

SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 02 March 2017; 11:30 AM – 12:55 PM

LOCATION: Wright-Patterson AFB (Area A), Bldg 11

SUBMITTED BY: Joseph Pado, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 06 April 2017; 11:30 AM – 1:00 PM (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL

MEMBERSHIP MEETING: 09 March 2017
Dignam-Whitmore Banquet Center
(American Legion, Post 526, Fairborn, OH)

ITEMS DISCUSSED:

1. **President's Corner (Mr. Mike Howe)**
 - No initial comments.

2. **Secretary (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
 - The minutes from the February Board meeting were approved as presented.
 - Joe Pado stated that the Post's By-Laws are up for bi-annual review and will be re-approved in June. He went on to state that he will start soliciting Post member for requested changes/updates in the coming months.

3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - The Board reviewed the March Treasurer's report (attached). No concerns were noted.

Committee Reports

4. Membership (Mr. Joe DiMisa)

- The following are the current membership numbers:

<u>01 March 2017</u>	
IM's	241
SREPS	231
Total	472
Students	22

2017 Goal – 452 (451 is threshold to be considered Large Post)

- Col Moore stated that he is interested in help the membership committee reach-out to AFIT classes to encourage SAME membership. Joe DiMisa stated that will let Col Moore know when those opportunities arise.

5. Sustaining Membership (Mr. Michael Chapman)

- Michael Chapman reported that the March Luncheon Sustaining Member Firm Briefer will be Mr. Scott Knebel, Senior Project Manager from Crawford, Murphy & Tilly Engineers & Consultants.

6. Programs (Mr. Amir Mott / Ms. Teri French / Ms. Nadja Turek/ Ms. Nichole Lashley Mr. Jeff Leonard)

- Amir Mott reviewed the proposed March Membership Luncheon agenda (attached).
- Future luncheon topics were also discussed:
 - Amir Mott stated that the April luncheon will be an Ohio Department of Transportation presentation regarding the I-75 Dayton Interchange project. The meeting will be held at the Montgomery County Building in downtown Dayton. Due to meeting space conflicts, the meeting will need to be held on 20 April versus the typical 2nd Thursday of the month.
 - Mike Howe suggested that a speaker from the Regional STEM Coalition be considered as the featured briefer for the May or Jun luncheon.

7. Education/Scholarships/Science Fairs (Mr. Tom Kolber/ Ms. Nadja Turek/ Col Paul Cotelleso)

- Tom Kolber stated that he is working on advertising the Post's 2017 scholarship program. Application are due 12 April.
 - Tom Kolber prompted a discussion on the April Lewis Memorial Scholarship. He stated that the Post received a large influx of donations for this scholarship and he asked if the award amount should be increased. The Board discussed and for sustainability reasons, the group decided to keep the award amount as is, \$1,500/year.
- Tom Kolber also solicited for volunteer judges at the 18 March, Central State University-hosted Science Fair. Several board members provided tentative commitments.

8. **Industry Affairs (Mr. Ken Stegall / Mr. Scott Porter / Mr. Joe Brink /Mr. Norm Campbell)**
 - Scott Porter stated that he is evaluating ideas for an Industry Day in 2017 and will bring ideas to the next Board Meeting.

9. **Small Business (Mr. Jeffery Ingram)**
Post Small Business Liaison Officer (Mr. Scott Porter)
 - Scott Porter stated that the March Membership Luncheon will be a Small Business-focused program intended to satisfy 2017 SAME National award streamer requirements.
 - Scott Porter also reported that the Committee will help publicize/promote the Air Force Lifecycle Management Center's (AFLCMC) Small Business forum this spring however, it will not be conducted as a joint-event with SAME.

10. **2017 JETC Planning (Mr. Jeff Todd / Sam Reed)**
 - Jeff Todd reported that preparations for 2017 JETC continue to progress. He stated:
 - The JETC planners are still looking to secure a band to play at the SAME Ball event.
 - Kittyhawk Post volunteers continue to sign-up to help with JETC. Soon the Committee will put-out a message to open-up volunteer opportunities to other Posts.
 - The Post is planning to sponsor a Young Member plus possibly President-Elect and Vice President, depending on the upcoming officer elections.

11. **Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Maj Michael Spencer)**
 - No report.

12. **Social (Mr. Dave Perkins / Mr. Robert Blevins)**
 - The Board was reminded that the Post's Dayton Dragons game social event will be held on 19 April. More details will be provided as the event date gets closer.

