

SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**EXECUTIVE BOARD MEETING MINUTES**

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**DATE OF MEETING:** 7 May 2015; 11:30 AM – 1:20 PM

**LOCATION:** Woolpert  
(4454 Idea Center Blvd Dayton, OH 45430)

**SUBMITTED BY:** Joseph Pado, Secretary

**ATTENDANCE:** See attached roster

**NEXT BOARD MEETING:** 05 June 2015; (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792\* Participant Access Code: 722792#

**MONTHLY GENERAL**

**MEMBERSHIP MEETING:** 14 May 2015  
Hope Hotel Conference Center

**ITEMS DISCUSSED:**

1. **President's Corner (Mr. Ted Hecht)**
  - Nadja Turek welcomed the Board to the meeting.
2. **Secretary (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
  - Joe Pado presented the draft minutes from the April Board meeting. No further changes were requested and the minutes were approved as presented.
3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
  - Pete provided the Treasurer's Report prior to the meeting (see attached). Pete briefed the report to the Board. No concerns were noted.
  - Pete stated that the Post is no longer using Newtek to process credit card transactions. Pete stated that he working to close-out the account.
  - Pete reported that the Post's Financial Report was filed with SAME National. He also stated that he was required to report new data points with the 2015 Report. These data reported focused on volunteer hours amassed by the Post. Pete estimated prior year volunteer hours however, he will need the Boards help in capturing the Posts 2015/2016 achievements.

## **Committee Reports**

### **4. Membership (Mr. Joe DiMisa)**

- The following are the current membership numbers:

04 May 2015

IM's	210
SREPS	255
Total	465
Students	15

2015 Goal – 497 (451 is threshold to be considered Large Post)

- Joe stated that he conducted a membership recruitment session at AFLCMC/WNV. He report strong attendance, 30 prospects attended.
- Joe reported that the Post had approximately 36 Individual Members fall-off of the roster as of 01 January 2015. He noted that some of those Individual Members did transfer to the Sustaining Member rolls so the net-loss to the Post was not as dramatic as it appears.

### **5. Sustaining Membership (Mr. Michael Chapman)**

- Michael stated that he sent 8 requests for Sustaining Member briefers for the May luncheon. He received positive responses from 5 firms. One speaker from KZF Design, Mr. John Eby, was selected. The other volunteers will be considered for further luncheons.

### **6. Programs (Ms. Nichole Lashley/ Ms. Nadja Turek/ Mr. Jeff Leonard)**

- Nichole stated that she is still fine-tuning the agenda for the May luncheon but will resend the final agenda to Board members shortly.
- Nadja reported that she will lead a Programs discussion via Webex on Monday, 18 May. The intent is to further refine future program requirements.
- Bill Sampson confirmed that June's speaker will present a briefing on Ohio algae issues.

### **7. Education/Scholarships/Science Fairs (Dr. Mark Goltz / Ms. Nadja Turek / Mr. Joe DiMisa / Mr. Tom Kolber / Col Paul Cotelleso)**


- Dr. Goltz reported that 11 scholarships will be presented at the June luncheon (see attached). Tom Kolber stated that he would like to group the scholarship presentations during the luncheon to more efficiently utilize time. The Board fully supported his suggestion.

### **8. Industry Affairs (Mr. Mike Chow / Bill Sampson / Mr. John Koerner / Mr. Joe Brink / Mr. Norm Campbell)**

- Mike Chow reported that the Post's 14 May Industry Day preparations are progressing well. He stated that the program was nearly set (see attached). He also reported that he was finalizing sponsorship opportunities. He collected 10 sponsorships and stated that the event can support 2 more.

9. **Small Business (Mr. Jeffery Engram / Ms. Rosie O’Grady / Ms. Marci Snyder / Mr. Scott Porter) - Post Small Business Liaison Officer (Mr. Mike Chow)**
  - No Report.
  
10. **Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Maj Theresa White)**
  - Jon asked Nadja Turek for a quick trip report from the TISP Critical Infrastructure Symposium she recently attended. The summary will be used for next year’s streamer submittal.
  - Jon also asked Mike Howe and Dave Perkins for quick write-up of tasks performed at Wright-Patterson AFB’s base-wide exercise held on 4-8 May. Summary will also be used to support next year’s streamer submittal.
  
