

SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 01 December 2016; 4:00 PM – 5:55 PM

LOCATION: Lucky Star Brewery, Miamisburg OH
(Held just prior to Post’s Holiday Party)

SUBMITTED BY: Joseph Pado, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 05 January 2017; 11:30 AM – 1:00 PM (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL

MEMBERSHIP MEETING: 12 January 2017
Dignam-Whitmore Banquet Center
(American Legion, Post 526, Fairborn, OH)

ITEMS DISCUSSED:

1. **President’s Corner (Mr. Mike Howe)**
 - No initial comments.
2. **Secretary (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
 - The minutes from the November Board meeting were approved as presented.
3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - The Board reviewed the December Treasurer’s report (attached). No concerns were noted.
 - The Board then discussed the proposed 2017 Budget. The budget was approved and is attached. Below is a highlight of the key discussions/decisions:
 - Ted Hecht led a discussion on setting the 2017 JETC Golf Outing’s price and sponsorship structure (attached). Ted requested that the Social (Golf) Committee be given the authority to set this structure. This proposal was approved by the Board. Ted went on to state that the outing’s player fee will be \$110/person.
 - Pete Battaglia asked the Board to discuss and vote on how each Committee’s budget may be used. Chiefly, he asked for a decision on if budget approval is for each Committee’s total budget or if approval is for each, individual line item within that Committee’s budget. The Board discussed and decided that budget approval for each Committee is based on the total budget for that Committee. Committee Chairs may

reallocate line items within their own total budget to adjust to changing/unforeseen financial needs. This may be done without Board approval as long as their total budget is not exceeded.

Committee Reports

4. Membership (Mr. Joe DiMisa)

- The following are the current membership numbers:

01 December 2016

IM's	233
SREPS	216
Total	449
Students	22

2016 Goal – 491 (451 is threshold to be considered Large Post)

- Joe DiMisa stated that all SAME Longevity Pins were mailed to recipients. He also thanked Woolpert for funding the postage.

5. Sustaining Membership (Mr. Michael Chapman)

- No Report.

6. Programs (Mr. Amir Mott / Ms. Nichole Lashley / Ms. Nadja Turek/ Mr. Jeff Leonard/ Ms. Teri French)

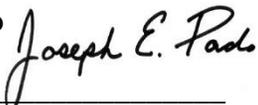
- Nichole Lashley stated that the agenda for the January Luncheon was still to be determined. After discussion, it was decided that the Post will attempt to line-up Ms. JoLynn Anderson from the 88th Civil Engineer Group to brief the Wright-Patterson Air Force Base (WPAFB) Installation Complex Encroachment Management Action Plan (ICEMAP).
- Future luncheon topics were also discussed.
 - February is intended to be when AFIT Students present their thesis projects.
 - Tom Kolber suggested the Post consider an ODOT presentation in Downtown Dayton to hear/see a briefing on the I-75 Dayton Interchange.
- Jeff Leonard stated that due to WPAFB Club's pricing increases it was decided that the Post will start hosting luncheons at the Fairborn American Legion. This will begin in January 2017.

7. Education/Scholarships/Science Fairs (Mr. Tom Kolber/ Ms. Nadja Turek/ Col Paul Cotelleso)

- Tom Kolber stated that starting next month, he will start advertising for 2017 scholarships.