13. **Young Members (Capt Zach Bierhaus / Kelly Hecht / Lauren Anderson / Maj Michael Spencer / Mr. Jim Levy)**
 - No report.

14. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy)**
 - Joe Piechota reported the Committee is in the process of setting-up an early-April, Air Force Research Laboratory tour for Wright State University students.

15. **K-12 & STEM Outreach (Mr. Jim Levy / Col Shawn Moore/ Chris Abell)**
 - Mike Howe stated that he and Jeff Leonard were approached by Mr. Chad Watchorn of the Regional STEM Council (RSC) about forming a relationship SAME. Both Mike and Jeff saw no downfalls with doing that and they have recommended that the K-12 & STEM Committee reach-out to RSC to see where we have mutual interest.

16. Yellow Ribbon (Ms. Marci Snyder)

- Marci Snyder stated that she received a large number of toiletry items from an AFIT-sponsored collection drive. She went on to state she retrieved those items and delivered them to the local USO office. Additionally, she stated that she is working on care packages for mailing to deployed service members.

17. Awards (Mr. Gordon Taylor)

- It was stated that both Mr. Buddy Stanford and Mr. Paul Schantz are interested in joining the SAME Board. It was suggested that they be contacted to see if they were interested in joining Gordon Taylor as a member of the Awards Committee.

18. Fellows (Mr. Jeff Todd)

- No report but it was stated that Nadja Turek will be inducted as a SAME Fellow at a ceremony during the week of 6 March.

19. Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)

- No report.

20. Communications/Public Relations (Capt Jesse Lantz / Capt Philip Ramsey / Mr. Alexander Masters / Mr. Chris Hesse)

- No report.

21. Old Business:

- None

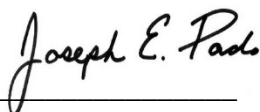
22. New Business:

- Joe DiMisa stated that the SAME National Elections are open and that all Kittyhawk members, especially Board Members, should vote. He went on to state that Marci Snyder is on the ballot for a National Board of Directors position and we should all consider supporting her nomination.
- Jeff Leonard stated that if any Board Members need a base pass renewed that they should contact him so that he could ready the appropriate paperwork.

23. Post calendar is attached.

24. Adjourn: 12:55 PM

Joseph E. Pado



Secretary, Kittyhawk Post

Michael L. Howe



President, Kittyhawk Post

Updated Roster March 2017 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Phone	Organization	Email
President	Mike Howe	X			937-257-6214	WPAFB – 88 CEG	michael.howe.2@us.af.mil
President Elect	Jeff Leonard		X		937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
Vice-President	Vacant						
Secretary	Joe Pado	X			937-656-0428	WPAFB - AFIMSC	joseph.pado@us.af.mil
1st Asst Secretary	Joe Brink		X		513-509-1679	Burgess & Niple	joe.brink@burgessniple.com
2nd Asst Secretary	Drew Titone	X			937-901-1739	Woolpert	drew.titone@woolpert.com
Treasurer	Pete Battaglia	X			614-563-3542	LJB	PBattaglia@ljbinc.com
Asst. Treasurer	Bronnie Kallas			X	316-518-7952	Atriax Group	bronnies.kallas@atriaxgroup.com
1st Director	Ken Stegall			X	937-728-0639	CMS	kstegall@cms-corporation.com
2nd Director	Ted Hecht		X		937-543-6920	Heapy Engineering	TJHecht@heapy.com
3rd Director	Nadja Turek			X	937-830-3855	Woolpert	nadja.turek@woolpert.com
Programs	Amir Mott	X			937-904-0987	WPAFB – 88 CEG	amir.mott@us.af.mil
Co-Chair	Teri French		X		937 255-5654	WPAFB - AFIT	teri.french.1@us.af.mil
	Nichole Lashley			X	937-271-1226	Auxano Environmental	auxanoenvironmental@outlook.com
	Jeff Leonard		X		937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
	Nadja Turek			X	937-830-3855	Woolpert	nadja.turek@woolpert.com
Communications	Capt Jesse Lantz			X	937-257-7034	WPAFB – AFIMSC	jesse.lantz@us.af.mil jesse.e.lantz@gmail.com
Co-Chair	Capt Philip Ramsey			X	814-207-5044	WPAFB - AFIT	philip.ramsey@afit.edu
Co-Chair	Alexander Masters			X	248-878-0189	Advanced Integrated Solutions	amasters@myaisteam.com
Public Relations	Chris Hesse			X	937-656-9103	USACE	chris.e.hesse@usace.army.mil
Education	Tom Kolber	X			937-531-1281	Retired	tjkolber@aol.com
Co-Chair	Nadja Turek			X	937-830-3855	Woolpert	nadja.turek@woolpert.com
Co-Chair	Col Paul Cotelleso			X	937-656-1478	WPAFB - AFIT	paul.cotelleso@us.af.mil
	Drew Titone	X			937-901-1739	Woolpert	drew.titone@woolpert.com
2017 JETC	Jeffrey Todd		X		937-901-7089	AFLCMC	jeffreymtodd3@gmail.com
Co-Chair	Sam Reed			X	614-486-4778	Advanced Engineering Consultants	samr@aecmep.com
Industry Affairs	John Koerner			X	937-429-9251	Retired	jabkoerner@aol.com
	Joe Brink		X		513-509-1679	Burgess & Niple	joe.brink@burgessniple.com
	Norm Campbell	X			317-703-6875	Schneider Electric	norm.campbell@schneider-electric.com

