

SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**EXECUTIVE BOARD MEETING MINUTES**

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**DATE OF MEETING:** 01 October 2015; 11:30 AM – 12:47PM

**LOCATION:** Wright-Patterson AFB (Area A), Bldg 11

**SUBMITTED BY:** Joseph Pado, Secretary

**ATTENDANCE:** See attached roster

**NEXT BOARD MEETING:** 05 November 2015; 11:30 AM – 1:00 PM (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792\* Participant Access Code: 722792#

**MONTHLY GENERAL**

**MEMBERSHIP MEETING:** 08 October 2015  
Twin Base Golf Course Clubhouse

**ITEMS DISCUSSED:**

1. **President's Corner (Ms. Nadja Turek)**
  - Nadja welcomed the Board to the meeting.
  
2. **Secretary (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
  - Joe Pado presented the draft minutes from the September Board meeting. No changes were requested and the minutes were approved as presented.
  
3. **Treasurer (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
  - Prior to the meeting, Pete provided the October Treasurer's Report (attached). No concerns were noted with his report.
  - Pete stated that the Yellow Ribbon's 50/50 drawing prize went unclaimed at the September Membership Luncheon. The unclaimed funds will be added to the prize amount for the October Luncheon's drawing.

## **Committee Reports**

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### **4. Membership (Mr. Joe DiMisa)**

- The following are the current membership numbers:

<u>29 Sep 2015</u>	
IM's	223
SREPS	253
Total	476
Students	18

2015 Goal – 497 (451 is threshold to be considered Large Post)

- Joe DiMisa reported that he, Nadja Turek and Michael Chapman met on 29 September to follow-up on the plan to grow the Post by 10 members per month thru November. Joe also stated that Michael Chapman continues to reach-out to all Sustaining Member (SM) firms to ensure they fill all 6 available slots under their SM membership.
- Joe Pado and others noted concerns that have been brought to them regarding individual membership Post affiliation transfers requested thru SAME National's website. Joe Pado stated that multiple individuals attempted to switch Post affiliations on-line but the change never took effect. Nadja stated that she will e-mail National with the Post's concerns.
- Joe DiMisa stated that he still needs to follow-up with Dave Perkins to set-up a membership recruitment session with the 88<sup>th</sup> Civil Engineer Group.
- Joe DiMisa reported that his 18 September AFIT new member recruitment session went well but to date, it has not yielded any new members. He and Capt Wittman will continue to follow-up with prospects new members.

### **5. Sustaining Membership (Mr. Michael Chapman)**

- Michael stated that John Menninger at Stantec will be the October Sustaining Member briefer.

### **6. Programs (Ms. Nichole Lashley/ Ms. Nadja Turek/ Mr. Jeff Leonard)**

- Nichole stated that the Programs Committee plans to meet next week to line-up 2016 Luncheon briefing topics. Nadja stated that anyone with topic ideas should e-mail Nichole.

### **7. Education/Scholarships/Science Fairs (Mr. Tom Kolber / Ms. Nadja Turek / Col Paul Cotelleso)**

- No Report.

### **8. Industry Affairs (Mr. Mike Chow / Bill Sampson / Mr. John Koerner / Mr. Joe Brink / Mr. Norm Campbell)**

- No Report.

9. **Small Business (Mr. Jeffery Engram / Ms. Rosie O'Grady / Ms. Marci Snyder / Mr. Scott Porter) - Post Small Business Liaison Officer (Mr. Mike Chow)**
  - Nadja Turek stated that the Small Business Roundtable is scheduled for 12 November. The Post's monthly membership luncheon will be integrated into the middle of the Roundtable's program.
  - Kirsten Evans stated that Marci Snyder is reaching out to Roundtable speakers. Kirsten also briefed that she will help to publicize the event by pushing weekly, sign-up reminders to the Post's membership. Nadja suggested that Kirsten engage with Chris Hesse to push similar advertisements to external organizations that may have an interest in attending.
  
10. **Emergency Preparedness & Infrastructure Resilience (EP&IR) (Mr. Jon Wheeler / Capt Michael Spencer)**
  - Nadja announced that Capt Spenser from AFIT will be joining the EP&IR Committee.
  
