

SOCIETY OF AMERICAN MILITARY ENGINEERS KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES DRAFT

DATE OF MEETING: 4 February 2010; 1130-1230

LOCATION: 88 ABW/CE Conference Room (Room 205)

SUBMITTED BY: Mr. Drew Titone, Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 4 Mar 2010; 1130
88 ABW/CE Conference Room (Room 205)

Call in Number (712) 432-0950 Host Access Code:
722792* Participant Access Code: 722792#

MONTHLY

GENERAL MEMBERSHIP: Monday, 15 March 2010; 1130-1300
The Club at WPAFB, Joint meeting with ASCE

ITEMS DISCUSSED:

1. **President's Corner (Mr. Grant Bartee)**
 - Grant announced and congratulated the Post Award winners:
 - Public Agency Award - 88ABW Civil Engineer Directorate
 - Sustaining Member Award (medium size company) - Woolpert
 - Young Member Award - Nadja Turek
2. **Secretary's Report (Ms. April Lewis)**
 - Minutes were approved. Follow this link to the national calendar: <http://www.same.org/i4a/pages/index.cfm?pageid=4918> and this link to the post calendar: <http://www.samekittyhawkpost.com/calendar/calendar.htm>.
3. **Treasurer's Report (Ms. Jennifer Russell / Mr. Joe DiMisa)**
 - January expenses were \$1,251.19. See attached report.
 - Jennifer provided information on the expenses for the post to acquire and operate a credit card machine. At the meeting she reported that the basic system, which consists of a machine requiring an electrical outlet and telephone land-line. The costs associated with this system are \$204 for the machine and a \$5/month statement fee. There is no guarantee of hooking into the facilities at the WPAFB Club and an additional fee for hooking into the Hope Hotel (\$100/event). After the meeting she updated the board regarding a wireless system that will connect directly into a Blackberry cell phone and be much more mobile. The costs associated with this system are \$599 for the machine with a \$59 setup fee, a

\$5/month statement fee and a \$17/month wireless fee. The board approved purchase of the wireless machine via an e-mail vote.

- Jennifer will check the SAME National website to see if they offer permanent name tags that could be used by post officers.
- Discussed the need for Kittyhawk to engage an accountant that specializes in tax returns for non-profit organizations. The tax laws for non-profits have changed and we need an expert to review our situation and advise us. Jennifer is researching to find one for the Post.

Committee Reports

Membership (Ms. Kim Duncan)

- Overall membership is currently 6 above last year including 53 sustaining member firms, up 3 from last year. We will need to reach 361 members to earn the membership streamer in 2010.

Sustaining Membership (Ms. Rose O'Grady)

- No additional report

Programs (Mr. Michael Kerr/Mr. Jeff Leonard)

- Michael presented his program outline for the coming year. During the course of the meeting comments were made and speakers were adjusted. (See Attached Schedule)
- The Agenda for the February membership meeting was presented and discussed
- The March meeting will be a joint meeting with ASCE held at the Club on March 15.
- Jeff Leonard reported that the locations of the meetings have been scheduled through December 2010. He also asked that everyone be notified to RSVP by the end of the day on Friday before meetings so that he has time to prepare and submit the list to Security Forces for base access.

Education/Scholarships/Science Fairs (Dr. Mark Goltz)

- Dr. Goltz discussed the Western District science fair which he will announce at the next meeting, judges can sign up on the website.

Industry Affairs (Mr. Ken Stegall/Mr. John Koerner)

- 2010 Industry Day will be 28 April at the Hope Hotel. The topic will be emerging energy technologies, sustainability and the future of energy. Ken has a number of speakers lined up.

Readiness (Capt Aaron Cooper)

- No report, meeting shortened due to weather.

Social (Mr. Mike Howe)

- The next event will be a "March Madness" basketball game March 16 at UD Area. We have 50 tickets reserved for \$33 plus parking.

Young Members (Capt Seth Platt)

- Seth announced that we will be leaving for a new assignment March 1 and introduced Capt Wu-Suck Chun as his replacement. Capt Chun will be our young member in the spotlight for the March meeting.

College Outreach (Nichole Lashley / Travis Burr)

- There will be a student member from OSU but not UD attending the SAME Post Leaders Workshop in Grapevine Texas 4-5 March 2010.

K-12 (Ms. Laura Schwarz / Mr. Ryan Schlosser)

- Ryan is working with the Dayton Region STEM School and Stebbins High School to have a combined Mentorship Day near the end of May. In the past it has included only Stebbins High students, last year there were 35. The combined event could include up to 55 students, the capacity of a larger bus. The event will include a visit to a construction site and design offices.