Small Business	Jeff Engram			X	614-218-7328	Tec Incorporated	jengram@tecinc1.com
	Marci Snyder	X			937-307-5620	Woolpert	marci.snyder@woolpert.com
	Scott Porter	X			614-443-1178 x231	Dynamix Engineering, Ltd.	Sporter@dynamix-ltd.com
Post Small Business Liaison Officer	Scott Porter	X			614-443-1178 x231	Dynamix Engineering, Ltd.	Sporter@dynamix-ltd.com
Awards	Gordon Taylor			X	937-938-3747	WPAFB – AFLCMC/WNV	gordon.taylor.5@us.af.mil
Membership	Joe DiMisa	X			937-255-6565 x3522	WPAFB - AFIT	joe.dimisa@afit.edu
Sustaining Members	Michael Chapman		X		513-841-3084	Emersion Design	michael.chapman@emersiondesign.com
Emergency Preparedness & Infrastructure Resilience (EP&IR)	Jon Wheeler			X	937-239-5982	Booz Allen Hamilton	wheeler_jon@bah.com Jon.Wheeler@afit.edu
	Maj Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty	mjspence1@gmail.com
Social	Dave Perkins			X	937-656-6214	WPAFB – 88 CEG	dave.perkins.2@us.af.mil
Co-Chair	Robert Blevins			X	937-257-2764	88 CEG	robblevins@gmail.com
Young Members	Capt Zach Bierhaus			X	812-716-1166	WPAFB – AFIT GEM Student	zachary.bierhaus@afit.edu
	Maj Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty Mbr	mjspence1@gmail.com
	Kelly Hecht			X	937-307-1224	Messer Construction	khecht@messer.com
	Lauren Anderson			X	937-542-1495	Messer Construction	landerson@messer.com
	Jim Levy			X	937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
K-12 & STEM	Jim Levy			X	937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
Outreach	Col Shawn Moore	X			937-904-0090 (W) 937-269-7644 (C)	WPAFB – AFIMSC, Det 6	shawn.moore@us.af.mil quatromore@hotmail.com
	Chris Abell			X	513-360-7720 (W) 513-939-4804 (C)	4 Seasons Environmental	cabell@fseinc.net
Affiliates Societies	Drew Titone	X			937-901-1739	Woolpert	drew.titone@woolpert.com
Co-Chair	Jim Ryckman			X	937-904-3801	WPAFB - AFLCMC/WNV	s.ryckman@us.af.mil
Yellow Ribbon	Marci Snyder	X			937-307-5620	Woolpert	marci.snyder@woolpert.com
College Outreach	Joe Piechota	X			937-904-1183	WPAFB – 88 CEG	joseph.piechota@us.af.mil
Co-Chair	Jim Levy			X	937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
Fellows	Jeffrey Todd		X		937-901-7089	AFLCMC	jeffreymtodd3@gmail.com

TREASURER'S REPORT

March 2017

Expenses

- Eventbrite fees \$46.24 + 20.64 (Golf) = \$66.88
- Eventbrite payment processing fees \$17.43 + \$18.75 (Golf) = \$36.18
- February Lunch \$520.00
- Young Members –TechFest Booth (Gum Drops) \$299.10
- P.O. Box Fee \$112.00