11. **Social (Mr. Michael Kerr / Mr. Michael Howe)**
  - Mike Howe stated that 15 tickets are still available for the next social event; a Dayton Dragons game scheduled on 27 May.
  
12. **Golf (Mr. Grant Bartee / Mr. Alan Hautman / Mr. Jeff Leonard)**
  - Jeff Leonard reported that the Post’s 10 July Golf event is doing well in collecting sponsorship. Jeff also reported that Eventbrite is up and running for sign-ups.
  - Ken Stegall introduced a discussion on the selection of a raffle prize for the Golf event. Discussions centered on the size of the prize. Ken suggested a “large ticket” prize to energize interest. The Board supported this idea but stated that a \$20 max cost per ticket should be the upper limit.
  
13. **Young Members (Capt Jonathan Polston / Capt Chris Wittman)**
  - No Report.
  
14. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy)**
  - No Report.
  
15. **K-12 Outreach (Mr. Jim Levy)**
  - Jim Levy stated that the Stebbins High School field trip scheduled for 12 May is on-target.
  - Jim also stated that the Post will be sending a student to both the Marine Corps and Air Force summer camps this year.
  
16. **Yellow Ribbon (Mr. Bill Sampson)**
  - No Report.
  
17. **Awards (Ms. Jennifer Tamburino / Mr. Dave Perkins)**
  - No Report.

18. **Fellows (Col Jeff Todd)**
- Col Todd reported that Gary Tucker is setting-up a Post-led volunteer opportunity with Habitat for Humanity. The event will be held in Fairborn on Saturday, 13 June. There will be 2 time-slots: 8:30-12:00 am and 12:00 am-3:30 pm. Volunteer sign-ups will be collected on Eventbrite.
19. **Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
- No Report.
20. **Communications/Public Relations (Capt Jesse Lantz and Ms. Kirsten Evans / Ms. Kim Duncan / Chris Hesse)**
- Kim discussed future press releases. She requested information on the scholarship winners so that a press release can be made.
  - Kim stated that if anyone needs to send-out an e-blast or post an item on the Kittyhawk website that they should send those requests to Capt Lantz and Kirsten Evans.
  - Kim suggested her ideas for future news articles. These ideas included articles on: Highlights of Board , Sustaining and Individual Members as well as “Where Are They Now” articles on past Board members, scholarship recipients and camp attendees.
21. **Old Business:**
- Col Todd announced the results of Board elections. He stated that all incumbents were unchallenged (President, President-elect, Treasurer & Secretary). He also reported that Jeff Leonard was elected as Vice President.
22. **New Business:**
- Nadja shared that there will be a new Regional Vice President will be Mark Kessinger from the Huntington Post.
23. **Post calendar is attached.**
- See attached calendar.
- 24 **Adjourn: 1:20 PM**

