

SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**EXECUTIVE BOARD MEETING MINUTES**

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**DATE OF MEETING:** 2 April 2015; 11:30 AM – 1:03 PM

**LOCATION:** Wright Patterson AFB, Area A, Bldg 11

**SUBMITTED BY:** Joseph Pado, Secretary

**ATTENDANCE:** See attached roster

**NEXT BOARD MEETING:** 07 May 2015; (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792\* Participant Access Code: 722792#

**MONTHLY GENERAL**

**MEMBERSHIP MEETING:** 09 April 2014  
Twin Base Golf Course

**ITEMS DISCUSSED:**

1. **President's Corner (Mr. Ted Hecht)**
  - Ted welcomed the Board to the meeting.
2. **Secretary (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
  - Ken Stegall presented the draft minutes from the March Board meeting. No further changes were requested and the minutes were approved as presented.
3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
  - Pete provided the Treasurer's Report prior to the meeting (see attached). Bronnie briefed the report to the Board. No concerns were noted.
  - The Post is no longer using Newtek to process credit card transactions. The Post will use Eventbrite for all future transactions.

## **Committee Reports**

### **4. Membership (Mr. Joe DiMisa)**

- The following are the current membership numbers:

26 March 2015

IM's	243
SREPS	261
Total	504
Students	18

2015 Goal – 497 (451 is threshold to be considered Large Post)

- Ted Hecht stated that he will contact Jim Ryckman regarding a SAME recruitment session at AFLCMC/WNV.

### **5. Sustaining Membership (Mr. Michael Chapman)**

- No Report.

### **6. Programs (Ms. Nichole Lashley/ Ms. Nadja Turek/ Mr. Jeff Leonard)**

- Bill Sampson confirmed that June's speaker present a briefing on the algae issues in Ohio.

### **7. Education/Scholarships/Science Fairs (Dr. Mark Goltz / Ms. Nadja Turek / Mr. Joe DiMisa / Mr. Tom Kolber / Col Paul Cotelleso)**

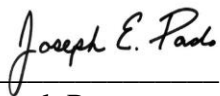
- Scholarship applications were due on 3 April however, the Kittyhawk Post website was mistakenly shut-down on 1 April due to a payment misunderstanding. It will take approximately 1 to 2 weeks for Go-Daddy to restore the site. Applications still can still be sent via e-mail and the application deadline was extended to 10 April. This information was placed on the temporary webpage while Go-Daddy is restoring the site. Scholarships will be awarded in June.
- Col Cotelleso will join the Education Committee. Col Cotelleso will sign the PDH forms in the future.

### **8. Industry Affairs (Mr. Mike Chow / Bill Sampson / Mr. John Koerner / Mr. Joe Brink / Mr. Norm Campbell)**

- Mike Chow stated that the Post's Industry Day is in good shape. The event is scheduled for 14 May at the Hope Hotel. Mike also stated that 7 out of 8 speakers are confirmed for the event and there are a few alternatives for the remaining briefing slot. Mike will resolve this with the Industry Affairs committee.
- The Industry Day luncheon speaker will be Ohio House of Representatives Member, Rick Perales (Beavercreek). Ted Hecht will check with Wright-Patterson AFB leadership to determine if any specific protocols are needed for this event.
- Bill Sampson stated that he also lined-up an additional speaker (10-15 minutes) for the June Post luncheon. This speaker is a "Business Incubator" who helps veterans start their own business. It was agreed that the agenda could accommodate this.