11. **Social (Mr. Michael Kerr / Mr. Dave Perkins)**
  - It was discussed that the Post's Holiday Social is scheduled for 3 December at the Carillon Park Historical Brewery. The Social Committee will target five, \$200 sponsorship opportunities to help with the cost of the event. If this sponsorship is obtained, hors d'overs & 2 complimentary drink tickets will be provided to each interested attendee.
  
12. **Golf (Mr. Grant Bartee / Mr. Alan Hautman / Mr. Jeff Leonard)**
  - No Report.
  
13. **Young Members (Capt Chris Wittman / Kelly Hecht / Lauren Anderson / Capt Zach Bierhaus / Capt Michael Spencer)**
  - No Report.
  
14. **College Outreach (Mr. Joe Piechota / Mr. Jim Levy)**
  - No Report.
  
15. **K-12 Outreach (Mr. Jim Levy)**
  - No official report from the K-12 Outreach Committee however, Nadja stated that Lego League is looking for coaches/judges and if anyone is interested in volunteering, they should contact Jim.
  - Jeff Leonard suggested that the K-12 Outreach and Young Member Committees sponsor a booth at this year's TechFest. Drew Titone stated that he will reach-out to the respective Committee Chairs to ponder this suggestion.
  
16. **Yellow Ribbon (Mr. Bill Sampson)**
  - Bill reported that he is working with 3 Columbus-area elementary schools to send holiday cards to deployed service members this year. He also stated that he is in contact with two additional schools in Athens & Dayton, Ohio.
  - It was stated that Mike Howe will check with the 88<sup>th</sup> Force Support Squadron to determine the requirements for the Kittyhawk Board to again adopt an Airman's family for the holiday season.

- It was discussed that that the Post again plans to conduct a collection drive for sundry items for deployed service members at the November Membership Luncheon. Nadja suggested that Michael Chapman advertise this collection drive to Sustaining Member firms.

**17. Awards (Ms. Jennifer Tamburino)**

- Nadja stated that she talked to Jennifer. Nadja asked Board members to consider helping Jennifer with this year's award write-ups. If interested in helping, Board members should let Nadja know.

**18. Fellows (Mr. Jeff Todd)**

- No Report.

**19. Affiliates Societies Council (Mr. Drew Titone / Mr. Jim Ryckman)**

- Drew reported that plans are underway for the 2016 Tech-Fest. He reported that there is a training session in November and the council is searching for 2016 event donors.

**20. Communications/Public Relations (Capt Jesse Lantz and Ms. Kirsten Evans / Chris Hesse)**

- Capt Lantz reported that he is having difficulty in gaining access to the Post's Twitter account. He will continue to work the issue.
- Capt Lantz also stated that he is working to add a MailChimp button to the Post's Facebook site so that individuals can request/subscribe to Post-wide messages & e-blasts.

**21. Old Business:**

None

**22. New Business:**

- None.

**23. Post calendar is attached.**

- See attached calendar.