Joseph E. Pado   
\_\_\_\_\_  
Secretary, Kittyhawk Post

Theodore J. Hecht   
\_\_\_\_\_  
President, Kittyhawk Post

Updated Roster May 2015 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Organization	Email
<b>President-</b>	Ted Hecht			X	WPAFB - 88 ABW/CEG	<a href="mailto:theodore.hecht@us.af.mil">theodore.hecht@us.af.mil</a>
<b>President Elect</b>	Nadja Turek	X			Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
<b>Vice-President</b>	Mike Howe		X		WPAFB – 88 ABW/CEG	<a href="mailto:michael.howe.2@us.af.mil">michael.howe.2@us.af.mil</a>
<b>Secretary</b>	Joe Pado	X			HQ AFMC/A7NX	<a href="mailto:joseph.pado@us.af.mil">joseph.pado@us.af.mil</a>
<b>1<sup>st</sup> Asst Secretary</b>	Joe Brink	X			Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
<b>2<sup>nd</sup> Asst Secretary</b>	Drew Titone			X	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
<b>Treasurer</b>	Pete Battaglia	X			LJB	<a href="mailto:PBattaglia@ljbinc.com">PBattaglia@ljbinc.com</a>
<b>Asst. Treasurer</b>	Bronnie Kallas			X	Atriax Group	<a href="mailto:bronnies.kallas@atriaxgroup.com">bronnies.kallas@atriaxgroup.com</a>
<b>1st Director</b>	Alan Hautman			X	Emersion Design	<a href="mailto:alan.hautman@emersiondesign.com">alan.hautman@emersiondesign.com</a>
<b>2nd Director</b>	Col Jeffrey Todd		X		WPAFB - HQAFMC/A6/7	<a href="mailto:jeffrey.todd@us.af.mil">jeffrey.todd@us.af.mil</a>
<b>3rd Director</b>	Ken Stegall	X			CMS	<a href="mailto:kstegall@cms-corporation.com">kstegall@cms-corporation.com</a>
<b>Programs</b>	Nichole Lashley		X		Auxano Environmental	<a href="mailto:auxanoenvironmental@outlook.com">auxanoenvironmental@outlook.com</a>
Co-Chair	Jeff Leonard	X			AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
Co-Chair	Nadja Turek	X			Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
<b>Communications/ Public Relations</b>	Capt Jesse Lantz			X	WPAFB – HQ AFMC/A7RP	<a href="mailto:jesse.lantz@us.af.mil">jesse.lantz@us.af.mil</a>
Support	Kirsten Evans	X			Metro CD Engineering	<a href="mailto:kevins@metrocdengineering.com">kevins@metrocdengineering.com</a>
<b>Public Relations</b>	Kim Duncan	X			Retired	<a href="mailto:KimDuncan@woh.rr.com">KimDuncan@woh.rr.com</a>
	Chris Hesse	X			USACE	<a href="mailto:chris.e.hesse@usace.army.mil">chris.e.hesse@usace.army.mil</a>
<b>Education</b>	Mark Goltz	X			AFIT	<a href="mailto:mark.goltz@afit.edu">mark.goltz@afit.edu</a>
Co-Chair	Nadja Turek	X			Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
Co-Chair	Joe DiMisa	X			Woolpert	<a href="mailto:joe.dimisa@woolpert.com">joe.dimisa@woolpert.com</a>
Co-Chair	Tom Kolber	X			Woolpert/Retired	<a href="mailto:tom.kolber@woolpert.com">tom.kolber@woolpert.com</a>
Co-Chair	Col Paul Cotelleso			X	AFIT	<a href="mailto:paul.cotelleso@us.af.mil">paul.cotelleso@us.af.mil</a>
<b>Industry Affairs</b>	Michael Chow			X	Metro CD Engineering	<a href="mailto:mchow@metrocdengineering.com">mchow@metrocdengineering.com</a>
	Bill Sampson		X		CT Consultants	<a href="mailto:wsampson@ctconsultants.com">wsampson@ctconsultants.com</a>
	John Koerner	X			Retired	<a href="mailto:jabkoerner@aol.com">jabkoerner@aol.com</a>
	Joe Brink	X			Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
	Norm Campbell			X	Schneider Electric	<a href="mailto:norm.campbell@schneider-electric.com">norm.campbell@schneider-electric.com</a>
<b>Small Business</b>	Jeff Engram			X	Tec Incorporated	<a href="mailto:jengram@tecinc1.com">jengram@tecinc1.com</a>
Co-Chair	Rosie O'Grady			X	Barr & Prevost	<a href="mailto:rosie.ogrady@7nteng.com">rosie.ogrady@7nteng.com</a>
	Marci Snyder			X	Woolpert	<a href="mailto:marci.snyder@woolpert.com">marci.snyder@woolpert.com</a>
	Scott Porter			X	Dynamix Engineering, Ltd.	<a href="mailto:Sporter@dynamix-ltd.com">Sporter@dynamix-ltd.com</a>
<b>Post Small Business Liaison Officer</b>	Michael Chow			X	Metro CD Engineering	<a href="mailto:mchow@metrocdengineering.com">mchow@metrocdengineering.com</a>
<b>Awards</b>	Jennifer Tamburino			X	Guidon Design	<a href="mailto:jtamburino@guidondesign.com">jtamburino@guidondesign.com</a>
Co-Chair	Dave Perkins		X		WPAFB – 88 ABW/CEG	<a href="mailto:dave.perkins.2@us.af.mil">dave.perkins.2@us.af.mil</a>
<b>Membership</b>	Joe DiMisa	X			Woolpert	<a href="mailto:joe.dimisa@woolpert.com">joe.dimisa@woolpert.com</a>
<b>Sustaining Members</b>	Michael Chapman		X		Emersion Design	<a href="mailto:michael.chapman@emersiondesign.com">michael.chapman@emersiondesign.com</a>
<b>Readiness</b>	Jon Wheeler		X		Booz Allen Hamilton	<a href="mailto:wheeler_jon@bah.com">wheeler_jon@bah.com</a> <a href="mailto:Jon.Wheeler@afit.edu">Jon.Wheeler@afit.edu</a>
	Maj Theresa White			X	AFIT – PhD Program	<a href="mailto:theresa.white@us.af.mil">theresa.white@us.af.mil</a>
<b>Social</b>	Michael Kerr	X			MAKSolve, LLC	<a href="mailto:michael@maksolve.com">michael@maksolve.com</a>