- SAME Regional Vice President, Rosemary Gilbertson will attend the May Luncheon to install of Post officers.
  - 6 of the Industry Day sponsor booths have been sold. Mike Chow will contact Sustaining Member firms to help sell the remaining booths.
  - John Koerner has agreed to emcee Industry Day.
  - Mike Chow stated that the Post now needs to make a significant push to advertise the event and solicit attendance.
9. **Small Business (Mr. Jeffery Engram / Ms. Rosie O’Grady / Ms. Marci Snyder / Mr. Scott Porter) - Post Small Business Liaison Officer (Mr. Mike Chow)**
- No official report however it was noted that Ken Stegall will be attending the Small Business forum in Chicago.
10. **Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Maj Theresa White)**
- Jon introduced a discussion regarding the TISP Critical Infrastructure Symposium in Linthicum, MD this spring. Nadja Turek will attend the Symposium.
11. **Social (Mr. Michael Kerr / Mr. Michael Howe)**
- Michael Howe stated that the March Madness basketball event at Fricker’s went very well.
  - Mike Howe also stated that the next social event is a Dayton Dragons game scheduled for 27 May.
12. **Golf (Mr. Grant Bartee / Mr. Alan Hautman / Mr. Jeff Leonard)**
- The Post’s Golf event is scheduled for 10 July.
  - Alan reported that Keith Chrysler will sponsor this year’s hole-in-one prize.
13. **Young Members (Capt Jonathan Polston / Capt Chris Wittman)**
- Capt Sam Logan has been reassigned and will no longer serve as the Young Members Co-Chair.
  - JETC is in mid-May. The Post usually sends a Young Member. The registration is sponsored by National and the Post covers travel expenses. The Capt Polston will reach-out to Young Members and make a nominee recommendation.
14. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy)**
- No Report.
15. **K-12 Outreach (Mr. Jim Levy)**
- Jim Levy stated that the Stebbins High School field trip is scheduled for 12 May. He also stated that if there are any A/E firms that would like to participate to please contact him soon.
  - The Post has one application for the Army Summer Camp and that has been submitted. There are 5 applicants for the other camps (Air Force & Marine). The K-12 Outreach committee will review applications and select nominees.

16. **Yellow Ribbon (Mr. Bill Sampson)**
  - Bill Sampson was congratulated for his leadership efforts to coordinate the Ohio National Guard's adoption of Kae Elementary School in Whitehall, Ohio. Bill Sampson stated that he, along with LTC Gregory Rogers and Sargent's Dustin Snyder and Pat Burke of the Ohio Army National Guard formally thanked the faculty and students with a Certificate of Appreciation. This was in response to Kae Elementary School's efforts in generating 1,200 holiday cards for troops serving overseas. This recognition also came with a hands-on presentation on the evolution of U.S. Army combat uniforms and field gear from World War I to the present.
  
17. **Awards (Ms. Jennifer Tamburino / Mr. Dave Perkins)**
  - No Report.
  
18. **Fellows (Col Jeff Todd)**
  - No Report.
  
19. **Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**
  - No Report.
  
20. **Communications/Public Relations (Capt Jesse Lantz and Ms. Kirsten Evans / Ms. Kim Duncan)**
  - Capt Lantz stated that the SAME Kittyhawk Post has a second, legacy Twitter account. Captain Lantz is working with Twitter to ensure the legacy and new accounts are merged into one site titled "SAME\_KITTYHAWK".
  
21. **Old Business:**
  - None.
  
22. **New Business:**
  - Ted delivered the good news that the Kittyhawk Post has been recognized by National as the top medium-sized Post!
  - It was stated that Joe Piechota will represent the Post at the August Leadership Workshop.
  - Alan Hautman reported on Post's new officer election efforts. There are 3 candidates for Vice President. All other positions have only one candidate (i.e., the incumbents). Captain Lantz will work with Alan to come up with an electronic ballot that can be sent to Post members.
  - There is a base exercises scheduled during the week of next Board meeting. Therefore, the next board meeting will be at Woolpert.
  
23. **Post calendar is attached.**
  - See attached calendar.
  