Yellow Ribbon (Nikki Kelley)

- No report, meeting shortened due to weather.

Awards (Ms. Nikki Kelley/Jennifer Tamburino)

- The Post has won the membership streamer and is being considered for all 4 other awards.
- Jennifer Tamburino is taking over chairmanship of this committee

Fellows (Mr. Nick Scambilis)

- No report.

Small Business (Mr. Ken Stegall/ Mr. Sam Reed)

- No report.

Public Relations (Todd Butler)

- Todd is redesigning the layout of the Newsletter and will have drafts ready for board review at the next meeting.

Affiliates Societies Council (Mr. Drew Titone)

- The ASC Tech Fest at Sinclair community college on 13-14 Feb.

2010 Regional Conference Steering Committee

- The tempo of preparations is increasing. The full committee will meet 1 March.

4. Old Business:

- None

5. New Business:

- None

6. Adjourn: 1300

Board Approved and Signed

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DREW TITONE
Secretary, Kittyhawk Post

GRANT BARTEE
President, Kittyhawk Post

Meeting Date: 3 September 2009

Attendance

SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Organization	Email
President	Grant Bartee	x			LJB Inc	'GBartee@LJBinc.com'
President-Elect	David Perkins	x			WPAFB 88 ABW CE	'David.Perkins@wpafb.af.mil'
1st Vice-President	Alan Hautman			x	Emersion Design	'alan.hautman@emersiondesign.com'
Secretary	Drew Titone	x			Woolpert	'drew.titone@woolpert.com'
Asst Secretary	April Lewis	x			HQ AMFC	'april.lewis@wpafb.af.mil'
Treasurer	Jennifer Russell	x			LJB	'JRussell@ljbinc.com'
Asst. Treasurer	Joe DiMisa		x		Woolpert	'joe.dimisa@woolpert.com'
1st Director	Gary Koenig				WPAFB 88 ABW CE	'gkoenig@woh.rr.com'
2nd Director	Marci Snyder	x			Woolpert	'marci.snyder@woolpert.com'
3rd Director	Tim Bridges			x	HQ AMFC	Timothy.Bridges@wpafb.af.mil
Programs	Michael Kerr	x			MAKSolve, LLC	michael@maksolve.com
Co-Chair	Jeff Leonard	x			WPAFB 88 ABW CE	'jeff.leonard@wpafb.af.mil'
Communications /Public Relations	Todd Butler	x			SHP Leading Design	tbutler@shp.com
Education	Mark Goltz	x			AFIT	'mark.goltz@afit.edu'
Co-Chair	Nadja Turek			x	Woolpert	'nadja.turek@woolpert.com'
Industry Affairs	John Koerner	x			Weston Solutions	'John.Koerner@westonsolutions.com'
Co-Chair	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Co-Chair	Mike Clare			x	Chevron Construction	mclare@chevron-construction.com
Small Business	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Co-Chair	Sam Reed			x	AEC	'samr@aecmep.com'
Awards	Jennifer Tamburino			x	URS	Jennifer_tamburino@urscorp.com
Membership	Kim Duncan			x	Elements IV	'kduncan@elementsiv.com'
Sustaining Members	Rosie O'Grady	x			TesTech	ogrady@testtechinc.com
Readiness	Capt Aaron Cooper			x	AFIT	'Aaron.Cooper@afit.edu'
Co-Chair	TBD					
Social	Mike Howe	x			WPAFB 88 ABW CE	'mike.howe@wpafb.af.mil'
Co-Chair	Jennifer Tamburino			x	URS	
Golf	David Robinson			x	Weston Solutions	David.Robinson@WestonSolutions.com
Co-Chair						
Young Members	Capt Wu-Suk Chun	x			AFIT	Woo-Suk.Chun@afit.edu
K-12 Outreach	Laura Schwarz			x	WPAFB 88 ABW CE	'laura.schwarz@wpafb.af.mil'
Co-Chair	Ryan Schlosser	x			WPAFB 88 ABW CE	'ryan.schlosser@wpafb.af.mil'
Affiliates Societies	Drew Titone	x			Woolpert	'drew.titone@woolpert.com'
Yellow Ribbon	Nikki Kelley			x	Emersion Design	'nikki.marksberry@emersiondesign.com'
College Outreach	Nichole Lashley	x			Lawhon & Associates	'nlashley@lawhon-assoc.com'
Co-Chair	Travis Burr			x	TesTech	'burr@testtechinc.com'
Fellows Representative	Nick Scambilis		x		Sinclair Community College	'nicksca@aol.com'



2010 Monthly
Balances.pdf