Total Expenses \$1,034.16

Income

- Yellow Ribbon \$24.00
- Lunch \$722.00
- Scholarship \$250 CMS
- Scholarship \$1,000. (LJB)
- Fisher House From Eventbrite \$
- April Lewis Scholarship \$1000. (Ryckman Family)
- April Lewis Scholarship From Eventbrite \$

Total \$2,972.00

JETC Golf

Registration (checks)

- STV Engineers/Architects (Sandra Gitlin) \$110.00

Registration (eventbrite)

- American Structurepoint 4 players \$500.00
(Shaun Cofer, John Krupski, Adam Hunley, Tony Hans)
- STV Engineers/Architects (Shiroy Ranji) \$125.00

Sponsor (checks)

Sponsor (eventbrite)

Total Golf \$735.00

Total Income \$3,707.00

Anticipated

March 2017

Expenses

- Eventbrite
- March Lunch

Income

- Golf registrations
- March Lunch

TREASURER'S REPORT (CONTINUED)

Other Items:

Account Balances as of 02-28-17

- WP Basic Share account \$1,130.70
- WP Checking Account \$11,928.90
- WP Money Market Fund \$73,368.34
- Cash Box \$500.00



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

MEETING AGENDA
SAME – Kittyhawk Post Meeting
9 March 2017
Dignam-Whitmore Banquet Center, Legion Lane, Fairborn

11:15 Set up laptop and projector (Amir Mott)

11:45 Welcome to this meeting of the Society of American Military Engineers and American Society of Civil Engineers Joint Meeting. (Mike Howe)

- ASCE President words (now or reserve for when they do their announcements).

Pledge of Allegiance (Mike Howe)

Invocation (Leonard)

Comments to be seated (Mike Howe)

Recognize Distinguished Guests – Head Table (Mike Howe)

Start releasing tables two at a time – **12:00**

11:50 **SAME Announcements:** (Mike Howe)

- Officer Nominations (Ken Stegall)
- Camps (Jim Levy)
- Scholarships and Science Fair (Tom Kolber)
- JETC Volunteers (Jeff Todd)
- Local and JETC Golf Outing (Dave Perkins)
- Dragons Game (Robert Blevins)
- SAME Membership and Board of Directors Elections (Joe DiMisa)
- President Award (Mike Howe)
- GEM Award (Mike Howe)

12:05 **ASCE Announcements:** (Chad Ingle)

12:10 Sustaining Member Firm Highlight:

Scott Knebel, Senior Project Manager
Crawford, Murphy & Tilly Engineers & Consultants

12:15 Featured Speaker: (Mike Howe)

12:17 Tammy K. Campbell, P.E.

Tammy is the Deputy Director of the Ohio Department of Transportation - District 8, Southwest Ohio. Tammy has served the Ohio Department of Transportation - District 8 for over 23 years advancing within the agency. She began as an Engineer-in-Training and moved through the engineer career series to become the District Traffic Engineer and the District Highway Management Administrator. Tammy attained her BSCE (Bachelor of Science in Civil Engineering) from the University of Cincinnati in 1993 and her certification as a Professional Engineer in 1998. She is a member of the American Society of Highway Engineers (ASHE), the Institute of Transportation Engineers (ITE), and Women in Transportation (WTS). She and her husband Dave reside in Mason and are the proud parents of two great kids - Lauren and Colin.

12:25 Christopher Hesse, US Army Corps of Engineers:

Senior project engineer from the Louisville District located in the area office at WPAFB, OH. Chris has a Bachelor of Science degree in Civil Engineering and Graduate Degree from The University of Cincinnati. He served as a project engineer for nearly 15 years managing MILCON, O&M, and Civil Works projects. Projects includes building renovations, new construction, and dam levee and floodwall construction. In addition, he held a leadership role at Wolf Creek Dam Rehabilitation Project in the Nashville District, serving as Quality Control Supervisor. Chris is a member of SAME and father of two kids, with one teenage son, and enjoys home improvement projects.

12:33 Laurel Papadopoulos, P.E.