**24 Adjourn: 12:49 PM**

Joseph E. Pado



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Secretary, Kittyhawk Post

Nadja Turek



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President, Kittyhawk Post

Updated Roster October 2015 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Phone	Organization	Email
<b>President</b>	Nadja Turek	X			937-830-3855	Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
<b>President Elect</b>	Mike Howe	X			937-257-6214	WPAFB – 88 CEG	<a href="mailto:michael.howe.2@us.af.mil">michael.howe.2@us.af.mil</a>
<b>Vice-President</b>	Jeff Leonard	X			937-609-6803	AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
<b>Secretary</b>	Joe Pado	X			937-656-0428	WPAFB - AFIMSC	<a href="mailto:joseph.pado@us.af.mil">joseph.pado@us.af.mil</a>
<b>1<sup>st</sup> Asst Secretary</b>	Joe Brink		X		513-509-1679	Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
<b>2<sup>nd</sup> Asst Secretary</b>	Drew Titone	X			937-901-1739	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
<b>Treasurer</b>	Pete Battaglia	X			614-563-3542	LJB	<a href="mailto:PBattaglia@ljbinc.com">PBattaglia@ljbinc.com</a>
<b>Asst. Treasurer</b>	Bronnie Kallas	X			316-518-7952	Atriax Group	<a href="mailto:bronnie.kallas@atriaxgroup.com">bronnie.kallas@atriaxgroup.com</a>
<b>1st Director</b>	Jeffrey Todd		X		937-901-7089	Retired (USAF)	<a href="mailto:jeffreymtodd3@gmail.com">jeffreymtodd3@gmail.com</a>
<b>2nd Director</b>	Ken Stegall			X	937-728-0639	CMS	<a href="mailto:kstegall@cms-corporation.com">kstegall@cms-corporation.com</a>
<b>3rd Director</b>	Ted Hecht			X	937-543-6920	Heapy Engineering	<a href="mailto:TJHecht@heapy.com">TJHecht@heapy.com</a>
<b>Programs</b>	Nichole Lashley	X			937-271-1226	Auxano Environmental	<a href="mailto:auxanoenvironmental@outlook.com">auxanoenvironmental@outlook.com</a>
Co-Chair	Jeff Leonard	X			937-609-6803	AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
Co-Chair	Nadja Turek	X			937-830-3855	Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
	Rudy Herzog			X	614-600-5856	AECOM	<a href="mailto:rudy.herzog@aecom.com">rudy.herzog@aecom.com</a>
<b>Communications/ Public Relations</b>	Capt Jesse Lantz	X			937-257-7034	WPAFB – AFIMSC	<a href="mailto:jesse.lantz@us.af.mil">jesse.lantz@us.af.mil</a> <a href="mailto:jesse.e.lantz@gmail.com">jesse.e.lantz@gmail.com</a>
	Kirsten Evans	X			614-923-3930	MC&D	<a href="mailto:kevans@metrocdengineering.com">kevans@metrocdengineering.com</a>
<b>Public Relations</b>	Chris Hesse			X	937-656-9103	USACE	<a href="mailto:chris.e.hesse@usace.army.mil">chris.e.hesse@usace.army.mil</a>
<b>Education</b>	Tom Kolber	X			937-531-1281	Retired	<a href="mailto:tjkolber@aol.com">tjkolber@aol.com</a>
Co-Chair	Nadja Turek	X			937-830-3855	Woolpert	<a href="mailto:nadja.turek@woolpert.com">nadja.turek@woolpert.com</a>
Co-Chair	Col Paul Cotelleso			X	937-656-1478	WPAFB - AFIT	<a href="mailto:paul.cotelleso@us.af.mil">paul.cotelleso@us.af.mil</a>
	Drew Titone	X			937-901-1739	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
<b>Industry Affairs</b>	Michael Chow			X	614-923-3930	MC&D	<a href="mailto:mchow@metrocdengineering.com">mchow@metrocdengineering.com</a>
	Bill Sampson		X		614-779-0029	CT Consultants	<a href="mailto:wsampson@ctconsultants.com">wsampson@ctconsultants.com</a>
	John Koerner			X	937-429-9251	Retired	<a href="mailto:jabkoerner@aol.com">jabkoerner@aol.com</a>
	Joe Brink		X		513-509-1679	Burgess & Niple	<a href="mailto:joe.brink@burgessniple.com">joe.brink@burgessniple.com</a>
	Norm Campbell			X	317-703-6875	Schneider Electric	<a href="mailto:norm.campbell@schneider-electric.com">norm.campbell@schneider-electric.com</a>