8. **Industry Affairs (Mr. Ken Stegall / Mr. Scott Porter / Mr. Joe Brink /Mr. Norm Campbell)**
 - It was reported that due to timing of JETC 2017, there will be no Kittyhawk Post-sponsored Industry Day next year.
9. **Small Business (Mr. Jeffery Ingram / Ms. Rosie O’Grady / Mr. Scott Porter) - Post Small Business Liaison Officer (Mr. Scott Porter)**
 - No report.
10. **2017 JETC Planning (Mr. Jeff Todd / Sam Reed)**
 - Sam Reed provided a Committee report via e-mail. It stated that SAME National is working to establish an online volunteer sign-up site. It should be “live” after the new year. He also reported that a keynote speaker and band for the JETC Ball was contacted. SAME National is awaiting a response. Once received, details will be publicized.
11. **Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Maj Michael Spencer)**
 - Jon Wheeler reported via e-mail that he completed the EP&IR streamer write-up and he will send to Gordon Taylor for final formatting.
12. **Social (Mr. Dave Perkins / Mr. Robert Blevins)**
 - Ted Hecht stated that due to concerns over low profit potential in hosting the 2017 JETC Golf Outing, he is considering holding a separate Post-sponsored outing this Summer. Proceeds from golf outings fund the Post’s scholarship program and there is concern that this program may be underfunded this year unless a second outing is held.
13. **Young Members (Capt Zach Bierhaus / Kelly Hecht / Lauren Anderson / Maj Michael Spencer / Mr. Jim Levy)**
 - No Report.
14. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy)**
 - No Report.
15. **K-12 Outreach (Mr. Jim Levy / Col Shawn Moore/ Chris Abell)**
 - No Report.
16. **Yellow Ribbon (Ms. Marci Snyder)**
 - Marci Snyder reported that the Board-sponsored Adopt an Airman drive was a HUGE success! Board members surpassed its goal of proving 30 gifts. She thanked the Board for their outpouring of generosity!
 - Marci Snyder stated that she just recently mailed 2 Yellow Ribbon Committee-prepared care packages to deployed service members. She also stated that she is always looking for names to send more packages.

17. **Awards (Mr. Gordon Taylor)**
 - **It was stated that the Post’s award submittals are due to SAME National on 20 January. Jim Levy, Ted Hecht, Nadja Turek and Jon Wheeler will provide draft submission to Gordon Taylor for formatting/polishing and submittal to National.**
18. **Fellows (Mr. Jeff Todd)**
 - **No Report.**
19. **Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
 - **No Report.**
20. **Communications/Public Relations (Capt Jesse Lantz / Mr. Alexander Masters / Mr. Chris Hesse)**
 - **Alexander Masters stated that he was cleaning-up e-mail addresses in the Post’s MailChimp account. He is also working on updates to the Post’s website to add more features/flexibility.**
21. **Old Business:**
 - **Bronnie Kallas reported that attempts to support the Fisher House in December did not work-out because the Fisher House had enough volunteer support from other sources. Bronnie will lead a volunteer effort in January. She asked Board Members to volunteer based on the needs published in future e-mails that she will send after the new year.**
22. **New Business:**
 - **Nadja Turek suggested that the Post consider using a service called APAN.org. This service is a “Dropbox” type service that will allow members to share files. This service was suggested because it’s a Department of Defense (DoD) “approved” service where WPAFB employees will be able to access files inside the DoD computer firewall. The Post will evaluate this service for future use.**
23. **Post calendar is attached.**
24. **Adjourn: 5:55 PM**

Joseph E. Pado 

 Secretary, Kittyhawk Post

Michael L. Howe 

 President, Kittyhawk Post

Updated Roster December 2016 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Phone	Organization	Email
President	Mike Howe	X			937-257-6214	WPAFB – 88 CEG	michael.howe.2@us.af.mil
President Elect	Jeff Leonard	X			937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
Vice-President	Vacant						
Secretary	Joe Pado	X			937-656-0428	WPAFB - AFIMSC	joseph.pado@us.af.mil
1 st Asst Secretary	Joe Brink			X	513-509-1679	Burgess & Niple	joe.brink@burgessniple.com
2 nd Asst Secretary	Drew Titone			X	937-901-1739	Woolpert	drew.titone@woolpert.com
Treasurer	Pete Battaglia	X			614-563-3542	LJB	PBattaglia@ljbinc.com
Asst. Treasurer	Bronnie Kallas	X			316-518-7952	Atrix Group	bronnies.kallas@atriaxgroup.com
1st Director	Ken Stegall	X			937-728-0639	CMS	kstegall@cms-corporation.com
2nd Director	Ted Hecht	X			937-543-6920	Heapy Engineering	TJHecht@heapy.com
3rd Director	Nadja Turek	X			937-830-3855	Woolpert	nadja.turek@woolpert.com
Programs	Amir Mott	X			937-904-0987	WPAFB – 88 CEG	amir.mott@us.af.mil
Co-Chair	Nichole Lashley	X			937-271-1226	Auxano Environmental	auxanoenvironmental@outlook.com
Co-Chair	Jeff Leonard	X			937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
Co-Chair	Nadja Turek	X			937-830-3855	Woolpert	nadja.turek@woolpert.com
	Teri French			X	937 255-5654 x3549	WPAFB - AFIT	teri.french.1@us.af.mil French.Teri@gmail.com
Communications	Capt Jesse Lantz			X	937-257-7034	WPAFB – AFIMSC	jesse.lantz@us.af.mil jesse.e.lantz@gmail.com
	Lt Ramsey			X			
	Alexander Masters	X			248-878-0189	Advanced Integrated Solutions	amasters@myaisteam.com
Public Relations	Chris Hesse			X	937-656-9103	USACE	chris.e.hesse@usace.army.mil
Education	Tom Kolber	X			937-531-1281	Retired	tjkolber@aol.com
Co-Chair	Nadja Turek	X			937-830-3855	Woolpert	nadja.turek@woolpert.com
Co-Chair	Col Paul Cotelleso			X	937-656-1478	WPAFB - AFIT	paul.cotelleso@us.af.mil
	Drew Titone			X	937-901-1739	Woolpert	drew.titone@woolpert.com
2017 JETC	Jeffrey Todd			X	937-901-7089	AFLCMC	jeffreymtodd3@gmail.com
	Sam Reed			X	614-486-4778	Advanced Engineering Consultants	samr@aecmep.com
Industry Affairs	John Koerner			X	937-429-9251	Retired	jabkoerner@aol.com
	Joe Brink			X	513-509-1679	Burgess & Niple	joe.brink@burgessniple.com
	Norm Campbell	X			317-703-6875	Schneider Electric	norm.campbell@schneider-electric.com

