

SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 04 February 2016; 11:30 AM – 1:02 PM

LOCATION: Woolpert Seminar Room, 4454 Idea Center Blvd, Dayton, 45430

SUBMITTED BY: Joseph Pado, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 03 March 2016; 11:30 AM – 1:00 PM (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL MEMBERSHIP MEETING: 11 February 2016
Twin Base Golf Course Clubhouse

ITEMS DISCUSSED:

1. **President's Corner (Ms. Nadja Turek)**
 - Nadja welcomed everyone to the meeting.
2. **Secretary (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
 - Joe Pado presented the draft minutes from the January Board meeting. No significant changes were requested and the minutes were approved as presented.
 - Joe Pado then followed-up with an item that he introduced at the last Board meeting regarding a request to make a By-Law amendment to formalize a Post President rotation between Government and Private Sectors. He reported that since the last Board meeting, no serious concerns were identified to him and because of that, the Post By-Laws will remain as-is without adding a rotation amendment.
3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - Prior to the meeting, Pete provided the February Treasurer's Report. No concerns were noted with his report.

Committee Reports

4. **Membership (Mr. Joe DiMisa)**

- The following are the current membership numbers:

03 February 2016

IM's	248
SREPS	253
Total	501
Students	19

2016 Goal – 491 (451 is threshold to be considered Large Post)

- Joe DiMisa reported that he, Nadja Turek, Mike Howe and Michael Chapman met to discuss the Post's 2016 membership goals. Their collective opinion was to not make any extraordinary measures at the end of this year to boost membership simply to chase an award/streamer. He went on to state that the Post's intent should be to focus on quality, not quantity therefore the Post's focus in 2016 will be to provide value to its members and focus retention. The Board fully agreed with this approach.
- Joe DiMisa also stated that he continues to develop an info sheet on the benefits of SAME membership (for both individual and sustaining memberships).

5. **Sustaining Membership (Mr. Michael Chapman)**

- It was reported that Heapy Engineering will be the Sustaining Member briefer at the February luncheon.

6. **Programs (Ms. Nichole Lashley/ Ms. Nadja Turek/ Mr. Jeff Leonard)**

- The February luncheon's program was reviewed and finalized.
- Jeff Leonard stated that he continues to work to have the Kittyhawk Post's website "white-listed" to enable individuals on Wright-Patterson AFB to access the site thru the Air Force's firewall. Additionally, he stated that he is evaluating the "Star Chapter" web package to determine if that might be a potential replacement for the various stand-alone software applications the Post currently utilizes. Jeff will continue to evaluate.
- Jim Ryckman requested that the Dayton Art Institute be given the opportunity to present at the April luncheon to promote their planned exhibit on "Lighting". It was decided that the April program was too full and that the Post would instead promote the event via their website.

7. **Education/Scholarships/Science Fairs (Mr. Tom Kolber / Ms. Nadja Turek / Col Paul Cotelleso)**

- Tom Kolber reported that he continues to ensure the Post's website will collect Scholarship applications without error. He added that he recently received the first 2016 scholarship application (hardcopy).
- Additionally, it was reported that Uptimes Solutions committed to fund a 2016 scholarship.

