

**SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST**

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 06 March 2014; 11:30 AM – 1:23 PM

LOCATION: Building 11, WPAFB

SUBMITTED BY: Joseph Pado, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 03 April 2014; (First Thursday)

Call in Number (712) 432-0950 Host Access Code: 722792* Participant Access Code: 722792#

MONTHLY GENERAL

MEMBERSHIP MEETING: 13 March 2014
The Twin Base Clubhouse, WPAFB

ITEMS DISCUSSED:

- **President's Corner (Ken Stegall)**
 - Ken welcomed the board to the meeting.
 - Ken passed along a message of appreciation from Nick Scambilis. Nick's message thanked the Post for the recognition he was given at last month's membership meeting for his many faithful years of service to SAME.
 - Ken stated that the Director of SAME recently offered a proposal to the Regional Vice Presidents (RVP) to cut down on the number of JETS (Joint Engineer Training Seminars) in the Regions due to federal budget cuts and travel restrictions. Many Post Presidents and RVPs voiced their opposition to this proposal because JETS events represent the single-most opportunity for Posts to finance their budgets. It was later decided that the status of future JETS will be first be determined by the RVPs.

- **Secretary's Report (Mr. Joe Pado / Mr. Joe Brink & Mr. Drew Titone assistants)**
 - Minutes from last month were presented and approved.

- **Treasurer's Report (Mr. Pete Battaglia / Ms. Bronnie Kallas)**
 - Ken Stegall discussed the March financial report, see below:

February 2014

Expenses

- Eventbrite Fees \$16.54 (December)
- Newtek Fees \$26.71 + \$49.30 (December)
- Post Leadership Workshop (Nadja) \$532.49
- January Lunch expense \$665.00
- Webinar expense \$50.00

Total Expenses \$1340.04

Income

- Yellow Ribbon \$66.00
- Paid Lunches \$690.00
- Fisher House Donation \$5.00
- Scholarships \$3000.00
(Butt Const., Uptime Solutions, Woolpert)

Total Income \$3761.00

Anticipated February 2014

Expenses

- Newtek Fees
- Eventbrite Fees
- Holiday Party
- Round Table Hyatt Expense \$1007.33

Income

- February Luncheon

March 2014

Expenses

- Eventbrite Fees \$45.54 (January)
- Newtek Fees \$36.18+ \$50.79 (January)
- February Lunch \$1710.14
- P.O. Box Renewal \$92.00
- Young Member Mentor/Protégé
Event \$178.00

Total Expenses \$ 2112.65

Income

- Yellow Ribbon \$111.00
- Paid Lunches \$1812.00
- Fisher House Donation \$20.00
- Scholarships \$1100.00
(Turek Family \$1000, Frank Family \$100)

Total Income \$3043.00

Anticipated March 2014

Expenses

- Newtek Fees
- Eventbrite Fees

Income

- March Luncheon
- Scholarships

Committee Reports

4 Membership (Mr. Joe DiMisa)

- The following are the current membership numbers:

March

- IM's: 205
- SREPS: 233
- Total: 438
- Students: 18

2014 Goal: 436

- Additionally, Joe thanked Bill Sampson for all his efforts to sign-up Sustaining Member Representative (SREP) members from his firm.

5 Sustaining Membership (Ms. Nikki Kelley)

- No report

6 Programs (Ms. Nichole Lashley/ Ms. Nadja Turek/Mr. Jeff Leonard)

- The agenda for the next, monthly membership meeting was discussed (see attached).
- The April luncheon speaker will be Dr. Scott Finlinson, Ph.D.. He will present the topic of Organizational Energy Conservation Through Behavior Change.
- The May luncheon will be held in-conjunction with the Post's Industry Day activities (08 May at Wright State University Nutter Center's Berry Room)
- The June luncheon is projected to be a Young Member-led program.

7 Education/Scholarships/Science Fairs (Dr. Mark Goltz / Ms. Nadja Turek / Mr. Joe DiMisa)

- Dr. Goltz stated that the Post is currently receiving scholarship application submittals (deadline: 04 Apr)
- Capt Stan Brown was announced as the Post's AFIT Graduate Engineering Management (GEM) program's annual award winner.
- Col Todd passed along a thank you message from a past scholarship winner.
- Dr. Goltz announced that a Science Fair sponsored by Central State is soliciting for judges. He further stated that if interested, volunteers can sign-up on the Central State website.
- A scholarship in honor of April Lewis was discussed. Details will be announced at the Post luncheon.