Small Business	Jeff Engram			X	614-218-7328	Tec Incorporated	jengram@tecinc1.com
Co-Chair	Rosie O'Grady			X	937-435-3200	7NT	rosie.ogradv@7nteng.com
	Marci Snyder	X			937-307-5620	Woolpert	marci.snyder@woolpert.com
	Scott Porter			X	614-443-1178 x231	Dynamix Engineering, Ltd.	Sporter@dynamix-ltd.com
Post Small Business Liaison Officer	Scott Porter			X	614-443-1178 x231	Dynamix Engineering, Ltd.	Sporter@dynamix-ltd.com
Awards	Gordon Taylor			X	937-938-3747	WPAFB – AFLCMC/WNV	gordon.taylor.5@us.af.mil
Membership	Joe DiMisa	X			937-255-6565 x3522	WPAFB - AFIT	joe.dimisa@afit.edu
Sustaining Members	Michael Chapman	X			513-841-3084	Emersion Design	michael.chapman@emersiondesign.co
Emergency Preparedness & Infrastructure Resilience (EP&IR)	Jon Wheeler			X	937-239-5982	Booz Allen Hamilton	wheeler_jon@bah.com Jon.Wheeler@afit.edu
	Maj Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty	mjspence1@gmail.com
Social	Dave Perkins			X	937-656-6214	WPAFB – 88 CEG	dave.perkins.2@us.af.mil
Co-Chair	Robert Blevins	X			937-257-2764	88 CEG	robblevins@gmail.com
Young Members	Capt Zach Bierhaus			X	812-716-1166	WPAFB – AFIT GEM Student	zachary.bierhaus@afit.edu
	Maj Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty Mbr	mjspence1@gmail.com
	Kelly Hecht			X	937-307-1224	Messer Construction	khecht@messer.com
	Lauren Anderson			X	937-542-1495	Messer Construction	landerson@messer.com
	Jim Levy	X			937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
K-12 Outreach	Jim Levy	X			937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
	Col Shawn Moore			X	937-904-0090 (W) 937-269-7644 (C)	WPAFB – AFIMSC, Det 6	shawn.moore@us.af.mil quatromore@hotmail.com
	Chris Abell	X			513-360-7720 (W) 513-939-4804 (C)	4 Seasons Environmental	cabell@fseinc.net
Affiliates Societies	Drew Titone			X	937-901-1739	Woolpert	drew.titone@woolpert.com
Co-Chair	Jim Ryckman			X	937-904-3801	WPAFB - AFLCMC/WNV	s.ryckman@us.af.mil
Yellow Ribbon	Marci Snyder	X			937-307-5620	Woolpert	marci.snyder@woolpert.com
College Outreach	Joe Piechota	X			937-904-1183	WPAFB – 88 CEG	joseph.piechota@us.af.mil
Co-Chair	Jim Levy	X			937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
Fellows	Jeffrey Todd			X	937-901-7089	AFLCMC	jeffreymtodd3@gmail.com