<b>Golf</b>	Grant Bartee			X	LJB Inc.	<a href="mailto:gbartee@ljbinc.com">gbartee@ljbinc.com</a>
Co-Chair	Alan Hautman			X	Emersion Design	<a href="mailto:alan.hautman@emersiondesign.com">alan.hautman@emersiondesign.com</a>
Co-Chair	Jeff Leonard	X			AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
<b>Young Members</b>	Capt Jonathan Polston			X	WPAFB - HQAFMC/A7OS	<a href="mailto:jonathan.polston.1@us.af.mil">jonathan.polston.1@us.af.mil</a>
Co-Chair	Capt Chris Wittman			X	WPAFB - AFIT GEM	<a href="mailto:cew06c@gmail.com">cew06c@gmail.com</a>
<b>K-12 Outreach</b>	Jim Levy		X		WPAFB - 88 ABW/CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
<b>Affiliates Societies</b>	Drew Titone			X	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
Co-Chair	Jim Ryckman			X	WPAFB - AFLCMC/WNV	<a href="mailto:s.ryckman@us.af.mil">s.ryckman@us.af.mil</a>
<b>Yellow Ribbon</b>	Bill Sampson		X		CT Consultants	<a href="mailto:wsampson@ctconsultants.com">wsampson@ctconsultants.com</a>
<b>College Outreach</b>	Joe Piechota			X	WPAFB – 88 ABW/CEG	<a href="mailto:joseph.piechota@us.af.mil">joseph.piechota@us.af.mil</a>
Co-Chair	Jim Levy		X		WPAFB - 88 ABW/CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
<b>Fellows</b>	Col Jeff Todd		X		WPAFB - HQAFMC/A6/7	<a href="mailto:jeffrey.todd@us.af.mil">jeffrey.todd@us.af.mil</a>

## TREASURER'S REPORT

### May 2015

#### Expenses

- Eventbrite fees
- Newtek Fees (March 15)  $\$35.80 + \$68.30 = \$104.10$
- April Lunch \$727.00
- Science Fair Winners \$300.00
- Yellow Ribbon Expenses (Bill Sampson) \$319.17
- Dayton Dragons expense \$396.00
- Engineering & Construction Camp payment \$1160.00
- March Madness (Michael Kerr) \$254.71
- Membership (Joe DiMisa) \$184.47

**Total Expenses \$3445.45**

#### Income

- Scholarship Fund \$250.00 Gannett Fleming
- Scholarship Fund \$1000.00 LJB
- Scholarship Fund \$1000.00 Uptime Solutions
- Golf Sponsors \$600.00 CMS
- Golf Sponsors \$600.00 Heapy
- Golf Sponsors \$200.00 American Structurepoint
- April Lunch \$896.00
- Yellow Ribbon \$65.00