8. **Industry Affairs (Ms. Kirsten Evans / Bill Sampson / Mr. John Koerner / Mr. Joe Brink / Mr. Norm Campbell)**
 - Kirsten Evans and Ken Stegall reported that that the Committee met last Friday and finalized a theme for this year's Industry Day. The theme will be Healthcare and the Veteran's Administration. A few speakers have already been identified however, it was requested that if anyone had additional ideas that they should provide them to the committee for consideration.
9. **Small Business (Mr. Jeffery Engram / Ms. Rosie O'Grady / Ms. Marci Snyder / Mr. Scott Porter) - Post Small Business Liaison Officer (Mr. Mike Chow)**
 - No Report.
10. **2017 JETC Planning (Mr. Jeff Todd / Sam Reed)**
 - No Report.
11. **Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Maj Michael Spencer)**
 - Jon Wheeler reported that he followed-up with SAME National to confirm that the Post's EP&IR streamer submission was received.
12. **Social (Mr. Dave Perkins)**
 - Dave Perkins reported that 30 tickets have been purchased for a Dayton Dragons social event on 24 May.
13. **Golf (Mr. Grant Barteo / Mr. Alan Hautman / Mr. Jeff Leonard)**
 - It was reported that the annual golf outing is scheduled for 15 July 2016.
14. **Young Members (Capt Zach Bierhaus / Kelly Hecht / Lauren Anderson / Maj Michael Spencer)**
 - No Report.
15. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy)**
 - No Report.
16. **K-12 Outreach (Mr. Jim Levy)**
 - Jim Levy reported that the Post will support this year's TechFest event (13-14 February) by jointly manning an exhibit booth with the Dayton Chapter of the American Society of Civil Engineers (ASCE). Board members are encouraged to volunteer at this event.
17. **Yellow Ribbon (Mr. Bill Sampson)**
 - Bill Sampson reported that per Mike Howe's request, he is working to send care packages to two, 88th Civil Engineer Group members who are currently deployed.
18. **Awards (Ms. Jennifer Tamburino)**
 - It was reported that this year's award packages have been submitted.

- 19. Fellows (Mr. Jeff Todd)**
- It was reported that this committee recently met to discuss 2016 submittal candidates. The committee feels that there are several strong candidates for this year’s consideration.
- 20. Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
- Drew Titone encouraged all Board members to volunteer at TechFest (discussed in the K-12 Outreach Committee report above).
- 21. Communications/Public Relations (Capt Jesse Lantz and Ms. Kirsten Evans / Chris Hesse)**
- No report.
- 23. Old Business:**
- Nadja Turek stated that she has received a few “best and brightest” bios from Board Members and is reviewing them now. She encouraged additional members to submit their information.
- 23. New Business:**
- Nadja Turek stated that she is looking to bolster Board membership for those Committees needing additional help. It is believed that the following Committees could use additional members: College Outreach, K-12 Outreach, Industry Affairs and Social Committee. Additionally, other ad-hoc groups such as those for science fair judging and Fischer House support are also needed.
 - Bronnie Kallas stated that she plans to reach-out to Chris Stanley at the Fischer House to ask what services they could use from SAME as well as to determine the starting-point for a targeted fundraising effort.
- 24. Post calendar is attached.**
- See attached calendar.
- 25. Adjourn: 1:02 PM**

