

SOCIETY OF AMERICAN MILITARY ENGINEERS KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES

DATE OF MEETING: 4 November 2010; 1135-1300

LOCATION: 88 ABW/CE Conference Room (Room 203)

SUBMITTED BY: Mr. Drew Titone, Assistant Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: **2 December** 2010; 4:00-5:30
El Toro Restaurant (across from The
Greene)

Call in Number (712) 432-0950 Host Access Code: 722792*
Participant Access Code: 722792#
(WILL NOT BE USED FOR THIS MEETING)

MONTHLY

GENERAL MEMBERSHIP: Holiday Social, 02 December, 5:30-8:00
Immediately following the Board Meeting

ITEMS DISCUSSED:

1. **President's Corner (Mr. David Perkins absent)**
 - April Lewis called the meeting to order at 11:35.
 - There was not president's report.
2. **Secretary's Report (Mr. Ken Stegall/ Mr. Drew Titone)**
 - The August minutes were presented, reviewed and approved.
 - Follow this link to the post calendar:
<http://www.samekittyhawkpost.com/calendar/calendar.htm>.
3. **Treasurer's Report (Ms. Jennifer Russell on TDY/ Mr. Joe DiMisa)**
 - Joe requested that all committee chairs submit their 2011 budget requests by 1 December 2010.
 - The regional conference expenses are still to be finalized by Travis, Jennifer and Joe, they should be final by the next board meeting.
 - A reminder to all regional committee chairs to write their report which Dave Perkins needs to review.
 - A detailed report was emailed to the Board members prior to the meeting. In summary, Expenses for October are as follows: Regional Conference: \$26,691.41, Young

Members: \$80.00, Total: \$26,771.41. Income for October was, BCE Program: \$1,080.99, Yellow Ribbon: \$21.00, Total: \$1,101.99.

- Overall for the year, income exceeds expenditures.
- Joe will not be at the November meeting so Todd Butler has volunteered to handle the cash box that day. Someone needs to volunteer to handle the yellow ribbon raffle.

Committee Reports

Membership (Ms. Kim Duncan)

- No Report, Kim on vacation

Sustaining Membership (Ms. Rose O'Grady)

- Rose reported via e-mail that there are currently 57 sustaining members. There will be no SM speaker at the general membership meeting.

Programs (Mr. Jeff Leonard/ Ms Nadja Turek absent)

- Jeff reviewed the agenda and it was approved.
- November 11 is Veteran's Day therefore the November membership meeting will be moved to Tuesday the 9th. Speaker on the 9th will be Capt Lisa Leon Rameriz who will speak on her recent deployment to Afghanistan as a part of a Provisional reconstruction Team (PRT).
- The Post lost about \$400 on the BCE Luncheon last month. There were about 40 no-shows. Todd will provide the list of e-mails and Joe will ask them for payment.
- Jeff will estimate the luncheon expenses for 2011 and provide a budget to Joe.

Education/Scholarships/Science Fairs (Dr. Mark Goltz/ Ms Nadja Turek)

- There will be no CEUs issued for last month's luncheon meeting because the storm cut the program too short.

Industry Affairs (Mr. Ken Stegall/Mr. John Koerner absent, Mike Clare reported)

- The committee is working on topics for the next Industry Day. A readiness topic seems most likely. It is possible that there will be no theme, allowing for discussions on several topics of interest.
- The date for the Industry Day has not been set but the 2nd Thursday in May is a likely date. It would be held in conjunction with the Post monthly meeting.
- There may be a social afterward.

Readiness (Mr. Jon Wheeler/ CMSgt Dirk McDowell)

- Jon is going to attend the TISPs in December. HQ pays registration fees this year, but do not know if they will pay next year.
- We will be using the old criteria for the Readiness streamer. We are not prepared to meet the new standards.
- Jon is still looking for the Post's last Emergency Preparedness and Response report. It is missing and we need to have it updated and in place for the streamer.

- Again it was mentioned that Readiness would be a good topic for Industry Day. We would likely get support from the Calamityville staff.

Social (Mr. Mike Howe absent)

- The SAME Holiday social will be held on Dec 2 at El Toro in Beaver creek. The board will meet at 4:00 preceding the social at 5:30.

Young Members (Brad Doudican absent)

- No Report.

College Outreach (Nichole Lashley absent / Travis Burr absent)

- We are looking for a student member to send to the Post Student Leadership Workshop. April will send an e-mail to Nichole, Brad and Travis to ask them to reach out to the student chapters for a candidate.

K-12 (Ms. Laura Schwarz absent/ Mr. Ryan Schlosser absent)

- No report.

Yellow Ribbon (Nikki Kelley)

- Nikki is on maternity leave.