8 Industry Affairs (Mr. Bill Sampson /Mr. John Koerner/ Mr Joe Brink)


- Bill stated that most of the required speakers have confirmed for Industry Day. He also mentioned that vendors are invited to attend (new this year). He went on to say that based on last year's feedback, presentation time-slots have been expanded. A "save the date" announcement will be sent the week of 10 March.

9 Readiness (Emergency Preparedness/Infrastructure Resilience) (Mr. Jon Wheeler / Maj Theresa White)


- No report.

- 10 Social (Mr. Mike Howe / Ms. Kim Duncan)**
- It was stated that the next social event is the Dragons Game social on 14 May.
- 11 Golf (Mr. Grant Bartee/ Mr. Alan Hautman/ Mr. Jeff Leonard)**
- Alan stated that there is a Golf planning meeting scheduled for next Thursday at Cadillac Jacks (Springboro).
- 12 Young Members (Capt Jonathan Polston / Capt Stanton Brown)**
- Capt Brown stated that the Young Members are evaluating service projects. It was said that there have been discussions with the Fisher House. It was also discussed that they are looking to partner with “Up-Dayton”. A meeting will be held to with Up-Dayton reps to see if mutual interests can be achieved by collaborating on a team project.
 - Capt Brown stated that he has started planning the next mentoring event. A murder/mystery dinner theme is being evaluated.
 - Capt Brown reported that the Young Member committee’s participation/sponsorship at last month’s AFIT Engineers Week activities yielded successful results.
 - Capt Brown stated that he is actively pursuing a Young Members committee Co-Chair replacement when he leaves for his new duty station this Spring/Summer. He reported that 3 GEM students have expressed interested in filling his soon-to-be vacated position. Capt Brown will select his replacement and report back to the Board.
- 13 College Outreach (Nichole Lashley/ Travis Burr)**
- No report.
- 14 K-12 Outreach (Mr. Jim Levy/ Mr. Ryan Schlosser)**
- Jim stated that he is expecting 10 applicants for summer camps this year. He went on to say that the deadlines for submittal are as follows: Army & U.S. Marine Camps (01 Apr), Air Force Camp (07 Apr) and Navy Camp (cancelled). Additionally, Jim stated that he will send an e-blast and get with Renee Campagna to post an announcement on the Post’s website.
 - Jim also reported that he contacted Stebbins High School to establish date for the Sustaining Member (SM) field trip. He anticipates the date of trip to be sometime during the first or second week of May. Jim is also soliciting SM firms to host the field trip.
- 15 Yellow Ribbon (Mr. Bill Sampson)**
- Bill stated that he just sent 2 large gift boxes to more deployed service members.
 - Bill also reported that next week, he and LTC Greg Rodgers will pay a personal visit to thank the local school children that provided Christmas cards to our deployed service members this past holiday season.
- 16 Awards (Ms. Jennifer Tamburino)**
- Ken Stegall stated that the Post has not yet received word on the results of our Bliss medal submittal. Ken also stated that our nominee for the Mentorship Award was not selected.
 - Ken reported that he is still looking for a person to help Jennifer with awards/streamers.

- 17 **Fellows (Col Jeff Todd)**
- No report.
- 18 **Small Business (Mr Jeffery Engram / Ms. Rosie O’Grady / Ms. Marci Snyder/ Kevin Conley) - Post Small Business Liaison Officer (Mike Chow)**
- Mike stated that National is endorsing LinkedIn as the best way to professionally communicate.
- 19 **Communications/Public Relations (Mr. Greg Lonergan and Rene Campagna / Kim Duncan)**
- Mike Chow stated that the Kittyhawk Post website is transferring from the National Headquarters-sponsored domain to GoDaddy. This switch will return much missed, website functionality that was lost after switching to National’s domain. Mike also stated that he is working with National to make the switch.
 - Kim solicited the Board members for articles on the following topics: Scholarships, Science Fair Judges, Industry Day, Summer Camps, Sustaining Member Field Trip, Golf Outing & Post Elections.
 - Kim stated that she plans to retire from the Board in the foreseeable future (no date established). She is looking to train someone to fill her seat when that time arrives.
- 20 **Affiliates Societies Council (Mr. Drew Titone/ Mr. Jim Ryckman)**
- Drew stated that Affiliate Society-supported, February TechFest at Sinclair College was successful event and encouraged more to participate next year.
- 21 **Old Business:**
- Alan Hautman discussed how Post Officer nominations were progressing. He stated that nominees have been confirmed for all positions except Vice President. Additional effort will be focused on finding/establishing a suitable list of Vice President nominees.
- 22 **New Business:**
- Jim Ryckman led a discussion on encouraging monthly membership meeting participation. It was discussed that organizational POCs will help to promote events. It was also suggested that the post reach-out to other Military Engineers that are not in the traditional, construction or base operating support capacity.
 - Drew Titone led a discussion on Ohio’s pending legislation to reject LEED certification for state-funded construction projects. It was questioned if the Kittyhawk Post should take the side of opposing this initiative. The Board decided to highlight this legislation at the next luncheon and to allow each Post member to decide if they oppose/support this initiative.
- 23 **Post calendar is attached.**
- See attached calendar.
- 24 **Adjourn: 1:23 PM**