Joseph E. Pado

Secretary, Kittyhawk Post

Nadja Turek

President, Kittyhawk Post

Updated Roster February 2016 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Phone	Organization	Email
President	Nadja Turek	X			937-830-3855	Woolpert	nadja.turek@woolpert.com
President Elect	Mike Howe		X		937-257-6214	WPAFB – 88 CEG	michael.howe.2@us.af.mil
Vice-President	Jeff Leonard	X			937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
Secretary	Joe Pado	X			937-656-0428	WPAFB - AFIMSC	joseph.pado@us.af.mil
1st Asst Secretary	Joe Brink		X		513-509-1679	Burgess & Niple	joe.brink@burgessniple.com
2nd Asst Secretary	Drew Titone	X			937-901-1739	Woolpert	drew.titone@woolpert.com
Treasurer	Pete Battaglia	X			614-563-3542	LJB	PBattaglia@ljbinc.com
Asst. Treasurer	Bronnie Kallas	X			316-518-7952	Atriax Group	bronnie.kallas@atriaxgroup.com
1st Director	Jeffrey Todd			X	937-901-7089	Retired (USAF)	jeffreymtodd3@gmail.com
2nd Director	Ken Stegall	X			937-728-0639	CMS	kstegall@cms-corporation.com
3rd Director	Ted Hecht	X			937-543-6920	Heapy Engineering	TJHecht@heapy.com
Programs	Nichole Lashley			X	937-271-1226	Auxano Environmental	auxanoenvironmental@outlook.com
Co-Chair	Jeff Leonard	X			937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
Co-Chair	Nadja Turek	X			937-830-3855	Woolpert	nadja.turek@woolpert.com
	Rudy Herzog			X	614-600-5856	AECOM	rudy.herzog@aecom.com
Communications/ Public Relations	Capt Jesse Lantz			X	937-257-7034	WPAFB – AFIMSC	jesse.lantz@us.af.mil jesse.e.lantz@gmail.com
	Kirsten Evans		X		614-923-3930	MC&D	kevans@metrocdengineering.com
Public Relations	Chris Hesse			X	937-656-9103	USACE	chris.e.hesse@usace.army.mil
Education	Tom Kolber	X			937-531-1281	Retired	tjkolber@aol.com
Co-Chair	Nadja Turek	X			937-830-3855	Woolpert	nadja.turek@woolpert.com
Co-Chair	Col Paul Cotelleso			X	937-656-1478	WPAFB - AFIT	paul.cotelleso@us.af.mil
	Drew Titone	X			937-901-1739	Woolpert	drew.titone@woolpert.com
2017 JETC	Jeffrey Todd			X	937-901-7089	Retired (USAF)	jeffreymtodd3@gmail.com
	Sam Reed			X	(614) 486-4778	Advanced Engineering Consultants	samr@aecmep.com
Industry Affairs	Kirsten Evans		X		614-923-3930	MC&D	kevans@metrocdengineering.com
	Bill Sampson			X	614-779-0029	CT Consultants	wsampson@ctconsultants.com
	John Koerner			X	937-429-9251	Retired	jabkoerner@aol.com
	Joe Brink		X		513-509-1679	Burgess & Niple	joe.brink@burgessniple.com
	Norm Campbell	X			317-703-6875	Schneider Electric	norm.campbell@schneider-electric.com

Small Business	Jeff Engram			X	614-218-7328	Tec Incorporated	jengram@tecinc1.com
Co-Chair	Rosie O'Grady			X	937-435-3200	7NT	rosie.ogradey@7nteng.com
	Marci Snyder			X	937-307-5620	Woolpert	marci.snyder@woolpert.com
	Scott Porter			X	614-443-1178 x231	Dynamix Engineering, Ltd.	Sporter@dynamix-ltd.com
Post Small Business Liaison Officer	Michael Chow			X	614-923-3930	MC&D	mchow@metrocdengineering.com
Awards	Jennifer Tamburino			X	513-445-3780 x202	Guidon Design	jtamburino@guidondesign.com
Membership	Joe DiMisa	X			937-531-1224	Woolpert	joe.dimisa@woolpert.com
Sustaining Members	Michael Chapman			X	513-841-3084	Emersion Design	michael.chapman@emersiondesign.com
Emergency Preparedness & Infrastructure Resilience (EP&IR)	Jon Wheeler		X		937-239-5982	Booz Allen Hamilton	wheeler_jon@bah.com Jon.Wheeler@afit.edu
	Maj Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty	mjspence1@gmail.com
Social	Dave Perkins			X	937-656-6214	WPAFB – 88 CEG	dave.perkins.2@us.af.mil
Golf	Grant Bartee			X	937-657-6278	LJB Inc.	gbartee@ljbinc.com
Co-Chair	Alan Hautman			X	513-379-1180	Emersion Design	alan.hautman@emersiondesign.com
Co-Chair	Jeff Leonard	X			937-609-6803	AFRL/RQY	jeffrey.leonard@us.af.mil
	Dave Perkins			X	937-656-6214	WPAFB – 88 CEG	dave.perkins.2@us.af.mil
Young Members	Capt Zach Bierhaus	X			812-716-1166	WPAFB – AFIT GEM Student	zachary.bierhaus@afit.edu
	Maj Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty Mbr	mjspence1@gmail.com
	Kelly Hecht			X	937-307-1224	Messer Construction	khecht@messer.com
	Lauren Anderson			X	937-542-1495	Messer Construction	landerson@messer.com
K-12 Outreach	Jim Levy		X		937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
Affiliates Societies	Drew Titone	X			937-901-1739	Woolpert	drew.titone@woolpert.com
Co-Chair	Jim Ryckman	X			937-904-3801	WPAFB - AFLCMC/WNV	s.ryckman@us.af.mil
Yellow Ribbon	Bill Sampson			X	614-779-0029	CT Consultants	wsampson@ctconsultants.com
College Outreach	Joe Piechota	X			937-904-1183	WPAFB – 88 CEG	joseph.piechota@us.af.mil
Co-Chair	Jim Levy		X		937-656-3381	WPAFB - 88 CEG	james.levy@us.af.mil
Fellows	Jeffrey Todd			X	937-901-7089	Retired (USAF)	jeffreymtodd3@gmail.com