Awards (Ms. Jennifer Tamburino absent)

- It was mentioned that we should look into the January 31 deadline for submitting awards and streamers.
- Since Grant handled this last year April will contact him regarding the submission.

Fellows (Mr. Nick Scambilis)

- No Report

Small Business (Mr. Ken Stegall/ Mr. Sam Reed)

- No Report

Public Relations (Todd Butler)

- Todd reminded everyone of the 17 November deadline for newsletter items. It will be published on 23 November.
- Todd is looking for people for the “where they are now” item. Mike Clare will try to contact Glen Hagstrom to get his current status.

Affiliates Societies Council (Mr. Drew Titone)

- ASC’s largest annual event, Techfest, will be held at Sinclair in February 19th and 20th. It is open to kids of all ages. See the website for details:
: <http://www.ascd Dayton.org/TechFest/>

2010 Regional Conference Steering Committee

- After Action report is being prepared by Alan Hautman.

4. Old Business:

- None

5. New Business:

- None

6. Adjourn: 12:45

Drew Titone
Assistant Secretary, Kittyhawk Post

APRIL LEWIS
Vice President, Kittyhawk Post

Minutes were approved at Board Meeting December 2, 2010

Meeting Date: 4 Nov 2010

Attendance**SAME Kittyhawk Post Executive Board**

Position	Name	Present	Phone	Absent	Organization	Email
President	David Perkins			x	WPAFB 88 ABW CE	'David.Perkins@wpafb.af.mil'
President-Elect	Alan Hautman			x	Emersion Design	'alan.hautman@emersiondesign.com'
Vice-President	April Lewis	x			HQ AMFC	'april.lewis@wpafb.af.mil'
Secretary	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Asst Secretary	Drew Titone	x			Woolpert	'drew.titone@woolpert.com'
Treasurer	Jennifer Russell			x	LJB	'JRussell@ljbinc.com'
Asst. Treasurer	Joe DiMisa	x			Woolpert	'joe.dimisa@woolpert.com'
1st Director	Gary Koenig			x	HQ AFMC	'gkoenig@woh.rr.com'
2nd Director	Marci Snyder			x	Woolpert	'marci.snyder@woolpert.com'
3rd Director	Grant Bartee			x	LJB Inc	'GBartee@LJBinc.com'
Programs	Nadja Turek			x	Woolpert	'nadja.turek@woolpert.com'
Co-Chair	Jeff Leonard	x			WPAFB 88 ABW CE	'jeff.leonard@wpafb.af.mil'
Communications /Public Relations	Todd Butler	x			SHP Leading Design	tbutler@shp.com
Education	Mark Goltz	x			AFIT	'mark.goltz@afit.edu'
Co-Chair	Nadja Turek			x	Woolpert	'nadja.turek@woolpert.com'
Industry Affairs	John Koerner			x	Weston Solutions	'John.Koerner@westonsolutions.com'
Co-Chair	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Co-Chair	Mike Clare	x			Chevron Construction	mclare@chevron-construction.com
Small Business	Ken Stegall				CMS	Ken_Stegall@msn.com
Co-Chair	Sam Reed			x	AEC	'samr@aecmep.com'
Awards	Jennifer Tamburino			x	URS	Jennifer_tamburino@urscorp.com
Membership	Kim Duncan			x	Elements IV	'kduncan@elementsiv.com'
Sustaining Members	Rosie O'Grady			x	TesTech	ogrady@testtechinc.com
Readiness	Jon Wheeler	x			BAH	Jon.Wheeler@wpafb.af.mil
Co-Chair	CMSGT Dirk McDowell			x	AFIT	Dirk.McDowell@afit.edu
Social	Mike Howe			x	WPAFB 88 ABW CE	'mike.howe@wpafb.af.mil'
Co-Chair	Jennifer Tamburino			x	URS	
Golf	David Robinson			x	Weston Solutions	David.Robinson@WestonSolutions.com
Young Members	Brad Doudican			x	AFIT	Brad_doudican@yahoo.com Brad.doudican@gmail.com
K-12 Outreach	Laura Schwarz			x	WPAFB 88 ABW CE	'laura.schwarz@wpafb.af.mil'
Co-Chair	Ryan Schlosser			x	WPAFB 88 ABW CE	'ryan.schlosser@wpafb.af.mil'
Affiliates Societies	Drew Titone	x			Woolpert	'drew.titone@woolpert.com'
Yellow Ribbon	Nikki Kelley			x	Emersion Design	'nikki.marksberry@emersiondesign.com'
College Outreach	Nichole Lashley			x	Lawhon & Associates	'nlashley@lawhon-assoc.com'
Fellows Representative	Nick Scambilis			x	Sinclair Community College	'nicksca@aol.com'