Joseph E. Pado 

 Secretary, Kittyhawk Post

Ken Stegall 

 President, Kittyhawk Post

Updated Roster March 2014 SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Organization	Email
President-	Ken Stegall	X			CMS	kstegall@cms-corporation.com
President Elect	Ted Hecht	X			WPAFB - 88 ABW/CE	theodore.hecht@us.af.mil
Vice-President	Nadja Turek			X	Woolpert	nadja.turek@woolpert.com
Secretary	Joe Pado	X			HQ AFMC/A7NX	joseph.pado@us.af.mil
1st Asst Secretary	Joe Brink			X	Burgess & Niple	joe.brink@burgessniple.com
2nd Asst Secretary	Drew Titone	X			Woolpert	drew.titone@woolpert.com
Treasurer	Pete Battaglia			X	LJB	PBattaglia@ljbinc.com
Asst. Treasurer	Bronnie Kallas			X	Atriax Group	bronnies.kallas@atriaxgroup.com
1st Director	David Perkins			X	WPAFB - 88 ABW/CE	david.perkins.2@us.af.mil
2nd Director	Alan Hautman	X			Emersion Design	alan.hautman@emersiondesign.com
3rd Director	Col Jeffrey Todd	X			WPAFB - HQAFMC/A6/7	jeffrey.todd@us.af.mil
Programs	Nichole Lashley		X		Auxano Environmental	auxanoenvironmental@outlook.com
Co-Chair	Jeff Leonard	X			WPAFB - 88 ABW/CE	jeffrey.leonard@us.af.mil
Co-Chair	Nadja Turek			X	Woolpert	nadja.turek@woolpert.com
Communications/ Public Relations	Greg Lonergan			X	SHP Leading Design	glonergan@shp.com
Support	Rene Campagna			X	SHP Leading Design	rcampagna@shp.com
Public Relations	Kim Duncan	X			Retired	KimDuncan@woh.rr.com
Education	Mark Goltz			X	AFIT	mark.goltz@afit.edu
Co-Chair	Nadja Turek			X	Woolpert	nadja.turek@woolpert.com
Co-Chair	Joe DiMisa	X			Woolpert	joe.dimisa@woolpert.com
Industry Affairs	Bill Sampson	X			CT Consultants	wsampson@ctconsultants.com
	John Koerner			X	Retired	jabkoerner@aol.com
	Joe Brink			X	Burgess & Niple	joe.brink@burgessniple.com
Small Business	Jeff Engram			X	Tec Incorporated	jengram@tecinc1.com
Co-Chair	Rosie O'Grady			X	Barr & Prevost	rosie.ogrady@barreng.com
	Marci Snyder			X	Woolpert	marci.snyder@woolpert.com
	Kevin Conley			X	PCI	kc@pci-corp.biz
Post Small Business Liaison Officer	Michael Chow	X			MC&D	mchow@metrocdengineering.com
Awards	Jennifer Tamburino			X	URS	Jennifer_tamburino@urscorp.com
Membership	Joe DiMisa	X			Woolpert	joe.dimisa@woolpert.com
Sustaining Members	Nikki Kelley			X	Emersion Design	Nikki.kelley@emersiondesign.com
Readiness	Jon Wheeler	X			BAH	jon.wheeler.2.ctr@us.af.mil
Co-Chair	Maj Theresa White			X	WPAFB - 88 ABW/CE	theresa.white@us.af.mil
Social	Mike Howe			X	WPAFB - 88 ABW/CE	michael.howe.2@us.af.mil
Support	Kim Duncan	X			Retired	KimDuncan@woh.rr.com
Golf	Grant Bartee			X	LJB Inc.	gbartee@ljbinc.com
Co-Chair	Alan Hautman	X			Emersion Design	alan.hautman@emersiondesign.com
Co-Chair	Jeff Leonard	X			WPAFB - 88 ABW/CE	jeffrey.leonard@us.af.mil