24. **Adjourn: 1:03 PM**

Joseph E. Pado   

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Secretary, Kittyhawk Post

Theodore J. Hecht   

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President, Kittyhawk Post

Updated Roster April 2015 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Organization	Email
<b>President-</b>	Ted Hecht	X			WPAFB - 88 ABW/CEG	<a href="mailto:theodore.hecht@us.af.mil">theodore.hecht@us.af.mil</a>
<b>President Elect</b>	Nadja Turek	X			Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
<b>Vice-President</b>	Mike Howe	X			WPAFB – 88 ABW/CEG	<a href="mailto:michael.howe.2@us.af.mil">michael.howe.2@us.af.mil</a>
<b>Secretary</b>	Joe Pado			X	HQ AFMC/A7NX	<a href="mailto:joseph.pado@us.af.mil">joseph.pado@us.af.mil</a>
<b>1<sup>st</sup> Asst Secretary</b>	Joe Brink	X			Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
<b>2<sup>nd</sup> Asst Secretary</b>	Drew Titone			X	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
<b>Treasurer</b>	Pete Battaglia			X	LJB	<a href="mailto:PBattaglia@ljbinc.com">PBattaglia@ljbinc.com</a>
<b>Asst. Treasurer</b>	Bronnie Kallas	X			Atriax Group	<a href="mailto:bronnies.kallas@atriaxgroup.com">bronnies.kallas@atriaxgroup.com</a>
<b>1st Director</b>	Alan Hautman		X		Emersion Design	<a href="mailto:alan.hautman@emersiondesign.com">alan.hautman@emersiondesign.com</a>
<b>2nd Director</b>	Col Jeffrey Todd			X	WPAFB - HQAFMC/A6/7	<a href="mailto:jeffrey.todd@us.af.mil">jeffrey.todd@us.af.mil</a>
<b>3rd Director</b>	Ken Stegall	X			CMS	<a href="mailto:kstegall@cms-corporation.com">kstegall@cms-corporation.com</a>
<b>Programs</b>	Nichole Lashley			X	Auxano Environmental	<a href="mailto:auxanoenvironmental@outlook.com">auxanoenvironmental@outlook.com</a>
Co-Chair	Jeff Leonard	X			AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
Co-Chair	Nadja Turek	X			Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
<b>Communications/ Public Relations</b>	Capt Jesse Lantz	X			WPAFB – HQ AFMC/A7RP	<a href="mailto:jesse.lantz@us.af.mil">jesse.lantz@us.af.mil</a>
Support	Kirsten Evens	X			Metro CD Engineering	<a href="mailto:kevins@metrocdengineering.com">kevins@metrocdengineering.com</a>
<b>Public Relations</b>	Kim Duncan	X			Retired	<a href="mailto:KimDuncan@woh.rr.com">KimDuncan@woh.rr.com</a>
<b>Education</b>	Mark Goltz	X			AFIT	<a href="mailto:mark.goltz@afit.edu">mark.goltz@afit.edu</a>
Co-Chair	Nadja Turek	X			Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
Co-Chair	Joe DiMisa			X	Woolpert	<a href="mailto:joe.dimisa@woolpert.com">joe.dimisa@woolpert.com</a>
Co-Chair	Tom Kolber			X	Woolpert/Retired	<a href="mailto:tom.kolber@woolpert.com">tom.kolber@woolpert.com</a>
Co-Chair	Col Paul Cotellesso			X	AFIT	<a href="mailto:paul.cotellesso@us.af.mil">paul.cotellesso@us.af.mil</a>
<b>Industry Affairs</b>	Michael Chow		X		Metro CD Engineering	<a href="mailto:mchow@metrocdengineering.com">mchow@metrocdengineering.com</a>
	Bill Sampson		X		CT Consultants	<a href="mailto:wsampson@ctconsultants.com">wsampson@ctconsultants.com</a>
	John Koerner			X	Retired	<a href="mailto:jabkoerner@aol.com">jabkoerner@aol.com</a>
	Joe Brink	X			Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
	Norm Campbell	X			Schneider Electric	<a href="mailto:norm.campbell@schneider-electric.com">norm.campbell@schneider-electric.com</a>
<b>Small Business</b>	Jeff Engram			X	Tec Incorporated	<a href="mailto:jengram@tecinc1.com">jengram@tecinc1.com</a>
Co-Chair	Rosie O'Grady			X	Barr & Prevost	<a href="mailto:rosie.ogrady@7nteng.com">rosie.ogrady@7nteng.com</a>
	Marci Snyder			X	Woolpert	<a href="mailto:marci.snyder@woolpert.com">marci.snyder@woolpert.com</a>
	Scott Porter			X	Dynamix Engineering, Ltd.	<a href="mailto:Sporter@dynamix-ltd.com">Sporter@dynamix-ltd.com</a>
<b>Post Small Business Liaison Officer</b>	Michael Chow		X		Metro CD Engineering	<a href="mailto:mchow@metrocdengineering.com">mchow@metrocdengineering.com</a>
<b>Awards</b>	Jennifer Tamburino			X	Guidon Design	<a href="mailto:jtamburino@guidondesign.com">jtamburino@guidondesign.com</a>
Co-Chair	Dave Perkins			X	WPAFB – 88 ABW/CEG	<a href="mailto:dave.perkins.2@us.af.mil">dave.perkins.2@us.af.mil</a>
<b>Membership</b>	Joe DiMisa			X	Woolpert	<a href="mailto:joe.dimisa@woolpert.com">joe.dimisa@woolpert.com</a>
<b>Sustaining Members</b>	Michael Chapman			X	Emersion Design	<a href="mailto:michael.chapman@emersiondesign.com">michael.chapman@emersiondesign.com</a>
<b>Readiness</b>	Jon Wheeler			X	Booz Allen Hamilton	<a href="mailto:wheeler_jon@bah.com">wheeler_jon@bah.com</a> <a href="mailto:Jon.Wheeler@afit.edu">Jon.Wheeler@afit.edu</a>
	Maj Theresa White			X	AFIT – PhD Program	<a href="mailto:theresa.white@us.af.mil">theresa.white@us.af.mil</a>
<b>Social</b>	Michael Kerr			X	MAKSolve, LLC	<a href="mailto:michael@maksolve.com">michael@maksolve.com</a>