TREASURER'S REPORT

December 2016

Expenses

- Eventbrite fees \$51.90
- Eventbrite payment processing fees \$19.41
- November Lunch \$672.00 (estimated, no bill yet)
- Go Daddy payment \$20.17
- Ohio Charitable Org. Registration \$50.00
- Accountable Fee for filing OCOR \$100.00
- Yellow Ribbon Supplies \$85.92
- Christmas Gifts (Marci Snyder designated shopper) \$140.14

Total Expenses \$1139.54

Income

- Yellow Ribbon \$57.00
- Fisher House From Eventbrite \$11.00
- April Lewis Scholarship from Eventbrite
- November Lunch \$938.00

Total Income \$1,006.00

Anticipated

December 2016

Expenses

- Eventbrite
- Holiday Party

Income

- None

Other Items:

Account Balances as of 11-31-16

- WP Basic Share account \$1,020.34
- WP Checking Account \$14,126.68
- WP Money Market Fund \$73,286.39
- Cash Box \$500.00

2017 SAME Kittyhawk Budget

DEPARTMENT/COMMITTEE	CY 2017 Budget		
	EXPENSES	INCOME	BALANCE
PRESIDENT/VICE PRESIDENT	\$ 2,910.00	\$ -	\$ (2,910.00)
SAME National Attendance	\$ 1,000.00		\$ (1,000.00)
SAME Leadership Workshop	\$ 1,000.00		\$ (1,000.00)
Speaker Gifts	\$ 400.00		\$ (400.00)
President's Award	\$ 360.00		\$ (360.00)
Discretionary (Pop-ups, gifts etc)	\$ 150.00		\$ (150.00)
TREASURER	\$ 3,952.00	\$ -	\$ (3,952.00)
Post Office Box	\$ 102.00		\$ (102.00)
Audit / Tax Return / Filing Fees	\$ 1,200.00		\$ (1,200.00)
Credit Card Fees: Eventbrite Fees, Eventbrite processing fees	\$ 2,500.00		\$ (2,500.00)
Supplies (Stamps, Name Tags, Receipts)	\$ 150.00		\$ (150.00)
EDUCATION	\$ 16,250.00	\$ 6,000.00	\$ (10,250.00)
GEM Award	\$ 50.00		\$ (50.00)
Barnes Scholarships	\$ 4,500.00		\$ (4,500.00)
Sinclair Scholarship	\$ 1,000.00		\$ (1,000.00)
Curtis Scholarship	\$ 2,000.00		\$ (2,000.00)
Add'l Scholarship Thru Donations	\$ 6,000.00	\$ 6,000.00	\$ -
April Lewis Scholarship	\$ 1,500.00		\$ (1,500.00)
Science Fair	\$ 300.00		\$ (300.00)
Affiliate Societies Council of Dayton Webinars	\$ 400.00		\$ (400.00)
	\$ 500.00		\$ (500.00)
GOLF	\$ 7,500.00	\$ 20,000.00	\$ 12,500.00
Golf Outing Expenses	\$ 7,500.00		\$ (7,500.00)
Golf Outing sponsors		\$ 11,000.00	\$ 11,000.00
Golf outing registrations		\$ 9,000.00	\$ 9,000.00
INDUSTRY AFFAIRS	\$ 1,500.00	\$ 2,500.00	\$ 1,000.00
Industry Day			\$ -
Roundtable	\$ 1,500.00	\$ 2,500.00	\$ 1,000.00
MEMBERSHIP	\$ 500.00	\$ 2,700.00	\$ 2,200.00
Membership Promotion Activities	\$ 500.00		\$ (500.00)
Post Share of SM Dues		\$ 2,000.00	\$ 2,000.00
Post Share of IM Dues		\$ 700.00	\$ 700.00
PROGRAMS	\$ 9,700.00	\$ 9,700.00	\$ -
Monthly Luncheon	\$ 9,000.00	\$ 9,700.00	\$ 700.00
Other Program (e.g.; JEOC)	\$ 700.00		\$ (700.00)
PUBLICITY	\$ 200.00	\$ -	\$ (200.00)
Website	\$ 200.00		\$ (200.00)
EP&IR	\$ 850.00	\$ -	\$ (850.00)
TISP Conference Registration	\$ 350.00		\$ (350.00)
TISP Travel Expenses	\$ 500.00		\$ (500.00)
SOCIAL	\$ 2,150.00	\$ 1,400.00	\$ (750.00)
Fall Social	\$ 350.00	\$ 350.00	\$ -
Dragons Game	\$ 850.00	\$ 850.00	\$ -
End of Year Holiday Party	\$ 750.00		\$ (750.00)
Other Social Events	\$ 200.00	\$ 200.00	\$ -
YELLOW RIBBON	\$ 500.00	\$ 500.00	\$ -
Contributions (50-50 Raffle, etc)		\$ 500.00	\$ 500.00
Care Boxes for Deployed Troops	\$ 500.00		\$ (500.00)
YOUNG MEMBERS	\$ 8,000.00	\$ -	\$ (8,000.00)
College Outreach - Field Trips	\$ 100.00		\$ (100.00)
Local Service Projects	\$ 1,500.00		\$ (1,500.00)
Mentorship Series	\$ 1,000.00		\$ (1,000.00)
AFIT Class Lunch (AUG)	\$ 150.00		\$ (150.00)
Construction Camp (1 Mentors)			\$ -
Construction Camp (3 Students)	\$ 2,000.00		\$ (2,000.00)
YM to Leadership Training	\$ 800.00		\$ (800.00)
YM to SAME JETC Conference	\$ 1,600.00		\$ (1,600.00)
Engineers Week (Tech Fest)	\$ 300.00		\$ (300.00)
K-12 Stebbins Field Trip	\$ 550.00		\$ (550.00)
FISHER HOUSE	\$ 500.00		\$ (500.00)
JETC 2017			
TOTAL BALANCES	\$ 54,512.00	\$ 42,800.00	\$ (11,712.00)

