Y	N	
Industry Day	Industry Affairs		Scott Porter	Y	Y	
GEM Award Winner	Education	April	Nadja Turek	Y	N	Maybe external press release
Science Fair Winners	Education	April	Nadja Turek	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Robert Blevins	Y	N	
Field Trip Firm Visits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Where Are They Now: Past Camper	K-12 Outreach	April	Jim Levy	Y		
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Jeff Leonard	Y	N	
Monthly Program Announcement	Programs	Monthly	Amir Mott	Y	TBD	Twice a Month
Summer Social - Dragons Game	Social	Apr-May	Robert Blevins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
<b>MAY</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Phillip Ramsey	Y	N	
Industry Day	Industry Affairs		Scott Porter	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Robert Blevins	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Robert Blevins	Y	Y	
Construction Camp Applications	K-12 Outreach	Mar - May	Jim Levy	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Jeff Leonard	Y	N	
Monthly Program Announcement	Programs	Monthly	Amir Mott	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Chris Scannell	Y	N	Every other year, 2015, 2017, etc.
Summer Social - Dragons Game	Social	Apr-May	Robert Blevins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Individual Member Highlight	Membership	May	Joe DiMisa	Y		
<b>JUNE</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Phillip Ramsey	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Robert Blevins	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Robert Blevins	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Jeff Leonard	Y	N	
Monthly Program Announcement	Programs	Monthly	Amir Mott	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Chris Scannell	Y	N	Every other year, 2015, 2017, etc.
Where Are They Now: Past Scholarship Winner	Scholarship	June	Tom Kolber	Y		
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Renewal of WPAFB Private Organization Permit Required Notification to Members	Secretary	Annual	Chris Scannell	Y	N	