<b>Golf</b>	Grant Bartee		X	LJB Inc.	<a href="mailto:gbartee@ljbinc.com">gbartee@ljbinc.com</a>
Co-Chair	Alan Hautman		X	Emersion Design	<a href="mailto:alan.hautman@emersiondesign.com">alan.hautman@emersiondesign.com</a>
Co-Chair	Jeff Leonard	X		AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
<b>Young Members</b>	Capt Jonathan Polston		X	WPAFB - HQAFMC/A7OS	<a href="mailto:jonathan.polston.1@us.af.mil">jonathan.polston.1@us.af.mil</a>
Co-Chair	Capt Chris Wittman		X	WPAFB - AFIT GEM	<a href="mailto:cew06c@gmail.com">cew06c@gmail.com</a>
<b>K-12 Outreach</b>	Jim Levy	X		WPAFB - 88 ABW/CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
<b>Affiliates Societies</b>	Drew Titone		X	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
Co-Chair	Jim Ryckman		X	WPAFB - AFLCMC/WNV	<a href="mailto:s.ryckman@us.af.mil">s.ryckman@us.af.mil</a>
<b>Yellow Ribbon</b>	Bill Sampson		X	CT Consultants	<a href="mailto:wsampson@ctconsultants.com">wsampson@ctconsultants.com</a>
<b>College Outreach</b>	Joe Piechota	X		WPAFB – 88 ABW/CEG	<a href="mailto:joseph.piechota@us.af.mil">joseph.piechota@us.af.mil</a>
Co-Chair	Jim Levy		X	WPAFB - 88 ABW/CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
<b>Fellows</b>	Col Jeff Todd		X	WPAFB - HQAFMC/A6/7	<a href="mailto:jeffrey.todd@us.af.mil">jeffrey.todd@us.af.mil</a>

## TREASURER'S REPORT

### April 2015

#### Expenses

- Eventbrite fees (February 15) \$37.68
- Newtek Fees (February 15)  $\$64.57 + \$68.30 = \$132.87$
- March Lunch \$1199.00
- Post Leaders Workshop (Mike Howe) \$755.73

**Total Expenses \$2125.28**

#### Income

- Scholarship Fund \$1000.00 (Goltz)
- Scholarship Fund \$1000.00 (LJB)
- Scholarship Fund \$250. (Gannett Fleming)
- March Lunch \$1396.00

**Total Income \$3646.00**

### Anticipated March 2015

#### Expenses

- Newtek Fees
- Eventbrite fees
- April Lunch
- Dayton Dragons

#### Income

- April Luncheon

### Other Items:

Account Balances as of 03-31-15

- WP Basic Share account \$952.60
- WP Checking Account \$13,492.43
- WP Money Market Fund \$66,360.56

Cash Box \$500.00



<b>January</b>	<b>February</b>	<b>March</b>
<p>Last Business Day- Streamer Submissions Due</p> <p>January 31- Nomination for National Awards Deadline All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Send annual financial statement to 88 ABW Private Organization Office (Secretary)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p>	<p>Early February- Post Leaders Workshop (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p>	<p>1st Business Day- Post Financial Report Due (report online at <a href="http://www.same.org/postops">www.same.org/postops</a>)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp</p>
<b>April</b>	<b>May</b>	<b>June</b>
<p>Renew Managed Wordpress (License expires: 4/2/2017)</p> <p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National &amp; WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p> <p>Industry Day</p> <p>Social Event - Dragons' Game</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p>

<p style="text-align: center;"><b>July</b></p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;"><b>August</b></p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>SAME Camper presentation</p> <p>Renew Domain name (Domain expires: 9/3/2016)</p>	<p style="text-align: center;"><b>September</b></p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>19 Sep - Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;"><b>October</b></p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;"><b>November</b></p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;"><b>December</b></p> <p>Social Event - Holiday Party (No Luncheon)</p>



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**MEETING AGENDA**  
**9 APRIL 2015**  
**WPAFB Twin Base Golf Club**

**11:15** Set up laptop and projector (Nichole Lashley)

**11:45** Welcome to this meeting of the Society of American Military Engineers and American Society of Civil Engineers Joint Meeting. (Nadja Turek)

