

SOCIETY OF AMERICAN MILITARY ENGINEERS KITTYHAWK POST

EXECUTIVE BOARD MEETING MINUTES DRAFT

DATE OF MEETING: 7 January 2010; 1130-1230

LOCATION: 88 ABW/CE Conference Room (Room 205)

SUBMITTED BY: Ms. April Lewis, Assistant Secretary

ATTENDANCE: See attached roster

NEXT BOARD MEETING: 4 February 2010; 1130
88 ABW/CE Conference Room (Room 205)

Call in Number (712) 432-0950 Host Access Code:
722792* Participant Access Code: 722792#

MONTHLY

GENERAL MEMBERSHIP: 11 February 2010; 1130-1300
Hope Hotel

ITEMS DISCUSSED:

1. **President's Corner (Mr. Grant Bartee)**
 - Happy New Year. Thanks for participation. Reminder in addition to steamers, national awards are also due. Please consider and think it through. Need someone for post awards and this national process, Grant is continuing to work this for the short term.

2. **Secretary's Report (Ms. April Lewis)**
 - Minutes were approved. Kim asked if we could include a link to the national calendar (<http://www.same.org/i4a/pages/index.cfm?pageid=4918>) and the post calendar (<http://www.samekittyhawkpost.com/calendar/calendar.htm>). April will include a link in the minutes.
 - No further report

3. **Treasurer's Report (Ms. Jennifer Russell / Mr. Joe DiMisa)**
 - Jennifer reported December expenses were \$644.24. See attached report. In 2009 the deficit was \$1182.22.
 - Board members were asked to review the budget for 2010. Predicts an \$18,000 deficit for 2010.
 - 2010 budget was approved, see attached. Also recognized Dr . Goltz's information on the scholarship, see attached.

- Discussion on the use of a credit card, they will check on the use of cell phone technology and bring back to the next meeting. Once approved by the executive board this can be put into place within a week.

Committee Reports

Membership (Ms. Kim Duncan)

- Kim reported we will definitely meet the streamer changes for this year. Additionally, there are 4 new sustaining members and 4 new members. Everyone needs to evaluate their membership and sign up again and will present at next week's meeting. The goal for next year is 364.

Sustaining Membership (Ms. Rose O'Grady)

- There are 50 sustaining members.

Programs (Mr. Michael Kerr/Mr. Jeff Leonard)

- No report was given. However, it was confirmed the January 2010 meeting will have Aaron Phillips SHP Leading Design. The sustaining member for this month is Burges and Niple.
- Discussion occurred on who collects the information for meeting reservations. Ryan will collect overall numbers. Todd will correct the information in the newsletter blurb. Rosie will collect individual members that are part of private industry and will email Todd Butler the required information.

Education/Scholarships/Science Fairs (Dr. Mark Goltz)

- Dr. Goltz provided the attached information on the level of scholarship support. The amount in the budget was approved.

Industry Affairs (Mr. Ken Stegall/Mr. John Koerner)

- The board supported having Industry Day in May. Board will look into Corona Dates, National Conference is May 4-7, and Mark will check AFIT 101. Ken will continue to plan small business workshop in October/November. Ken provided a list of potential topics (attached).

Readiness (Capt Aaron Cooper)

- No report, meeting shortened due to weather.

Social (Mr. Mike Howe)

- No report, meeting shortened due to weather.

Young Members (Capt Seth Platt)

- No report, meeting shortened due to weather.

College Outreach (Nichole Lashley / Travis Burr)

- No report, meeting shortened due to weather.

K-12 (Ms. Laura Schwarz / Mr. Ryan Schlosser)

- No report, meeting shortened due to weather.

Yellow Ribbon (Nikki Kelley)

- No report, meeting shortened due to weather.

Awards (Ms. Nikki Kelley/Jennifer Tamburino)

- Nikki reported they have downloaded all applications. They will get together to put together. National is due on the first and the application has been sent to Capt Cooper.

Fellows (Mr. Nick Scambilis)

- No report, meeting shortened due to weather.

Small Business (Mr. Ken Stegall/ Mr. Sam Reed)

- No report, meeting shortened due to weather.

Public Relations

- No report, meeting shortened due to weather.

Affiliates Societies Council (Mr. Drew Titone)

- No report, meeting shortened due to weather.

2010 Regional Conference Steering Committee

- No report, meeting shortened due to weather.