January	February	March
<p>Last Business Day- Streamer Submissions Due</p> <p>January 20 - Nomination for National Awards Deadline All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Send annual financial statement to 88 ABW Private Organization Office (Secretary)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>Early February- Post Leaders Workshop (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Treasurer - Collect volunteer hour reporting requirements for Annual Financial Report</p>	<p>Last Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
<p>April</p> <p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>May</p> <p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National & WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p> <p>Social Event - Dragons' Game</p>	<p>June</p> <p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p> <p>Industry Day</p>

<p style="text-align: center;">July</p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;">August</p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;">December</p> <p>1st Thursday – Board Meeting & Holiday Social</p> <p>2nd Thursday - No Luncheon</p>

SAME E-NEWSLETTER ARTICLE GUIDELINE

TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE (Y/N)?	COMMENTS
DECEMBER						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Mike Howe	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Holiday Party	Social	Nov-Dec	Dave Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Yellow Ribbon / Holiday Outreach	Yellow Ribbon	As Needed	Marci Snyder	Y		
Where Are They Now: Past Scholarship Winner	Scholarship	Dec	Tom Kolber	Y		
JANUARY						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Science Fair volunteer solicitation	Education	Jan	Tom Kolber	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Mike Howe	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
President's Award	Streamers/Award	Jan	Gordon Taylor	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Tech Fest	Affiliates Societies		Drew Titone			
Board Member Highlight	Communications	Jan	Capt Jesse Lantz	Y		
FEBRUARY						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Mike Howe	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Spring Social Event (March Madness)	Social	Feb - Mar	Dave Perkins	Y		
Tech Fest	Affiliates Societies		Drew Titone			
Where Are They Now: Past Member	Communications	Feb	TBD based upon member highlighted	Y		
AS NEEDED / TBD						
	College Outreach	As Needed	Joe Piechota			
	Post Small Business Liaison Officer	As Needed	Scott Porter			
	Emergency Preparedness & Infrastructure Resilience (EP&IR)	As Needed	Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Scott Porter	Y	Y	
Young Member Activities	YM Chair	As Needed	Capt Bierhaus	Y	TBD	

2017 JETC Sponsorships

Titanium Sponsorships--\$20,000 -

Conference Bags (Exclusive)

Ice Breaker Networking Event (Exclusive)