Pledge of Allegiance (Nadja Turek)

Comments to be seated (Nadja Turek)

Recognize Distinguished Guests – Head Table (Nadja Turek)

*TBA*

**11:50** **SAME Announcements:** (Nadja Turek)

- Kittyhawk is SAMEs Top Medium Post (Turek)
- Golf Save the Date (Hautman)
- Board Openings and Election of Officers (Hautman)
- Industry Day (Kirsten with MetroCD)
- Dragons Game May 27<sup>th</sup> (Kerr/Howe)
- RVP Award (Marci Snyder)

Invocation (Jeff Leonard)

**11:55** Comments to Begin Lunch (Nadja Turek)

- Welcome back to Twin Base; Lunch will be Buffet Style and we will release the tables a few at a time.

**12:20 Science Fair Winners Presentation (Tom Kolber)**

**12:25 Featured Speaker:** Aaron Lofurno's, presentation will be on the Akron-Canton Regional Airport Authority's Master Plan Study. The need for this study was driven by the changing airline market at CAK and consecutive years of record-breaking passenger traffic growth. Key elements of the project included a complete AGIS Aerial Survey and Submittal; a 20-year aviation activity forecast; terminal, parking, and airfield development concepts; a detailed Airport Layout Plan (ALP) set including an Exhibit 'A' Property Map; and a broad-based public involvement program.

**BIO:** Aaron J. Lofurno

Is an Airport Planner with CHA, he performs a variety of technical analyses in support of airport planning and design programs. Typical tasks include Master Plans, Airport Layout Plans, NEPA environmental assessments, activity forecasts, aircraft parking and ramp layouts, shadow studies, vehicle simulation analyses, feasibility studies, airspace protection analyses, airfield configuration studies, demand/capacity analyses, public involvement programs and noise exposure modeling.

**Please welcome Mr. Lofurno!**

Question/Answer Period

Present Kittyhawk Post Coin to Speaker (Nadja Turek) {**PHOTO**}

**12:45 Final Announcements:** (Nadja Turek)

Our May program will be in conjunction with Industry Day on May 14<sup>th</sup>, the lunch presenter is TBA, as part of the May presentation a speaker from the Incubator in Columbus which helps veterans with disabilities to start businesses will be part of the program. The meeting will be held at the Hope Hotel.

You can register for the March luncheon via our website: <http://www.samekittyhawkpost.org/>

50/50 Drawing (Bill Sampson): The winner is \_\_\_\_\_?

Reminder: if you need to pay for lunch or did not sign in when you arrived, please see Pete Battaglia.

**12:50** Adjourn Meeting (Nadja Turek)

SAME E-NEWSLETTER ARTICLE GUIDELINE						
TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE (Y/N)?	COMMENTS
<b>APRIL</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Industry Day	Industry Affairs		Michael Chow	Y	Y	
GEM Award Winner	Education	April	Tom Kolber	Y	N	Maybe external press release
Science Fair Winners	Education	April	Tom Kolber	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Field Trip Firm Visits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Where Are They Now: Past Camper	K-12 Outreach	April	Jim Levy	Y		
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Summer Social - Dragons Game	Social	Apr-May	Kerr / Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
<b>MAY</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Industry Day	Industry Affairs		Michael Chow	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Alan Hautman	Y	Y	
Construction Camp Applications	K-12 Outreach	Mar - May	Jim Levy	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Joe Pado	Y	N	Every other year, 2015, 2017, etc.
Summer Social - Dragons Game	Social	Apr-May	Kerr / Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Individual Member Highlight	Membership	May	Joe DiMisa	Y		
<b>JUNE</b>						
Election Info	1st Director	Apr - Jun	Ted Hecht	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Alan Hautman	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Alan Hautman	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Joe Pado	Y	N	Every other year, 2015, 2017, etc.
Where Are They Now: Past Scholarship Winner	Scholarship	June	Tom Kolber	Y		
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Renewal of WPAFB Private Organization Permit - Required Notification to Members	Secretary	Annual	Joe Pado	Y	N	
<b>AS NEEDED / TBD</b>						
	College Outreach	As Needed	Joe Piechota			
	Post Small Business Liaison Officer	As Needed	Michael Chow			
	Emergency Preparedness & Infrastructure Resilience (EP&IR)	As Needed	Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Michael Chow	Y	Y	
Young Member Activities	YM Chair	As Needed	Capt Whitman	Y	TBD	