<b>Small Business</b>	Jeff Engram			X	614-218-7328	Tec Incorporated	<a href="mailto:jengram@tecinc1.com">jengram@tecinc1.com</a>
<b>Co-Chair</b>	Rosie O'Grady			X	937-435-3200	7NT	<a href="mailto:rosie.ogrady@7nteng.com">rosie.ogrady@7nteng.com</a>
	Marci Snyder			X	937-307-5620	Woolpert	<a href="mailto:marci.snyder@woolpert.com">marci.snyder@woolpert.com</a>
	Scott Porter			X	614-443-1178 x231	Dynamix Engineering, Ltd.	<a href="mailto:Sporter@dynamix-ltd.com">Sporter@dynamix-ltd.com</a>
<b>Post Small Business Liaison Officer</b>	Michael Chow			X	614-923-3930	MC&D	<a href="mailto:mchow@metrocdengineering.com">mchow@metrocdengineering.com</a>
<b>Awards</b>	Jennifer Tamburino			X	513-445-3780 x202	Guidon Design	<a href="mailto:jtamburino@guidondesign.com">jtamburino@guidondesign.com</a>
<b>Membership</b>	Joe DiMisa			X	937-531-1224	Woolpert	<a href="mailto:joe.dimisa@woolpert.com">joe.dimisa@woolpert.com</a>
<b>Sustaining Members</b>	Michael Chapman		X		513-841-3084	Emersion Design	<a href="mailto:michael.chapman@emersiondesign.com">michael.chapman@emersiondesign.com</a>
<b>Emergency Preparedness &amp; Infrastructure Resilience (EP&amp;IR)</b>	Jon Wheeler		X		937-239-5982	Booz Allen Hamilton	<a href="mailto:wheeler_jon@bah.com">wheeler_jon@bah.com</a> <a href="mailto:Jon.Wheeler@afit.edu">Jon.Wheeler@afit.edu</a>
	Capt Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty	<a href="mailto:mjspence1@gmail.com">mjspence1@gmail.com</a>
<b>Social</b>	Michael Kerr			X	937-681-4397	MAKSolve, LLC	<a href="mailto:michael@maksolve.com">michael@maksolve.com</a>
	Dave Perkins			X	937-656-6214	WPAFB – 88 CEG	<a href="mailto:dave.perkins.2@us.af.mil">dave.perkins.2@us.af.mil</a>
<b>Golf</b>	Grant Bartee			X	937-657-6278	LJB Inc.	<a href="mailto:gbartee@ljbinc.com">gbartee@ljbinc.com</a>
<b>Co-Chair</b>	Alan Hautman			X	513-379-1180	Emersion Design	<a href="mailto:alan.hautman@emersiondesign.com">alan.hautman@emersiondesign.com</a>
<b>Co-Chair</b>	Jeff Leonard	X			937-609-6803	AFRL/RQY	<a href="mailto:jeffrey.leonard@us.af.mil">jeffrey.leonard@us.af.mil</a>
	Dave Perkins			X	937-656-6214	WPAFB – 88 CEG	<a href="mailto:dave.perkins.2@us.af.mil">dave.perkins.2@us.af.mil</a>
<b>Young Members</b>	Capt Christopher Wittman			X	850-459-3614	WPAFB – AFIT GEM Student	<a href="mailto:christopher.wittman@afit.edu">christopher.wittman@afit.edu</a> <a href="mailto:cew06c@gmail.com">cew06c@gmail.com</a>
	Capt Zach Bierhaus			X	812-716-1166	WPAFB – AFIT GEM Student	<a href="mailto:zachary.bierhaus@afit.edu">zachary.bierhaus@afit.edu</a>
	Capt Michael Spencer			X	815-298-2911	WPAFB – AFIT Faculty Mbr	<a href="mailto:mjspence1@gmail.com">mjspence1@gmail.com</a>
	Kelly Hecht			X	937-307-1224	Messer Construction	<a href="mailto:khecht@messer.com">khecht@messer.com</a>
	Lauren Anderson			X	937-542-1495	Messer Construction	<a href="mailto:landerson@messer.com">landerson@messer.com</a>
<b>K-12 Outreach</b>	Jim Levy			X	937-656-3381	WPAFB - 88 CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
<b>Affiliates Societies</b>	Drew Titone	X			937-901-1739	Woolpert	<a href="mailto:drew.titone@woolpert.com">drew.titone@woolpert.com</a>
<b>Co-Chair</b>	Jim Ryckman			X	937-904-3801	WPAFB - AFLCMC/WNV	<a href="mailto:s.ryckman@us.af.mil">s.ryckman@us.af.mil</a>
<b>Yellow Ribbon</b>	Bill Sampson		X		614-779-0029	CT Consultants	<a href="mailto:wsampson@ctconsultants.com">wsampson@ctconsultants.com</a>
<b>College Outreach</b>	Joe Piechota	X			937-904-1183	WPAFB – 88 CEG	<a href="mailto:joseph.piechota@us.af.mil">joseph.piechota@us.af.mil</a>
<b>Co-Chair</b>	Jim Levy			X	937-656-3381	WPAFB - 88 CEG	<a href="mailto:james.levy@us.af.mil">james.levy@us.af.mil</a>
<b>Fellows</b>	Jeffrey Todd		X		937-901-7089	Retired (USAF)	<a href="mailto:jeffreymtodd3@gmail.com">jeffreymtodd3@gmail.com</a>