Opening General Session w/Keynote (Exclusive)

Society Ball (Exclusive)

Wed. General Session w/Keynote (Exclusive)

Benefits include:

- One Tier 1, 10” x 10” booth in exhibit hall (includes one full conference registration)
- Four additional full conference registrations
- Premium company listing in exhibitor directory in conference program (includes 50-word description and Logo placement)
- Full-page ad in conference program
- Company logo on event signage
- Special sponsor signage at company booth in exhibit hall
- Company logo on “Thank You” page in Conference Program and *TME-The Military Engineer* magazine
- Company logo on Conference website with link to company website

Platinum Sponsorships--\$15,000

Hotel Room Key Card (Exclusive)

Conference Notepad (Exclusive)

Mobile Phone Application (Exclusive)

Relaxation Lounge (Exclusive)

Transportation to the Ice Breaker (Exclusive)

Wi-Fi & Internet Café (Exclusive)

Benefits include:

- One Tier 2, 10” x 10” booth in exhibit hall (includes one full conference registration)
- Three additional Full Conference Registrations
- Premium company listing in exhibitor directory in conference program (includes 50 word description & Logo)
- Half-page ad in conference program
- Company logo at sponsorship location
- Special sponsor signage at company booth in exhibit hall
- Company logo on “Thank You” page in Conference Program & *TME-The Military Engineer* magazine
- Company logo on conference website with link to company website

2017 JETC Sponsorships (continued)

Gold Sponsorships--\$10,000

Networking Reception in Exhibit Hall (2 available)
Program Belly Band (Exclusive)
Lanyards (Exclusive)
Connectivity Corner (2 available)
Shoe Shine Station (Exclusive)
Society Ball Reception (Exclusive)
Water Stations (Exclusive)
Young Member/Fellow/Enlisted Mentoring Event (Exclusive)
President's Reception (Exclusive)

Benefits include:

- **Three full conference registrations**
- **Quarter-page ad in conference program**
- **Upgraded company listing in exhibitor directory in conference program (includes 50-word description)**
- **Company logo at sponsorship location**
- **Special sponsor signage at company booth in exhibit hall**
- **Company logo on "Thank You" page in Conference Program**
- **Company logo on Conference website with link to company website**
- **Company logo on "Thank You" page in *TME-The Military Engineer* magazine**

Silver Sponsorship-\$5,000

Beverage/Coffee Stations in Exhibit Hall (4 available)
Icebreaker Science Station (3 available)
Icebreaker Specialty Bar (2 available)
Information Station/Society Ball Seating Desk (Exclusive)
Society Leadership & Post Awards Breakfast (5 available – Shared Sponsorship)
Recycling Stations (Exclusive)

Benefits include:

- **One Full Conference Registration**
- **Company logo at sponsorship location**
- **Special signage at company booth in exhibit hall**
- **Company name on "Thank You" page in Conference Program & *TME-The Military Engineer* magazine**
- **Company logo on Conference website with link to company website**

2017 JETC Sponsorships (continued)

Bronze Sponsorships--\$2,500

Express Registration Kiosk (2 available)
Mobile Phone Charging Stations (3 available)
Novelty Break Sponsor (3 available)
Technical Tours (2 available)

**Shared Sponsorships - Limited to 10 Sponsors
Lunches in Exhibit Hall & Continental Breakfasts**

Benefits include:

- One Exhibit Hall Only Registration
- Company logo at sponsorship location
- Special Sponsor signage at company booth in exhibit hall
- Company name on “Thank You” page in Conference Program & *TME-The Military Engineer* magazine
- Company Logo on Conference website with link to company website

Brass Sponsorships--\$1,000 – Open to Small Businesses Only

Educational Sessions
Speaker Ready Room (Exclusive)

Benefits include:

- One Exhibit Hall Only Registration
- Company logo on meeting signage
- Company name on “Thank You” page in Conference Program & *TME-The Military Engineer* magazine
- Company Logo on Conference website with link to company website

Additional Marketing Opportunities:

Bag Stuffing - \$1000 – Provide printed collateral to be placed in the conference bag

**Hotel Room Drop – Call for pricing - Provide on item to be placed in attendee hotel room.
Opportunities to have items placed in rooms for all hotels or just the HQ hotel available.**