Young Members	Capt Stanton Brown	X		WPAFB - AFIT GEM	stanton.brown@afit.edu
Co-Chair	Capt Jonathan Polston	X		WPAFB - HQAFMC/A7ND	jonathan.polston.1@us.af.mil
K-12 Outreach	Jim Levy	X		WPAFB - 88 ABW/CE	James.levy@us.af.mil
Co-Chair	Ryan Schlosser		X	WPAFB - 88 ABW/CE	Ryan.schlosser@us.af.mil
Affiliates Societies	Drew Titone	X		Woolpert	drew.titone@woolpert.com
Co-Chair	Jim Ryckman	X		WPAFB - AFLCMC/WNV	s.ryckman@us.af.mil
Yellow Ribbon	Bill Sampson	X		CT Consultants	wsampson@ctconsultants.com
College Outreach	Nichole Lashley		X	Auxano Environmental	auxanoenvironmental@outlook.com
Co-Chair	Travis Burr		X	Barr & Prevost	travis.burr@barreng.com
Fellows	Col Jeff Todd	X		WPAFB - HQAFMC/A6/7	jeffrey.todd@us.af.mil

January	February	March
<p>Last Business Day- Streamer Submissions Due</p> <p>January 31- Nomination for National Awards Deadline All Individual Memberships Need Renewed</p> <p>Renew Post Office Box</p> <p>Send annual financial statement to 88 ABW Private Organization Office (Secretary)</p> <p>Annual insurance renewal and provide update to 88 ABW Private Organization Office (Secretary)</p>	<p>Early February- Post Leaders Workshop (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Mid-February- Engineer Week</p> <p>Streamer Reconsideration Period open until LAST Business day of Feb (Post must make request for reconsideration)</p> <p>Apply to National for Young Member Sponsorship at JETC</p>	<p>1st Business Day- Post Financial Report Due (report online at www.same.org/postops)</p> <p>Mid-March- Final Streamer Results Announced, including Top Posts and Top Region</p> <p>ASCE Joint Meeting</p> <p>AFIT GEM Award Presentation at membership meeting and at AFIT grad awards ceremony</p> <p>Development of Slate for Executive Board Election, usually handled by Fellows</p> <p>Executive Board votes on SAME camp attendees</p> <p>Social Event - March Madness</p> <p>Solicit for West District Science Fair Judges</p> <p>Deadline to submit Army Camp Applications March 18, 2011</p>
April	May	June
<p>Science Fair winners presented at membership meeting</p> <p>Executive Board Election by members</p> <p>Deadline to submit USAF application to the camp registrar April 15, 2011</p>	<p>SM Dues paid by EFT</p> <p>Deadline for Posts to submit Navy Camp Applications to Camp Registrar May 13, 2011</p> <p>Preferred Transition of Post Leaders- new Board of Direction takes office and Change of Post Officers Report must be submitted w/in 30 days</p> <p>Provide update of new officers to 88 ABW Services</p> <p>National JETC held in May</p> <p>Scholarship winners presented at membership meeting</p> <p>Industry Day</p> <p>Social Event - Dragons' Game</p>	<p>Scholarship winners presented at membership meeting</p> <p>Review and vote on By-laws (at least every two years),</p> <p>Young Member led meeting</p> <p>Renew Installation Usage Approval with 88 ABW Private Organization Office (Secretary)</p>