**Total Income \$4611.00**

### Anticipated May 2015

#### Expenses

- May Industry Day

#### Income

- May Industry Day
- Dayton Dragons reimbursement
- Golf Sponsors and Registrations

#### Other Items:

Account Balances as of 04-30-15

- WP Basic Share account \$952.66
- WP Checking Account \$15,223.41
- WP Money Market Fund \$66,368.74
- Cash Box \$500.00

<b>January</b>	<b>February</b>	<b>March</b>
<p>Last Business Day- Streamer Submissions Due</p> <p>January 31- Nomination for National Awards Deadline All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Send annual financial statement to 88 ABW Private Organization Office (Secretary)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p>	<p>Early February- Post Leaders Workshop (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Treasurer - Collect volunteer hour reporting requirements for Annual Financial Report</p>	<p>1st Business Day- Post Financial Report Due (report online at <a href="http://www.same.org/postops">www.same.org/postops</a>)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications March 18, 2011</p>
<b>April</b>	<b>May</b>	<b>June</b>
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar April 15, 2011</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar May 13, 2011</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National &amp; WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p> <p>Industry Day</p> <p>Social Event - Dragons' Game</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p>



<p style="text-align: center;"><b>July</b></p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;"><b>August</b></p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;"><b>September</b></p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>19 Sep - Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;"><b>October</b></p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;"><b>November</b></p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;"><b>December</b></p> <p>Social Event - Holiday Party (No Luncheon)</p> <p>Dec 3-5 - Great Lakes River Division Conference (Cincinnati)</p> <p>Dec 12 – Board Meeting &amp; Social</p>



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**MEETING AGENDA**  
**14 MAY 2015**  
**HOPE HOTEL**  
**Super/Flying Fortress Room**

**11:15** Set up laptop and projector (Nichole Lashley)

**11:45** Welcome to this meeting of the Society of American Military Engineers (Ted Hecht)

Pledge of Allegiance (Ted Hecht)

Invocation (Jeff Leonard)

Comments to be seated (Ted Hecht)

Recognize Distinguished Guests – Head Table (Ted Hecht)

*TBA*

**11:50** **SAME Announcements:** (Ted Hecht)

- Dragons Game May 27<sup>th</sup> (Kerr)
- Bi-Laws Re-Newel (Pado)
- Golf Save the Date (Hautman)
- Results of Elections (Hautman)
- Installation of Officers (RVP - Rosemary Gilbertson)

**12:00** Comments to Begin Lunch (Nadja Turek)

- Welcome to our 15<sup>th</sup> annual industry day lunch at the Hope Hotel please enjoy and we will begin the remainder of the lunch program shortly.

**12:15 SM Presenter – KZF Design – John Eby**

**12:20 Tarra Nystrom, Executive Director of Mentoring Individuals with Disabilities will be speaking on “Mentoring our Wounded Veterans” (Bill Sampson)**

**12:25 Featured Speaker:** Dr. (Col Ret) Harold J. Arata III, Director of Cyber Center of Excellence, Riverside Research

**BIO:** Dr. Harold J. Arata III is the Director-Cyber Center of Excellence, which serves as the unifying body for research, education, outreach and technological advancement of Cyberspace capabilities for Riverside Research.

Most recently he was the Director-Air Force Cyberspace Technical Center of Excellence and also served as a Professor, Air Force Institute of Technology, conducting defense-focused research at the Master's and PhD levels, producing graduates as a National Center of Academic Excellence in information assurance, cyber warfare and cyber operations.

In addition to Dr. Arata's industry and federal civil service, he has commanded a Group, Squadron, been a Major Command and Headquarters Air Force - Division Chief, served in seven major commands, with four tours of duty overseas to include Iraq and was a two-year below the zone select to "Full Colonel."

Dr. Arata holds a PhD in computer science from the University of Tulsa and Master's Degrees in aeronautical science, international security studies and computer science from, Embry-Riddle Aeronautical University, the Air University and the University of Tulsa.

