

SOCIETY OF AMERICAN MILITARY ENGINEERS KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES DRAFT

DATE OF MEETING: 3 June 2010; 1130-1300

LOCATION: 88 ABW/CE Conference Room (Room 205)

SUBMITTED BY: Mr. Drew Titone, Asst Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 1 July 2010; 1130
88 ABW/CE Conference Room (Room 205)

Call in Number (712) 432-0950 Host Access Code:
722792* Participant Access Code: 722792#

MONTHLY

GENERAL MEMBERSHIP: Thursday, 10 June 2010; 1130-1300
The Wright- Patterson AFB Club, ballroom

ITEMS DISCUSSED:

1. **President's Corner (Mr. David Perkins)**
 - In David's absence, Allen Hautman called the meeting to order at 11:45.
 - Allen called for a vote to approve the minutes of the May Board meeting. The minutes were approved by the board.

2. **Secretary's Report (Mr. Ken Stegall/ Mr. Drew Titone)**
 - There was no additional treasure's report. Follow this link to the national calendar: (<http://www.same.org/i4a/pages/index.cfm?pageid=4918>) and this link to the post calendar: (<http://www.samekittyhawkpost.com/calendar/calendar.htm>).

3. **Treasurer's Report (Ms. Jennifer Russell / Mr. Joe DiMisa)**
 - May expenses were \$13,458.04 and income was \$ 7,363.76. The largest portion of the income and expenses was in the scholarship fund. Most of the winners have cashed their checks. - See attached report.
 - The expense of \$1,150.10 in the Industry affairs account was for approximately 300 gift coins to be used at the Industry day and luncheons throughout the year. Since most of the coins are used for Industry Affairs events it was decided to leave the expense in that account.
 - The use of the LJB server to host our web site costs \$26.00 per month. Until recently we have not been billed for this expense. Jennifer and Todd will look into lower cost options for this service.

Committee Reports

Membership (Ms. Kim Duncan)

- Our 2010 Baseline Membership Goal is 354 or more to earn the membership streamer. We currently have a total of 365 paying members plus 17 students. We have already exceeded our goal for the year.

Sustaining Membership (Ms. Rose O'Grady)

- No report

Programs (Mr. Jeff Leonard/ Ms Nadja Turek)

- Nadja provided the agenda for this month's membership meeting, see attached. Mr. Mark Mays, Chief of the Asset Management Division in the 88th Air Base Wing Civil Engineer Directorate at WPAFB, will be our speaker.
- Announcements of the 2 July post golf outing and the Regional Conference in August will be made at the meeting.
- There will be an August membership meeting but none in September. The board and the 2010 committee will meet in September at El Torro's
- Since Thursday, November 11, is Memorial Day the November membership meeting will be moved to Tuesday the 9th.
- There was a discussion about using the Hope Hotel rather than the club for membership meetings. There have been some problems getting sustaining members on to the base. It was decided to continue to use the Club.
- Todd and Jennifer will look into setting up a web based meeting registration system. This type of system would make it easier to know who has signed up by the deadline. Currently e-mails are used and the roster must be done manually from the list of received e-mails.

Education/Scholarships/Science Fairs (Dr. Mark Goltz/ Ms Nadja Turek)

- Nadja thanked everyone for their support of the scholarship program, it was a great success.

Industry Affairs (Mr. Ken Stegall/Mr. John Koerner)

- Because of the Regional Conference is being held in late August the usual October Roundtable will not be held this year. There may be a small business event in conjunction with the October membership meeting and a mixer with the AFIT BCE class members that evening.

Readiness (Mr. Jon Wheeler/ CMSgt Dirk McDowell)

- Jon Wheeler introduced the new readiness co-chair, CMSgt Dirk McDowell. Dirk is an instructor at AFIT and will be a great asset to our readiness program.
- Dirk will try to find someone who has recently returned from Afghanistan or Iraq to speak on his experiences at the November meeting. This would fulfill one of our readiness requirements.

Social (Mr. Mike Howe)

- The May 18th annual Dragons baseball outing was a great success. 28 of the 30, \$12 tickets were sold. The best news was there was NO RAIN this year!

- The status of next year's March Madness basketball outing is still unknown. The NCAA is expanding their tournament and it is unknown if any of the games will be played at Dayton.

Young Members (Capt Wu-Suk Chun)

- No Report

College Outreach (Nichole Lashley / Travis Burr)

- Nichole Lashley reported that the Stebbins High School mentoring day outing went very well. They group toured sites on the base as well as the Lawhon and Associates labs. The students were very interested. The teacher was very happy with the quality of the experience for the students.

K-12 (Ms. Laura Schwarz / Mr. Ryan Schlosser)

- No report.

Yellow Ribbon (Nikki Kelley)

- No report.