<p style="text-align: center;">July</p> <p>Golf Outing - No Luncheon</p> <p>Re-apply to 88 ABW Services to continue as a Private Organization, every even number year by July 18th.</p>	<p style="text-align: center;">August</p> <p>Late August- Deadline for Posts to submit interest in Hosting JETC (4-6 years out)</p> <p>IM & SM Dues Paid by EFT (Electronic Funds Transfer)</p> <p>Early September- Post Leaders Workshop held in DC area (New Distinguished Post Criterion- Med & Lg Posts must send One Board Member and One Young Member per year)</p> <p>SAME Camper presentation</p>	<p style="text-align: center;">September</p> <p>1 Sep - Fellows Nominations due to HQ</p> <p>19 Sep - Membership Presentation to Incoming AFIT Students</p>
<p style="text-align: center;">October</p> <p>October 1 - Student Chapter Annual Status Report due to meet 1B criteria for Outreach and Communication streamer</p> <p>Round Table Event</p> <p>Visit Monthly Luncheon Fees</p>	<p style="text-align: center;">November</p> <p>SM Dues paid by EFT</p> <p>Young Member Hosted Luncheon</p>	<p style="text-align: center;">December</p> <p>Social Event - Holiday Party (No Luncheon)</p> <p>Dec 3-5 - Great Lakes River Division Conference (Cincinnati)</p> <p>Dec 12 – Board Meeting & Social</p> <p>Dec 15 - Deadline for committee chairs to submit the next calendar year Post budget items to Treasurer</p>



DEDICATED TO THE NATIONAL DEFENSE

THE SOCIETY OF AMERICAN MILITARY ENGINEERS
KITTYHAWK POST

MEETING AGENDA
13 March 2014
WPAFB Twin Base Golf Club

11:15 Set up laptop and projector (Nichole Lashley)

11:35 Welcome to this meeting of the Society of American Military Engineers and welcome to all our distinguished visitors. (Ken Stegall) President for two more months.

Pledge of Allegiance (Ken Stegall)

Invocation (Jeff Leonard)

Comments to be seated (Ken Stegall)

Recognize Distinguished Guests – Head Table (Ken Stegall)

We have so many other distinguished guests today that I recommend you look at the person sitting next to you and realize how distinguished that they are.

TBA

Announcement:

- Mr. Joe Sciabica, AFCEC Director (Air Force Civil Engineer Center) will be visiting his former work place at WPAFB after being in his current position in San Antonio, TX where he was assigned in October 2012. He will be talking about his duties as AFCEC director since the merger of AFCEE, AFCESA and AFRPA. Mr. Sciabica is the next in line of command in the Air Force to The Civil Engineer. This event provides an opportunity to discuss AFCECs plans for executing projects and programs. Please join us on March 18th from 10:15am to 11:30am at AFIT - Air Force Institute of Technology, Area B, Wright-Patterson AFB. The Johnson Auditorium is being used for another event. The alternate location will be posted at the auditorium. Those individuals without Base Access will be emailed a pass and can access Area B via any open gate with pass and photo ID, if they register by noon, today. So please use your smartphones to access eventbrite or see Jeff Leonard, he can register you via laptop. (Ken Stegall) Already 45 registered.

11:45 SAME Announcements: (Ken Stegall) (I will probably start the announcements as soon as most of the people have gone through the line. It will take more than 5 minutes.

- Huntington 1st annual small business conference (May 2014) (Nichole Lashley)
- Industry Day (Bill or Ken) May 8th, registration open soon.
- SCR25 Ramifications (Mike Chow)
- Mentor/Protégé (Captain Brown)
- Open Board Positions (Alan Hautman) & Committee volunteers.
- Dayton Dragons Game May 14th (Mike Howe)
- Golf Save the Date July 11th (Jeff Leonard)
- Ed Committee (Dr. Goltz)
- April Lewis Memorial Scholarship donations are being accepted (See Pete Battaglia if you want to donate today. More information is available on the Post web site.
- Cincinnati Post has their Industry Day in April and Golf in June. Visit SAME.org to get to their web site.

Comments to Begin Lunch (Ken Stegall)

- Welcome back to Twin Base; Lunch will be Buffet Style and we will release the tables a few at a time starting with the front tables and moving to the back of the room.

12:20 SM Presenter FTC&H (Dan Snyder, P.E., LEED AP): (Ken Stegall)

12:25 Pre-Gem Award to Captain Brown: Present Certificate (Ken Stegall) {PHOTO} Capt Stan Brown was selected as the AFIT GEM (Government Environmental Management) student who won the SAME award. The award itself will be presented at graduation ceremonies on 27 March.