**Please welcome Mr. Arata!**

Question/Answer Period

Present Kittyhawk Post Coin to Speaker (Nadja Turek) **{PHOTO}**

**12:50 Final Announcements:** (Nadja Turek)

Our June program will be presented by Kent Bryan his topic is on the Blue-Green Algal Toxin Background and Treatment. Please note the meeting will be held on June 12<sup>th</sup>. Mark your calendars accordingly and watch our website for program details. The meeting will be held at Twin Base clubhouse.

You can register for the June luncheon via our website: <http://www.samekittyhawkpost.org/>

Reminder: if you need to pay for lunch or did not sign in when you arrived, please see Pete Battaglia.

**12:55** Adjourn Meeting (Nadja Turek) now it's time to turn it back over to Ken Stegal and Michael Chow for the remainder of the Industry Day Program.

**SAME E-NEWSLETTER ARTICLE GUIDELINE**

TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE (Y/N)?	COMMENTS
<b>MAY</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Industry Day	Industry Affairs		Michael Chow	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Alan Hautman	Y	Y	
Construction Camp Applications	K-12 Outreach	Mar - May	Jim Levy	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Joe Pado	Y	N	Every other year, 2015, 2017, etc.
Summer Social - Dragons Game	Social	Apr-May	Kerr / Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Individual Member Highlight	Membership	May	Joe DiMisa	Y		
<b>JUNE</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Alan Hautman	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Joe Pado	Y	N	Every other year, 2015, 2017, etc.
Where Are They Now: Past Scholarship Winner	Scholarship	June	Tom Kolber	Y		
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Renewal of WPAFB Private Organization Permit - Required Notification to Members	Secretary	Annual	Joe Pado	Y	N	
<b>JULY</b>						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Scholarship Winners	Education	July	Tom Kolber	Y	Y	
Fellows Nominations	Fellows	July-Aug	Col Todd	Y	N	
Golf Outing - Wrap-up & Thank You Article	Golf	July	Alan Hautman	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Board Member Highlight	Communications	July	Capt Jesse Lantz	Y		
<b>AS NEEDED / TBD</b>						
	College Outreach	As Needed	Joe Piechota			
	Post Small Business Liaison Officer	As Needed	Michael Chow			
	Emergency Preparedness & Infrastructure Resilience (EP&IR)	As Needed	Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Michael Chow	Y	Y	
Young Member Activities	YM Chair	As Needed	Capt Whitman	Y	TBD	

## 2015 Scholarship Stats

32 Barnes applicants

4 Curtis applicants

Lewis winner (\$1500): Madalyn Sowar

Barnes winners (3 x \$1500 = \$4500): Sarah Finke, Rachel Zvakos, Nathan Hale

Uptime Solutions winners (2x\$1000): Jason Demeter, Cameron Mackintosh

LJB winner (\$1000): Corey Gayheart

Woolpert winner: (\$1000): Christine Zvakos

Eric S.Y. Goltz: (\$1000): Alex Trimbach

Curtis (4 x \$750): Mikayla Nichols, Dale Kelch, Rhine Morland, Steven McDaniel

Sinclair (\$1000 total to Sinclair to distribute): Anthony Kuskie

### Budget

Approved budget	\$8750
LJB	\$1000
Woolpert	\$1000
Eric Goltz	\$1000
Uptime Solutions	\$2000
Tom Kolber (for Sinclair)	\$1000
Lewis contributions*	\$990
Gannett Fleming	\$250
<b>Total assets</b>	<b>\$14,990</b>

\*Jim Ryckman (\$500), Turek parents (\$200), Kim Duncan (\$50), AFMC refreshment fund (\$240)

### Expenses

April Lewis	\$1500
Barnes scholarships	3 x \$1500 = \$4500
Curtis scholarships	4 x \$750 = \$3000
LJB scholarship	\$1000
Woolpert scholarship	\$1000
Eric Goltz	\$1000
Uptime Solutions	2 x \$1000 = \$2000
Sinclair Scholarships	\$1000
<b>Total scholarships</b>	<b>\$14,000</b>

### **Evaluation Committee:**

Mark Goltz, Nadja Turek, Tom Kolber, Drew Titone, Paul Cotelleso