## TREASURER'S REPORT

### **October 2015**

#### **Expenses**

- Eventbrite Fees \$57.11 (estimate)
- September Lunch Expense \$916.00
- AFIT Member Recruitment Lunch \$229.30

**Total Expenses \$1202.41**

#### **Income**

- September Lunch \$1116.00
- Yellow Ribbon \$40.00

**Total Income \$1156.00**

### **Anticipated October 2015**

#### **Expenses**

- Eventbrite
- October Lunch

#### **Income**

October Lunch

### **Other Items:**

Account Balances as of 09-30-15

- WP Basic Share account \$952.90
- WP Checking Account \$14,798.09
- WP Money Market Fund \$66,402.30
- Cash Box \$500.00

<b>January</b>	<b>February</b>	<b>March</b>
<p>Last Business Day- Streamer Submissions Due</p> <p>January 31- Nomination for National Awards Deadline All Individual Memberships Need Renewed</p> <p>Renew Post Office Box (Treasurer)</p> <p>Send annual financial statement to 88 ABW Private Organization Office (Secretary)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p> <p>Collect volunteer hour reporting requirements for Annual Financial Report (Treasurer)</p> <p>Read Anti-Trust Statement at Membership Luncheon (Secretary)</p>	<p>Early February- Post Leaders Workshop (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p> <p>Young Member Hosted Luncheon</p> <p>Treasurer - Collect volunteer hour reporting requirements for Annual Financial Report</p>	<p>1st Business Day- Post Financial Report Due (report online at <a href="http://www.same.org/postops">www.same.org/postops</a>)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications March 18, 2011</p>
<b>April</b>	<b>May</b>	<b>June</b>
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar April 15, 2011</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar May 13, 2011</p> <p>Preferred Transition of Post Leaders; new Board of Direction takes office -- Change submitted by Secretary w/in 30 days to National &amp; WPAFB Private Organization Office</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p> <p>Industry Day</p> <p>Social Event - Dragons' Game</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years) (Secretary)</p> <p>Young Member led meeting</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p> <p>Read Anti-Trust Statement at Board Meeting (Secretary)</p>



<p style="text-align: center;"><b>July</b></p> <p>Golf Outing - No Luncheon</p>	<p style="text-align: center;"><b>August</b></p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM &amp; SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med &amp; Lg Posts must send One Board Member and One Young Member per year)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;"><b>September</b></p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>19 Sep - Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;"><b>October</b></p> <p>October 1 - Student Chapter Annual Status Report due to meet IB criteria for Outreach and Communication streamer</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;"><b>November</b></p> <p>SM Dues paid by EFT</p> <p>Nov 24 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>	<p style="text-align: center;"><b>December</b></p> <p>1<sup>st</sup> Thursday – Board Meeting &amp; Holiday Social</p> <p>2<sup>nd</sup> Thursday - No Luncheon</p>



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS  
KITTYHAWK POST

**MEETING AGENDA**  
**SAME – Kittyhawk Post and DSPE Joint Meeting**  
**8 October 2015**  
**WPAFB Twin Base Golf Club**

**11:15** Set up laptop and projector (Nichole Lashley)

**11:45** Welcome to this meeting of the Society of American Military Engineers (Nadja Turek)

Pledge of Allegiance (Nadja Turek)

Invocation (Leonard)

Comments to be seated (Nadja Turek)

Recognize Distinguished Guests – Head Table (Nadja Turek)

Start releasing tables two at a time! – **12:00**

**12:15 Announcements:**

- Awards Slide – Turek
- Small Business Roundtable November 12<sup>th</sup> – Snyder and/or Porter
- Yellow Ribbon Donations – Sampson
- Christmas Social – Dec. 3<sup>rd</sup> Carillon Brewery - Kerr

**12:20 Sustaining Member Firm Highlight:** John Menninger will present for Stantec

**12:25 Featured Speaker: Brian Pollock, Chief of Program Support for the 711<sup>th</sup> Human Performance Wing** (Nadja Turek)

Mr. Pollock's presentation will focus on the United States Air Force School of Aerospace Medicine's mission of training flight nurses and aeromedical evacuation personnel to include the acquisition of C-17 and C-130H fuselages to be converted to training platforms and the associated facility projects to support the effort.