12:30 Featured Speaker: Lt Col Brent Langhals (Ken Stegall) (Need to make sure he stays on schedule)

BIO: : Lt Col Brent Langhals is an Assistant Professor of Engineering Systems at the Air Force Institute of Technology, Wright-Patterson AFB, OH. He has a PhD in Management Information Systems (University of Arizona - 2011) and a MS in Information Resource Management (Air Force Institute of Technology - 2001).

He will be presenting on “Systems Engineering, Information Systems, and Human-Computer Interaction”

Please welcome Lt Col Langhals!

Question/Answer Period

Present Kittyhawk Post Coin to Speaker (Ken Stegall) {PHOTO}

12:55 Final Announcements: (Ken Stegall)

Our April program will feature Dr. Scott Finlinson, Ph.D. who has more than fourteen years of experience specializing in organizational energy conservation through behavior change. He will be speaking about a pilot project he initiated at West Point as part of the Army's Net Zero Program. The program is a custom initiative known as Energy Conservation through Behavior Change ®.

You can register for the April luncheon via our website: www.same.org/kittyhawk and then clicking on the "News and Notes" posting about the meeting.

50/50 Drawing (Bill Sampson): The winner is _____?

Reminder: If you haven't paid for lunch see Pete Battaglia

1:00 Adjourn Meeting (Ken Stegall)

SAME E-NEWSLETTER ARTICLE GUIDELINE						
TOPIC	COMMITTEE	MONTH	AUTHOR	POST ON WEBSITE (Y/N)?	EXTERNAL PRESS RELEASE REQUESTED (Y/N)?	COMMENTS
MARCH						
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Greg Lonergan	Y	N	
Scholarship announcement	Education	Dec-Mar	Mark Goltz	Y	Y	
Scholarship donation solicitation	Education	Dec-Mar	Mark Goltz	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Grant Bartee	Y	N	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
Field Trip Firm Visits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Ken Stegall	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Streamer Announcement	Streamers/Award	March	Jenn Tamburino	Y	N	
New Member Firm Update	Sustaining Members	Monthly	Nikki Kelley	Y	N	
APRIL						
Election Info	1st Director	Apr - Jun	David Perkins	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Greg Lonergan	Y	N	
GEM Award Winner	Education	April	Mark Goltz	Y	N	Maybe external press release
Science Fair Winners	Education	April	Mark Goltz	Y	Y	
Golf Outing - Call for Sponsors	Golf	March-July	Grant Bartee	Y	N	
Field Trip Firm Visits	K-12 Outreach	March-Apr	Jim Levy	Y	N	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Ken Stegall	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
Summer Social - Dragons Game	Social	Apr-May	Mike Howe	Y	N	
New Member Firm Update	Sustaining Members	Monthly	Nikki Kelley	Y	N	
MAY						
Election Info	1st Director	Apr - Jun	David Perkins	Y	N	
Monthly Program Wrap-Up w/ Pics	Communications	Monthly	Greg Lonergan	Y	N	
Golf Outing - Call for Sponsors	Golf	March-July	Grant Bartee	Y	N	
Golf Outing - Golf Team Registration	Golf	May-July	Grant Bartee	Y	Y	
Construction Camp Applications	K-12 Outreach	March - May	Jim Levy	Y	Y	
New Member Update	Membership	Monthly	Joe DiMisa	Y	N	
President's Corner	President	Every	Ken Stegall	Y	N	
Monthly Program Announcement	Programs	Monthly	Nichole Lashley	Y	TBD	Twice a Month
By-Laws Approval	Secretary	May-Jun	Joe Pado	Y	N	Every other year, 2015, 2017, etc.
Summer Social - Dragons Game	Social	Apr-May	Mike Howe	Y	N	
New Member Firm Update	Sustaining Members	Monthly	Nikki Kelley	Y	N	
AS NEEDED / TBD						
Tech Fest	Affiliates Societies		Drew Titone			
	College Outreach		Nichole Lashley			
Industry Day	Industry Affairs		Bill Sampson	Y	Y	
	Post Small Business Liaison Officer		Michael Chow			
	Readiness		Jon Wheeler			
Small Business Roundtable	Small Biz	1-60 Days B4 Event	Jeff Engram	Y	Y	
Spring Social	Social	TBD	Mike Howe	Y	N	
Request for Donations	Yellow Ribbon	TBD	Nikki Kelley	Y	N	
Young Member Activities	YM Chair	As Needed	Capt Stanton Brown	Y	TBD	