Awards (Ms. Jennifer Tamburino)

- No Report

Fellows (Mr. Nick Scambilis)

- The fellows met two weeks ago, they are discussing an appropriate fellow's activity at the Regional Conference.

Small Business (Mr. Ken Stegall/ Mr. Sam Reed)

- No Report

Public Relations (Todd Butler)

- Todd reported that he is getting the newsletter articles late. He needs to put out a draft the last full week of the month so he typically needs articles by the 15th of each month.

Affiliates Societies Council (Mr. Drew Titone)

- The ASC met on 19 May. About 20 officer's and organizational representatives attended at the meeting. Each representative outlined recent activities of their group.
- A large segment of the meeting was dedicated to reviewing information previously collected from the board members on how ASC could better serve their organizations. The discussions focused on providing meaningful management training focused on the needs of the engineering community.

2010 Regional Conference Steering Committee

- The next meeting of the committee will be 1 July before the next board meeting.
- Reg-on-line is not yet available but needs to be and should be before the membership meeting on 10 June.
- The Reg-on-line page of options including sponsorships will be printed and distributed at the 10 June meeting.

4. **Old Business:**
 - None
5. **New Business:**
 - None
6. **Adjourn:** 13:05

DREW TITONE
Asst Secretary, Kittyhawk Post

Alan Hautman
President Elect, Kittyhawk Post

Meeting Date: 3 June 2010

Attendance

SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Organization	Email
President	David Perkins			x	WPAFB 88 ABW CE	'David.Perkins@wpafb.af.mil'
President-Elect	Alan Hautman	x			Emersion Design	'alan.hautman@emersiondesign.com'
Vice-President	April Lewis			x	HQ AMFC	'april.lewis@wpafb.af.mil'
Secretary	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Asst Secretary	Drew Titone	x			Woolpert	'drew.titone@woolpert.com'
Treasurer	Jennifer Russell	x			LJB	'JRussell@ljbinc.com'
Asst. Treasurer	Joe DiMisa			x	Woolpert	'joe.dimisa@woolpert.com'
1st Director	Gary Koenig			x	HQ AFMC	'gkoenig@woh.rr.com'
2nd Director	Marci Snyder			x	Woolpert	'marci.snyder@woolpert.com'
3rd Director	Grant Bartee	x			LJB Inc	'GBartee@LJBinc.com'
Programs	Nadja Turek	x			Woolpert	'nadja.turek@woolpert.com'
Co-Chair	Jeff Leonard	x			WPAFB 88 ABW CE	'jeff.leonard@wpafb.af.mil'
Communications /Public Relations	Todd Butler	x			SHP Leading Design	tbutler@shp.com
Education	Mark Goltz			x	AFIT	'mark.goltz@afit.edu'
Co-Chair	Nadja Turek	x			Woolpert	'nadja.turek@woolpert.com'
Industry Affairs	John Koerner	x			Weston Solutions	'John.Koerner@westonsolutions.com'
Co-Chair	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Co-Chair	Mike Clare			x	Chevron Construction	mclare@chevron-construction.com
Small Business	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Co-Chair	Sam Reed			x	AEC	'samr@aecmep.com'
Awards	Jennifer Tamburino			x	URS	Jennifer_tamburino@urscorp.com
Membership	Kim Duncan	x			Elements IV	'kduncan@elementsiv.com'
Sustaining Members	Rosie O'Grady			x	TesTech	ogrady@testechinc.com
Readiness	Jon Wheeler	x			BAH	Jon.Wheeler@wpafb.af.mil
Co-Chair	CMSGT Dirk McDowell	x			AFIT	Dirk.McDowell@afit.edu
Social	Mike Howe	x			WPAFB 88 ABW CE	'mike.howe@wpafb.af.mil'
Co-Chair	Jennifer Tamburino			x	URS	
Golf	David Robinson			x	Weston Solutions	David.Robinson@WestonSolutions.com
Co-Chair						
Young Members	Capt Wu-Suk Chun			x	AFIT	Woo-Suk.Chun@afit.edu
K-12 Outreach	Laura Schwarz			x	WPAFB 88 ABW CE	'laura.schwarz@wpafb.af.mil'
Co-Chair	Ryan Schlosser			x	WPAFB 88 ABW CE	'ryan.schlosser@wpafb.af.mil'
Affiliates Societies	Drew Titone	x			Woolpert	'drew.titone@woolpert.com'
Yellow Ribbon	Nikki Kelley			x	Emersion Design	'nikki.marksberry@emersiondesign.com'
College Outreach	Nichole Lashley	x			Lawhon & Associates	'nlashley@lawhon-assoc.com'
Co-Chair	Travis Burr			x	TesTech	'burr@testechinc.com'
Fellows Representative	Nick Scambilis			x	Sinclair Community College	'nicksca@aol.com'



2010 Monthly Balances.pdf



Luncheon Agenda - June 10 2010.doc