TREASURER'S REPORT

February 2016

Expenses

- Eventbrite fees \$64.07
- Eventbrite payment processing fees \$26.19
- January Lunch \$930.00 (est)
- Dayton Dragons Deposit \$100.00
- Postage (stamps) \$9.80
- Affiliate Societies Council \$400.00
- Presidents Plaque (Mike Howe) \$45.00

Total Expenses \$1575.06

Income

- January Lunch \$1211.00
- Yellow Ribbon \$65.00
- Fisher House From Eventbrite \$1.00
- Scholarship donation (Frank) \$200.00

Total Income \$1477.00

Anticipated February 2016

Expenses

- Eventbrite
- February Lunch Expense

Income

- February Lunch Reservations

Other Items:

Account Balances as of 1-31-16

- WP Basic Share account \$1,019.72
- WP Checking Account \$15,360.53
- WP Money Market Fund \$66,444.06
- Cash Box \$500.00



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

MEETING AGENDA
SAME – Kittyhawk Post Meeting
11 February 2016
WPAFB Twin Base Golf Club

11:15 Set up laptop and projector (Nichole Lashley)

11:45 Welcome to this Young Member meeting of the Society of American Military Engineers. One meeting each year is run by a Young Member – that’s me – and highlights the contributions of young members to our Society. If I haven’t met you, I’m Joe Piechota and I’m the college outreach chair and serve on the K-12 committee for our Post. You’ll also see we have two YM speakers for you today. (Joe Piechota)

Pledge of Allegiance (Joe Piechota)

Invocation (Leonard)

Comments to be seated (Joe Piechota)

Recognize Distinguished Guests – Head Table (Joe Piechota)

Start releasing tables two at a time! – **12:00**

12:10 Announcements:

- Dragons Game May 24th & SAME Camps (Piechota)
- TechFest (Jim Ryckman)
- Golf Outing and first committee meeting (Jeff Leonard)
- Education Scholarships and science Fair (Tom Kolber)
- Fuels Lab Tour (Capt Bierhaus)
- SOCHE Research Fair (Capt Nussbaum)
- Industry Day (Kirsten Evans or Ken Stegall)

12:15 Sustaining Member Firm Highlight: Heapy (Alec Carnes)

12:20 Featured Speaker: (Joe Piechota)

Capt. Brad Shields attended North Carolina State University and majored in Civil Engineering with a concentration in structural engineering. Since graduating from NC State in 2011, he has held the position of operations engineering chief, executive officer, and programming development officer for the F-35 infrastructure program while stationed at Luke AFB in Phoenix, AZ. Upon arriving at AFIT in 2014, Capt. Shields held the position of AFIT Student Association President, while also completing an MBA from American Military University. Capt. Shields will be presenting on “Additive Manufacturing Application for Civil Engineering Tools and Jigs,” which explores the possibility of just-in-time 3D printing needed Air Force Civil Engineering items in a deployed environment.