4. Old Business:

5. No report, meeting shortened due to weather.

6. New Business:

- Todd reminded the group information for newsletter due on the 15th.

7. Adjourn: 1200

Board Approved and Signed

APRIL LEWIS
Assistant Secretary, Kittyhawk Post

Board Approved and Signed

GRANT BARTEE
President, Kittyhawk Post

Meeting Date: 3 September 2009

Attendance

SAME Kittyhawk Post Executive Board

Position	Name	Present	Phone	Absent	Organization	Email
President	Grant Bartee	x			LJB Inc	'GBartee@LJBinc.com'
President-Elect	David Perkins	x			WPAFB 88 ABW CE	'David.Perkins@wpafb.af.mil'
1st Vice-President	Alan Hautman			x	Emersion Design	'alan.hautman@emersiondesign.com'
Secretary	Drew Titone		x		Woolpert	'drew.titone@woolpert.com'
Asst Secretary	April Lewis	x			HQ AMFC	'april.lewis@wpafb.af.mil'
Treasurer	Jennifer Russell	x			LJB	'JRussell@ljbinc.com'
Asst. Treasurer	Joe DiMisa		x		Woolpert	'joe.dimisa@woolpert.com'
1st Director	Gary Koenig	x			WPAFB 88 ABW CE	'gkoenig@woh.rr.com'
2nd Director	Marci Snyder	x			Woolpert	'marci.snyder@woolpert.com'
3rd Director	Tim Bridges			x	HQ AMFC	Timothy.Bridges@wpafb.af.mil
Programs	Michael Kerr			x	MAKSolve, LLC	michael@maksolve.com
Co-Chair	Jeff Leonard			x	WPAFB 88 ABW CE	'jeff.leonard@wpafb.af.mil'
Communications /Public Relations	Todd Butler	x			SHP Leading Design	tbutler@shp.com
Education	Mark Goltz	x			AFIT	'mark.goltz@afit.edu'
Co-Chair	Nadja Turek			x	Woolpert	'nadja.turek@woolpert.com'
Industry Affairs	John Koerner		x		Weston Solutions	'John.Koerner@westonsolutions.com'
Co-Chair	Andy Litke			x	Messer Construction	'alitke@messer.com'
Co-Chair	Mike Clare	x			Chevron Construction	mclare@chevron-construction.com
Small Business	Ken Stegall			x	CMS	Ken_Stegall@msn.com
Co-Chair	Sam Reed			x	AEC	'samr@aecmep.com'
Awards	Nikki Kelley		x		Emersion Design	'nikki.marksberry@emersiondesign.com'
Co-Chair	Jennifer Tamburino			x	URS	Jennifer_tamburino@urscorp.com
Membership	Kim Duncan	x			Elements IV	'kduncan@elementsiv.com'
Sustaining Members	Rosie O'Grady	x			TesTech	ogrady@testtechinc.com
Readiness	Capt Aaron Cooper			x	AFIT	'Aaron.Cooper@afit.edu'
Co-Chair	TBD					
Social	Mike Howe			x	WPAFB 88 ABW CE	'mike.howe@wpafb.af.mil'
Co-Chair	Jennifer Tamburino			x	URS	
Golf	David Robinson			x	Weston Solutions	David.Robinson@WestonSolutions.com
Co-Chair						
Young Members	Capt Seth Platt			x	AFIT	
K-12 Outreach	Laura Schwarz			x	WPAFB 88 ABW CE	'laura.schwarz@wpafb.af.mil'
Co-Chair	Ryan Schlosser			x	WPAFB 88 ABW CE	'ryan.schlosser@wpafb.af.mil'
Affiliates Societies	Drew Titone			x	Woolpert	'drew.titone@woolpert.com'
Yellow Ribbon	Nikki Kelley		x	x	AFIT	'krista.hickman@afit.edu'
College Outreach	Nichole Lashley		x		Lawhon & Associates	'nlashley@lawhon-assoc.com'
Co-Chair	Travis Burr			x	TesTech	'burr@testtechinc.com'
Fellows Representative	Nick Scambilis			x	Sinclair Community College	'nicksca@aol.com'



2009 Monthly Balances.pdf



2010 Monthly Balances.pdf



PROPOSAL



SAME Industry Day



TALKING PAPER

TEMPLATE #9 - NEW 2010 Possible Topics. Scholarship budget. di