Laurel is Chief of Design, for the Project Execution team at Wright-Patterson AFB Civil Engineer Group since September 2015. She began her career in 2003 as an Active Duty Air Force Officer with assignments in Colorado, Ohio, Philippines, and Greenland. She began her civilian career in 2009. Laurel holds a B.S. in Civil Engineering from Michigan State University and a Masters in Civil Engineering from University of Dayton. She completed Air Command and Staff College in May of 2014. Laurel and her family reside in Centerville, Ohio.

12:34 Panel of all Speakers: Question/Answer Period (Tammy/Chris/Laurel)

Present Kittyhawk Post Coin to ALL Speakers (Mike Howe) **{PHOTO}**

12:45 Final Announcements: (Mike Howe)

Our April program be **20 Apr** (third Thursday verse the second Thursday of the month) and will be downtown Dayton, Montgomery County Building, Room #1002. Scott B. LeBlanc, P.E. Area Engineer, Ohio Department of Transportation will be doing a presentation on the I-75 Dayton Interchange project. After the presentation, he will conduct a tour. More information will be posted on the Kittyhawk website as we get closer to the meeting date.

50/50 Yellow Ribbon drawing (Tom Kolber)

Thank the Dignam-Whitmore American Legion Post 526 staff.

Reminder: if you need to pay for lunch or did not sign in when you arrived, please see Pete Battaglia.

Registration for luncheons is always on our website: <http://www.samekittyhawkpost.org/>

Reminder: if you're not a member, but would like to be, please see Joe DiMisa!

January	February	March
<p>January 20 - Nomination for National Awards Deadline</p> <p>All Individual Memberships Need Renewed Renew Post Office Box (Treasurer)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>TechFest – 18-19 February 2017</p>	<p>Last Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
April	May	June
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Social Event - Dragons' Game (2017 ONLY)</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National & WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p> <p>Industry Day</p>

<p style="text-align: center;">July</p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;">August</p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;">December</p> <p>1st Thursday – Board Meeting & Holiday Social</p> <p>2nd Thursday - No Luncheon</p>

SAME E-NEWSLETTER ARTICLE GUIDELINE						
TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE (Y/N)?	COMMENTS
MARCH						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz / Capt Phillip Ramsey	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Dave Perkins	Y	N	
Industry Day	Industry Affairs		Scott Porter	Y	Y	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Field Trip Firm Visiits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
Sustaining Firm Highlight	Sustaining Members	March	Michael Chapman	Y		
President's Corner	President	Every	Mike Howe	Y	N	
Monthly Program Announcement	Programs	Monthly	Amir Mott	Y	TBD	Twice a Month
Streamer Announcement	Streamers/Awards	March	Gordon Taylor	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Spring Social Event (March Madness)	Social	Feb - Mar	Dave Perkins	Y		
APRIL						
Election Info	1st Director	Apr - Jun	Ken Stegall	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz / Capt Phillip Ramsey	Y	N	
Industry Day	Industry Affairs		Scott Porter	Y	Y	
GEM Award Winner	Education	April	Tom Kolber	Y	N	Maybe external press release
Science Fair Winners	Education	April	Tom Kolber	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Dave Perkins	Y	N	
Field Trip Firm Visiits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Where Are They Now: Past Camper	K-12 Outreach	April	Jim Levy	Y		
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Mike Howe	Y	N	
Monthly Program Announcement	Programs	Monthly	Amir Mott	Y	TBD	Twice a Month
Summer Social - Dragons Game	Social	Apr-May	Dave Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
MAY						
Election Info	1st Director	Apr - Jun	Ken Stegall	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz / Capt Phillip Ramsey	Y	N	
Industry Day	Industry Affairs		Scott Porter	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Dave Perkins	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Dave Perkins	Y	Y	
Construction Camp Applications	K-12 Outreach	Mar - May	Jim Levy	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Mike Howe	Y	N	
Monthly Program Announcement	Programs	Monthly	Amir Mott	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Joe Pado	Y	N	Every other year, 2015, 2017, etc.
Summer Social - Dragons Game	Social	Apr-May	Dave Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Individual Member Highlight	Membership	May	Joe DiMisa	Y		
AS NEEDED / TBD						
	College Outreach	As Needed	Joe Piechota			
	Post Small Business Liaison Officer	As Needed	Scott Porter			
	Emergency Preparedness & Infrastructure Resilience (EP&IR)	As Needed	Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Scott Porter	Y	Y	
Young Member Activities	YM Chair	As Needed	Capt Zach Bierhaus	Y	TBD	