Capt. Drew Gallucci graduated from Oklahoma State University with a degree in Civil Engineering, and commissioned into the United States Air Force via AFROTC in 2011. He has spent four years as an Air Force Civil Engineer. Since August of 2014, Drew has attended the Air Force Institute of Technology for a Master’s degree in Engineering Management, and is scheduled to graduate in March. Capt. Gallucci will be presenting on “UV LED in portable Teflon device with water purification” which is a unique water purification option for deployed personnel in austere environments.

Please welcome Capt. Shields and Capt. Gallucci!

Question/Answer Period

Present Kittyhawk Post Coin to Speakers (Joe Piechota) **{PHOTO}**

12:45 Final Announcements: (Joe Piechota)

Our March program will be our joint meeting with ASCE. The Greene County Engineer, Robert N. Geyer, will be speaking about the Covered Bridges of Greene County which he has been restoring over the last few years.

Please note the meeting will be held on March 10th. Mark your calendars accordingly and watch our website for program details. The meeting will be held at Twin Base clubhouse.

You can register for the lunch via our website: <http://www.samekittyhawkpost.org/>

50/50 Drawing (Bill Sampson): The winner is _____?

Reminder: if you need to pay for lunch or did not sign in when you arrived, please see Pete Battaglia. If you enjoyed the program today and you’re not yet a member of SAME, please see Joe DiMisa and/or Michael Chapman about membership.

January	February	March
<p>Last Business Day- Streamer Submissions Due</p> <p>January 31- Nomination for National Awards Deadline All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Send annual financial statement to 88 ABW Private Organization Office (Secretary)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>Early February- Post Leaders Workshop (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Treasurer - Collect volunteer hour reporting requirements for Annual Financial Report</p>	<p>1st Business Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications mid-March</p>
April	May	June
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar mid-April</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar mid-May</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National & WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p> <p>Industry Day</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p>

<p style="text-align: center;">July</p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;">August</p> <p>Late August-Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet IB criteria for Outreach and Communication streamer</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;">December</p> <p>1st Thursday – Board Meeting & Holiday Social</p> <p>2nd Thursday - No Luncheon</p>

SAME E-NEWSLETTER ARTICLE GUIDELINE						
TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE (Y/N)?	COMMENTS
FEBRUARY						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Spring Social Event (March Madness)	Social	Feb - Mar	Dave Perkins	Y		
Tech Fest	Affiliates Societies		Drew Titone			
Where Are They Now: Past Member	Communications	Feb	TBD based upon member highlighted	Y		
MARCH						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Industry Day	Industry Affairs		Michael Chow	Y	Y	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Field Trip Firm Visits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
Sustaining Firm Highlight	Sustaining Members	March	Michael Chapman	Y		
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Streamer Announcement	Streamers/Award	March	Jenn Tamburino	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Spring Social Event (March Madness)	Social	Feb - Mar	Dave Perkins	Y		
APRIL						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Industry Day	Industry Affairs		Michael Chow	Y	Y	
GEM Award Winner	Education	April	Tom Kolber	Y	N	Maybe external press release
Science Fair Winners	Education	April	Tom Kolber	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Field Trip Firm Visits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Where Are They Now: Past Camper	K-12 Outreach	April	Jim Levy	Y		
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Summer Social - Dragons Game	Social	Apr-May	Dave Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
AS NEEDED / TBD						
	College Outreach	As Needed	Joe Piechota			
	Post Small Business Liaison Officer	As Needed	Michael Chow			
	Emergency Preparedness & Infrastructure Resilience (EP&IR)	As Needed	Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Michael Chow	Y	Y	
Young Member Activities	YM Chair	As Needed	Capt Bierhaus	Y	TBD	