As the Senior Acquisition Official for the wing, his duties include managing the contractual requirements analysis, development, and life-cycle execution for services (A&AS) and products (consumables) needed to support the research, education and consultation missions of the wing.

He is a retired, prior-enlisted, Air Force Civil Engineering Major, whose assignments included Scott, Moody, Elmendorf twice, Clear, Whiteman, and Wright-Patterson 3 times. Including deployments to Korea, Saudi Arabia and Guam. After retiring from the Air Force in 2005, he spent 5 years as a contractor working for Concurrent Technology Corporation managing pollution prevention and alternative fuel projects for AFRL. After 3 years working Acquisition Environmental issues for ASC and the F-35 program, he joined the 711th in Dec 2012 as the Chief of Facilities and assumed his present duties in June of 2014. He earned his Bachelor's degree in Industrial Engineering from the University of Illinois in 1988 and received his Master's in Engineering and Environmental Management from AFIT in 1996. Mr. Pollock has been a member of SAME for 26 years.

**Please welcome Mr. Pollock!**

Question/Answer Period

Present Kittyhawk Post Coin to Speakers (Nadja Turek) **{PHOTO}**

**12:45 Final Announcements:** (Nadja Turek)

Col Moore has been invited to speak at our November 12<sup>th</sup> lunch at Twin Base, Col Moore has committed that if he cannot make a personal appearance the Chief of his Engineering Division (Randy Parker) will give the brief on the “Instillation mission support center.”

You can register for the lunch via our website: <http://www.samekittyhawkpost.org/>

Reminder: if you need to pay for lunch or did not sign in when you arrived, please see Pete Battaglia.

**SAME E-NEWSLETTER ARTICLE GUIDELINE**

<b>TOPIC</b>	<b>COMMITTEE</b>	<b>MONTH</b>	<b>AUTHOR</b>	<b>POST ON WEBSITE (Y/N)?</b>	<b>EXTERNAL PRESS RELEASE (Y/N)?</b>	<b>COMMENTS</b>
<b>OCTOBER</b>						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Fall Social - Wine/Beer Tasting	Social	Sept-Oct	Kerr / Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Yellow Ribbon / Holiday Outreach	Yellow Ribbon	As Needed	Bill Sampson	Y		
Where Are They Now: Past Camper	K-12 Outreach	October	Jim Levy	Y		
<b>NOVEMBER</b>						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Holiday Party	Social	Nov-Dec	Kerr / Perkins	Y	N	
Yellow Ribbon / Holiday Outreach	Yellow Ribbon	As Needed	Bill Sampson	Y		
Individual Member Highlight	Membership	Nov	Joe DiMisa	Y		
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
<b>DECEMBER</b>						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Capt Jesse Lantz	Y	N	
Scholarship announcement	Education	Dec-Mar	Tom Kolber	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Tom Kolber	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Nadja Turek	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Holiday Party	Social	Nov-Dec	Kerr / Perkins	Y	N	
New Sustaining Firm Membership Update	Sustaining Members	Monthly	Michael Chapman	Y	N	
Yellow Ribbon / Holiday Outreach	Yellow Ribbon	As Needed	Bill Sampson	Y		
Where Are They Now: Past Scholarship Winner	Scholarship	Dec	Tom Kolber	Y		
<b>AS NEEDED / TBD</b>						
	College Outreach	As Needed	Joe Piechota			
	Post Small Business Liaison Officer	As Needed	Michael Chow			
	Emergency Preparedness & Infrastructure Resilience (EP&IR)	As Needed	Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Michael Chow	Y	Y	
Young Member Activities	YM Chair	As Needed	Capt Wittman	Y	TBD	